OFFICE OF THE MIDLAND COUNTY CLERK

COUNTY CLERK
MIDLAND COUNTY SERVICES BUILDING
220 W. ELLSWORTH STREET
MIDLAND, MI 48640-5194
PHONE: (989) 832-6739
FAX: (989) 832-6680

Ann Manary
COUNTY CLERK
amanary@co.midland.mi.us

John Keefer
CHIEF DEPUTY COUNTY CLERK
jkeefer@co.midland.mi.us

APPLICATION FOR A CERTIFIED COPY OF A BIRTH RECORD

A Birth Record may be obtained either by mail, or in person, at the County Clerk's Office. Records are usually not available for approximately 3-4 weeks after the birth. If you are applying in person, please call ahead at (989)832-6739 and we will have the record ready for you.

To obtain a Certified Copy of a Birth Record, the applicant must indicate his relationship to the person named on the certificate. Certified copies can be issued only to the individual, the parent (s) named on the record, any heir, legal guardian, or any legal representative of an eligible person. Legal representatives must state whom they are representing and have a notarized statement from that person.

FEES- THE FEE FOR A CERTIFIED COPY OF A BIRTH RECORD IS $14.00 FOR THE FIRST CERTIFIED COPY AND $6.00 FOR EACH ADDITIONAL CERTIFIED COPY ORDERED AT THE SAME TIME, OF THE SAME BIRTH RECORD.

APPLICANT'S MUST ALSO PROVIDE A COPY OF PICTURE IDENTIFICATION, DRIVER'S LICENSE, MICHIGAN ID, PASSPORT, ETC.

PRINT CLEARLY ALL FIELDS MUST BE FILLED IN IF KNOWN

Name at Birth:_____ Date of Birth:_____
First Middle Last

Place of Birth:_____
Hospital City County

Mother's Maiden Name:_____
First Middle Last

Father's Name:_____
First Middle Last

Applicant's Address:_____
Street City State Zip Phone Number

_____
Signature of Applicant Date Relationship

_____ CERTIFIED PHOTOCOPY @ $14.00 _____

_____ ADDITIONAL COPIES @ $6.00 _____

When ordering by mail, please send a check or Money Order for the specified amount and mail to: MIDLAND COUNTY CLERK
220 W. Ellsworth St.
Midland, MI 48640
For additional information, please call : (989) 832-6739

**APPLICANT MUST INCLUDE A COPY OF DRIVER'S LICENSE, MICHIGAN ID, PASSPORT, ETC.

****PHOTO I.D.** REQUIRED**