

MIDLAND COUNTY BOARD OF COMMISSIONERS
EXECUTIVE COMMITTEE OF THE WHOLE
NOVEMBER 10, 2015

APPROVED

Board called to order by Chairman Jim Geisler at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: KLOHA, BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN,
BRIDGETTE GRANSDEN, ADMINISTRATOR/CONTROLLER; L. WILLIAM
SMITH, CIVIL COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT;
ANN MANARY, COUNTY CLERK.

MEMBERS ABSENT: NONE..

ADMINISTRATOR/CONTROLLER STAFF REPORT - BRIDGETTE GRANSDEN
BRIDGETTE GAVE HER REPORT.

Goals:

- 1) Maintain the County's financial stability
- 2) Continue to improve internal and external communications
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

County Services Building- Kevin Beeson

- 1) Added two new security cameras.
- 2) Network drops for clerk, exercise room, mailroom for IP phones and new mail machine.
- 3) Halon & Fire Sprinkler systems both tested and passed.

4th Floor/Courthouse Remodel- Kevin Beeson

Nothing to report.

Courthouse (4) - Kevin Beeson

- 1) Repaired roof leaks above District Ct. #1. All fixed.
- 2) Reattached copper ridge cap.
- 3) Repaired plaster in Circuit Ct #1. Damage from prior roof leak.
- 4) Met with Jerry VanWormer of Bayline Fire. Looked at feasibility of fire sprinkler install. Estimated cost is approximately \$500,000.
- 5) Completed exterior camera installation and testing.

Jail Update (4) - Kevin Beeson

- 1) As of Monday, November 9th we are currently responsible for 231 inmates. Local Midland County inmate count is 109, while 83 are from the Federal Marshals, 25 from Genesee County, and 14 are from the Michigan Department of Corrections.
- 2) Repaired pole mounted camera #8.
- 3) Replaced all exterior lamps. Replaced ballasts as needed.
- 4) Wrapped up outdoor jobs for winter season.

Juvenile Care Center (4) - Kevin Beeson

- 1) Removed dead and dying trees from front and side-yards. This was done by Parks and Recreation. Gave the whole building a new, clean look. Very sharp! Thanks to John Schmude and his crew.
- 2) Travis installed carpet in day treatment areas.
- 3) Repaired pothole in the front drive. The entire lot will need attention in the near future.

Pinecrest Update (4) - Joe Blewett

- 1) Census: 58
 - ✓ 1 admit, 3 discharges in last 30 days (Hospice home, moved out of state).
 - ✓ 1 discharge planned in next 30 days
- 2) Activities: Pumpkin carving, massages, live music frequently, shopping outings.
- 3) Facilities: Environmental inspection by county was positive.
 - New tile floor in a room
 - Routine repairs in resident spaces
 - Used scissor lift to change out dining room lamps
 - Performed annual cleanout of skylight lenses
 - Mulched leaves multiple times
 - Winterized exterior furniture & accessories
- 4) Public Guardian assisting with petition of a resident, likely taking on more Pinecrest residents as clients.
- 5) Marketing: Attended senior expo. Positive feedback from family's and visitors lately.
- 6) Working with Procurement and Maintenance on selecting physical therapy equipment.

Community Corrections- Marisa Boulton

- 1) Successfully submitted information into COMPAS (state's software) case manager for Community Corrections programs including In-Jail Cognitive Groups, Education, Tri-Cap programs and Network Therapy. (1, 2, 3, 4)
- 2) Attended Drug Court meeting and courtroom sessions. There are currently 23 participants and five referrals pending. Twenty-three graduates to date. Two graduations are scheduled for next DC on November 12th. (1, 2, 3, 4)
- 3) Coordinated in-patient substance abuse treatment for 1 male and 3 females. (1, 2, 3)
- 4) Coordinated hospitalization for an inmate with the assistance and petition from CMH to the mental health ward for psychiatric stabilization. (1, 2, 3)
- 5) Community Service had 141 referrals last year. 110 were interviewed. 64 had successful completions. The remainders are finishing their hours or paid off their fines. (1, 2, 3, 4)
- 6) Tri-Cap numbers have increased for the year. We have had 40 participants last year saving the County 1613 jail bed days. (1, 2, 3, 4)
- 7) Attended a monthly Tri-Cap breakfast meeting with other area managers and probation officers. (1, 2, 3, 4)
- 8) Attended the annual Shelterhouse event held at Creative 360 where survivors of domestic violence spoke. (1, 2, 3, 4)
- 9) Attended the 1016 Ribbon cutting on their new drop-in program located in the Strostacker Building.
- 10) Submitted the end of year report to the State. (1, 2, 3, 4)
- 11) Continue to meet with Judge Carras and J&A Counseling on the new HOPE program for probation violators that will include individual counseling and group counseling provided by J&A and funded by Community Corrections. (1, 2, 3, 4)
- 12) Wrapped up the United Way Campaign!!! (2)

Emergency Management- Roger Garner

- 1) Participated in the Mills Township Fire Department open house. (2)
- 2) Had quarterly meeting with Jeff Seeburger, Dow Chemical Emergency Services & Security. (2, 3)
- 3) Participated in the Cabot Corporation Community Advisory Panel meeting. (2)
- 4) Met with Michael Smock, Midland County Department of Health & Human Services to complete an update to the Emergency Operations Plan Human Services Annex. (2, 3)
- 5) Hosted the Region 3 Homeland Security Planning Board meeting. (1, 2, 3)
- 6) Participated in Meridian Public Schools Truck or Treat event. (2)
- 7) Participated in the Region 3 Healthcare Coalition Advisory Committee meeting. (2)
- 8) Provided emergency preparedness assistance to Right at Home – In Home Care and Assistance. (2, 3)
- 9) Met with Midland County 911 Director Lisa Hall and Deputy Director Suzanne Cratin to discuss information and interactions between the 911 Center and the Office of Emergency Management in preparation for the transition to a new emergency management coordinator. (2, 3)
- 10) Met with Midland Fire Department Chief Chris Coughlin to discuss Regional Response Team efforts to expand team training and capabilities. (2, 3)

Equalization- Mary Cornell

- 1) All appraisal and sales studies are ongoing. All staff is working toward completion of studies. The appraiser is completing inspections of applicable sales for use in the ECF (economic condition factors) analysis section of the appraisals. (1)
- 2) The director is working on land value analysis to be applied to the appraisals that have been completed throughout this year. ECF analysis will begin once the field inspections are complete. Once completed the appraisals will be completed and available for use in analysis. Study results are due to the assessors and the State in December. (1, 3, 4, 5)
- 3) The Director has provided a reviewed, completed residential study to all local assessors. Assessors are asked to review and respond with any possible changes by mid-November. (2, 4)
- 4) Also working toward completion of winter tax billing database. This entails a number of actions including:
 - notification and update of address changes
 - notification and update of an applicable exemptions from school operating taxes (Principal residence exemptions, etc) that have occurred up through November 1st
 - update and application of all approved millage's to the tax system
 - proper application of any statutory exemptions
 - updates to special (non-advalorem) rolls (ie:DNR & IFT), balancing and updates to all special assessment rolls which include trash collections, water assessments, fire districts, any local special assessment districts for lighting, road improvement etc.
 - Mary plans to have the tax rolls completed and balanced by November 11th. (1, 2, 3, 4).

- 5) Also providing whatever reporting the State is requesting to assist in implementation of the new Essential Services administrative division of the Department of Treasury. The equalization directors have been asked to serve as intermediary between the local units and the ESA staff to stream-line the State's ability to get the data needed to enact this division. Requests for data are completed as requested. (1, 2)

Finance/Budget/Administration Update- Tori Meyer

- 1) The United Way Campaign wrapped up on the 16th of October with outstanding results. The employees of this organization had fun, a little friendly competition and raised over \$21,000 for United Way programs. Congratulations to everyone for their commitment to bettering our community. The Change War Trophy will be circulating among the departments so watch for it to arrive near you soon.

GIS- Chris Cantrell

- 1) The mobile Env. Health/GIS application is progressing. Amalgam is building the mobile application. We are targeting mid winter that we can start testing the application so that it will be ready for full use in the spring. (3, 4)
- 2) Imagery update: We have the imagery and are QA/QC'ing the data. That will take at least 2-3 weeks. If there are errors we will return it, if not we should have it available for use immediately, both internally and on our web mapping. (3, 4)
- 3) Lidar update: Michigan Department of Rural and Agricultural Development (MDARD) had to have the application in by October 23rd. We will hear if we get the award between late November and late January. There is the possibility of a new funding as another federal agency (NRCS) has come out and said they want to fund Lidar across the state. (1, 4)
- 4) Chris has started working with Carl (Mosquito Cont) on a modeling application for identifying pools of water in the woods that would be ideal for mosquito growth. We are working with a graduate student at CMU to see if they can do the modeling/research on this idea. (3, 4)

Health Department- Mike Krecek

- 1) Diseases – Staff continue to monitor local, statewide, national and international diseases of concern.
 - Staff is monitoring an e-coli outbreak at a cider mill in Gratiot County linked to contaminated cider. We have taken food histories on a few Midland County residents and are working with local and state health officials in a supporting role. (2, 3)
 - As we move closer to the winter season, outbreaks of Norovirus become more common. Norovirus is a gastrointestinal disease of relatively short duration (1-2 days) but can be serious to the frail and immune compromised.
 - Ebola concerns continue to lessen. Individuals from the affected areas continue to be monitored for symptoms upon entry to the US. More than 400 have been monitored in Michigan thus far with no cases of Ebola reported. (3)

2) Vaccination Clinics

- **Flu Clinics – Remaining clinics scheduled for November 4th, 18th and Dec 2nd. Other clinics could be added later. (3, 4)**
- **Proper vaccination of foreign exchange students remains an issue and Midland County is leading the effort with the Michigan Department of Health and Human Services (MDHHS) to resolve certain issues. (3, 4)**

3) Community Education/Involvement –

- **Department staff participated at the West Midland Family Center Safety/Health Fair on October 22nd. (3)**
- **The Community Baby Shower for needy parents occurred on October 24th at Messiah Lutheran Church. This is a community event led by the Health Department with many local partners. (3)**
- **Staff is participating in Homeless Connect on November 4th. This is a multi-agency effort to link the homeless and poor to available services and opportunities. (3, 4)**
- **Health Officer is participating in MSU Extension Issues Identification Meeting in Saginaw on November 10th. (2)**
- **We continue to work with Prosecuting Attorney, the City and others to deal with methamphetamine and the impacts of this devastating drug to our community and develop plans of action/coordination. Safety training is being planned by BAYONET for staff that may be entering properties/residences with meth labs on site. (2, 3)**
- **The Department is participating in the Vulnerable Abuse Task Force, a multi-agency group focusing on seniors and special needs individuals. The Task Force is being led by the Prosecuting Attorney.**
- **The Department is participating in the Midland Safe Communities accreditation project. (2, 3)**
- **Activity continues to support the Midland County Exploring Our Future Strategic Plan/Community Success Panel with intent to enhance and improve quality of life in Midland County. The Health Officer serves on two of the committees.(4)**
- **We continue to work on a cross-jurisdictional sharing opportunity between the Bay, Saginaw, Mid-Michigan (Gratiot) and Midland County Health Departments. A facilitator has worked with our Health Officer group and we are using grant funds for a GIS project in Environmental Health (EH). Chris Cantrell is involved and we have submitted a joint request to the BOC for consideration. (3, 4)**
- **The Health Officer is serving on the United Way Community Improvement Strategy Team at the request of the United Way Executive Director. (2)**
- **The Health Officer is serving on a Curriculum Advisory Board at Saginaw Valley State University (SVSU) for a Masters of Public Health. He also serves in a similar capacity for the Masters of Science and Leadership at SVSU. (2)**

- 4) **Quality Improvement (QI) - Staff continue working on quality improvement components, seeking to continually improve customer service. We are receiving some in-kind consulting services from the Michigan Public Health Institute (MPHI).
Projects include: Vehicle fleet usage, GIS opportunities, automating certain forms, improving vaccine rates for seniors and reducing vaccine waivers for children. (3, 4)**
- 5) **Community Health Improvement Plan (CHIP) – Local agencies/partners are completing a Community Health Improvement Plan for Midland County based on the results from the Behavioral Risk Factor Survey (BRFS) and other sources of data. Initial priorities are: Obesity, Senior Quality of Life Issues and Substance Use/Abuse. (2, 3)**
- 6) **Accreditation –
 - **Our Private/Type 3 Water Supply Program was evaluated on October 29th by representatives of the Michigan Department of Environment Quality (MDEQ). While we have not received the written report at this time, they seemed favorably impressed by our program. (3, 4)****
- 7) **Environmental Health (EH) –
 - **All four household hazardous waste collections have occurred, with good success. The final collection occurred on October 21st. We hope to continue this program in 2016 and need to secure additional funding. (3,4)**
 - **We are in the process of reviewing and updating the Environmental Health Code, last revised in 2008. Once the draft EH Code is completed it will be taken to the BOC for consideration. (2, 4)****

Human Resources- Suzanne Ault

- 1) **Vacant positions include:
 - **On-call Universal Workers at Pinecrest**
 - **Part-time Correction Officers at Sheriff Department**
 - **Emergency Management Coordinator (3)****
- 2) **The Human Resources Office has begun labor negotiations and meetings have occurred with most of the bargaining groups. (3)**

Information Technology- Brian Nichols

- 1) **Assisted 911 in their new phone system cutover to ensure communication between the County and 911 continued without any issue. (2, 3, 4)**
- 2) **Worked with the City to migrate their numbers for the LEC off of our phone system. (2, 3, 4)**
- 3) **Finished the work on the security door and video monitoring system PCs and their software for the JCC. (2, 3, 4)**
- 4) **Continued to work on HIPPA and CJIS compliance punch list items including firewall and IDS research and configuration. (2, 3, 4)**

Mosquito Control- Carl Doud

- 1) **MCMC is continuing to solicit and compile input from county residents regarding mosquito fogging on state forest. This is a required part of the application to continue the practice in 2016 and will be submitted to the Forest Stewardship Council via the MDNR. (2, 3, 4)**

- 2) Work will begin this month on the 2016 Aerial treatment contract. (1)
- 3) Carl Doud plans to attend the Quad Township meeting (Greendale, Lee, Jasper, Porter) on November 12th. (2)
- 4) Supervisory staff helped provide a training session for MDA-certified mosquito control pesticide applicators on October 19th. Seventy seven applicators were trained/recertified. (2, 3)
- 5) Three from MCMC attended a two day meeting by the Ohio Mosquito Control Association in Richfield, OH on October 26th-27th. (2)
- 6) Work has begun on the MCMC 2015 year-end report. (2)

MSU Extension- Deanna East

- 1) MSU Extension has long been a source of information and education for Michigan residents. Along with MSU AgBioResearch scientists, Extension professionals throughout the state are asking Michigan residents to help them determine where they should place their emphasis in the future.
 - To that end, MSU Extension has launched an online survey asking all Michigan residents about their needs and priorities. The MSU Extension and MSU AgBioResearch Sharpen Our Focus online survey that will supplement upcoming face-to-face meetings throughout the state that will engage nearly residents. The survey will be open until November 14th.
 - As an added bonus, respondents who complete the survey will have the option of entering a drawing that includes two MSU men's basketball game tickets (date and time to be determined), a basket of Michigan-made agricultural products and a \$75 gift certificate at shop.msu.edu
To participate, access the survey from the front page of msue.msu.edu or by visiting msue.msu.edu/focus. All information collected is anonymous. Once completed, a separate link will be provided to those who wish to enter the drawing. We will not retain names or contact information except for the purposes of the drawing. That database will be deleted once the winners have claimed their prizes.
 - The face-to-face meetings will take place on November 10th for Saginaw, Bay and Midland counties and November 17th for Genesee and Shiawassee counties.
- 2) The District 9 Coordinator interviews/presentations will be on November 13th at the Saginaw MSU Extension office—Conference room 1. There are 4 candidates that have been selected to go through this process. Presentations will be recorded to allow those who are not able to attend a chance to view and provide feedback.
- 3) 4-H Day at the Red Wings is on November 8th beginning at 3:00 when the Red Wings take on the Dallas Stars. Each ticket purchased under this event will also include a Red Wing edition 4-H t-shirt and the Red Wings donate all proceeds to 4-H. Contact clark.rowekamp@hockeytown.com or 1-313-471-7546 for information.

Parks and Recreation- John Schmude

- 1) Program Update:
 - On October 17th the disc golf tournament that was held at Sanford Lake Park attracted 45 players. (2, 3)
 - Upcoming events include the Mid-Land Half Marathon/10K/5K on November 8th to be held on both City and County portions of the rail trail. (2, 3)

- 2) The rail trail property parallel to the Buttonville Inn Bed and Breakfast property has been surveyed (encroachment issue) and the 117 acre park property in Edenville Township is scheduled to be boundary surveyed before the opening of rifle season on November 15th. (4)
- 3) Aside from ongoing parks maintenance:
 - Sealcoating of parking lots was performed at Sanford Lake Park
 - Majority of bathrooms have been winterized at the various parks
 - Fifteen trees were removed from the front lawn of the Juvenile Care Center
 - A Hi-Ranger and stump grinder was borrowed from the City of Midland for tree removal at various facilities. (4)

Public Guardian Services- Steve Wixson

- 1) Made several 90 day client visits in and out of county. (1, 3, 4)
- 2) Filled out DHS annual redetermination paperwork (1, 3, 4)
- 3) Went over client budgets and adjusted county fees as necessary (1, 3)
- 4) Attended various doctor's appointments with a clients. (1, 2, 3, 4)

Survey and Remonumentation

- 1) Continuously Operating Reference Stations (CORS) are installed and should be available to the public. (3, 4)
- 2) We will be starting the peer review with the surveyors this month to complete this year's grant obligations. (4)
- 3) Lee Township: Brian Ferguson (Remon Representative for us) talked to the State Remon office. We can re-record the LCRC (Land Corner Recordation Cert) in the Register of Deeds. This new recording will ID the corner that is original but also make note that there is a property controlling corner and that corner is to be used for describing a property in that area. That will hold the parcel lines where they have 'known' them to be. (2)

Veteran's Services- Ross Ahlich

- 1) Continue work on core services. (2, 3)
- 2) Continue coordination with VFW Commander for Veterans Day (2, 3)
- 3) Provided fiscal year end closing documentation for the Michigan Veterans Trust Fund. (1, 2, 3)
- 4) Invited to the Senior Services Annual Dinner Meeting (2)
- 5) Doing monthly upkeep on the Midland County Veterans webpage. (4)

Information Only

Meetings attended:

October 14th

United Way mtg

Governance Committee (Chamber/Midland

Tom.)

October 15th

Leadership Midland

*October 22nd
ceremony*

New City PD Officer swearing in

October 27th

Chambe Board meeting

October 29th

United Way campaign cabinet meeting

CIVIL COUNSEL REPORT - L. WILLIAM SMITH

BILL GAVE HIS REPORT

BOARD OF COMMISSIONERS:

- Inherent Powers
- LAND SURVEYORS - Brian Ferguson - Remonumentation Agreement
- BCBSM Administrative Services Contract (revised opinion)
- Enterprise FM Trust/Enterprise-Master Equity Lease Agreement
- Dykema Gossett Attorney Services Agreement
- Attend meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting

COUNTY CLERK:

- Fair Board Ballots

DRAIN COMMISSION:

- Beamish v Midland County Road Commission, et al. (Resolution requirement for new Plat of Buttonville)

EQUALIZATION:

- Land owner 'trespass' issue

FINANCE DEPARTMENT:

- Asset Strategies Agreement Amendment

HEALTH DEPARTMENT:

- SEMHA-South Eastern Michigan Health Grant Agreement
- Harold Alexander Site Drinking water request (Sanitary Code Ordinance)
- CPBC Agreement Fiscal Year 2015/2016
- MDEQ-Department of Public Health FY 2015/2016 Grant Agreement

HUMAN SERVICES:

- Employee Liability
- GYPSY MOTH
 - Aquatic Consulting Services LLC - Gypsy Moth Coordination Services

PARKS AND RECREATION:

- RAIL TRAIL
 - Ronnie L. Harsh and Candice A. Harsh v Midland County - (approval of instructions)
 - Arbury v MCRC, et al; discovery extension

PINECREST FARMS:

- PrimeSource Health Care Service Affiliation Agreement
- Wright & Filippis Inc. - preferred Provider Agreement

PROBATE COURT:

- Juvenile Care Center - Bratton Clinic PC-Physician Contract and Business Associates Contract
- CMHCM
 - Mental Health Service Agreement

PROSECUTOR:

- Various FOI requests
- Amendment No. 1 - Colossus Inc. (PAO/Sheriff)

SHERIFF:

- Various FOI requests
- Kinaia Investments, Inc. - Indemnity Agreement
- Allstate - loss investigation
- Jail Facility
 - Jail civil matter - research; Michigan Municipal Risk Management Authority (Blakes)
 - Jail staffing analysis
 - Concierge Corrections, LLC and Midland County Jail Business Associates Contract
- Animal Control
 - Humane Society Lease Agreement (attend meeting)

TREASURER:

- Primary Residence Exemption Issue
- Foreclosures
 - 6801 Eastman Delinquent Taxes - US Government Lease
- Bankruptcy Matters
 - Richard E. Betron, Jr., Debtor - Chapter 13 (Trustee's Objection Plan modification)

TRIAL COURT:

- Dean Smith, Debtor - Bankruptcy Matter (Attend hearing /Appeal filed)
- Michigan Swift and Sure Sanctions Probation Program Grant Award Notification
- Baby Court Provider Agreement
- Byrne Justice Assistance Grant-Drug Court
- Nutrition Maternal Infant Health Program Contract and Business Associates Contract
- 1016 Recovery Network Drug Court Coordinating Services Agreement (2015/2016)

COMMISSIONERS UPDATE ON BOARDS AND COMMISISONS

COMMISSIONER COMMENTS

DORRIEN - THANKED THE BOARD FOR THEIR MILITARY SERVICE.

NOESEN - NO COMMENT.

KLOHA - NO COMMENT.

BONE - ECHOED DORRIEN'S COMMENTS.

LEIGEB - DON'T FORGET MILITARY FAMILIES.

KEENAN - NO COMMENT.

GEISLER - WILL BE PLACING THE WREATHS TOMORROW.

Motion by Commissioner Bone to adjourn.

Motion carried.

MEETING IS ADJOURNED UNTIL TUESDAY, DECEMBER 1, 2015 AT 9:00 A.M., TO MEET IN A REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.