

JUNE SESSION

MIDLAND COUNTY BOARD OF COMMISSIONERS
EXECUTIVE COMMITTEE OF THE WHOLE
June 10, 2014

APPROVED

Board called to order by Chairman Nicolas Finley at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, MCGILLIVRAY, FINLEY, BRIDGETTE GRANSDEN, AMINISTRATOR/CONTROLLER; L. WILLIAM SMITH, CIVIL COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT DENISE ADCOCK, COUNTY CLERK'S OFFICE.

MEMBERS ABSENT: NONE.

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BRIEF ANNOUNCEMENT MADE BY CHAIRMAN FINLEY - THE EXECUTIVE COMMITTEE MEETING WILL BE MOVING ALONG QUICKLY BECAUSE OF THE MACC SUMMIT AT THE LAW ENFORCMENT CENTER.

ADMINISTRATOR/CONTROLLER STAFF REPORT

Goals:

- 1) Maintain the County's financial stability
- 2) Continue to improve internal and external communications
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

COUNTY SERVICES BUILDING

- 1) No report.

4TH FLOOR/COURTHOUSE REMODEL

- 1) Site work was completed, but wet soils kept us from meeting the Memorial Day target for hydro seeding. Contractors are working this week; we expect grass planting next week.
- 2) Three Rivers has finished everything except the asphalt paving touch-up work. That is in the scheduling phase and should be completed soon.

COURTHOUSE (4)

- 1) Cleaned the area and set up for Memorial Day ceremonies. Everything went nicely.
- 2) Worked with Judge Carpenter to continue relocating District Court staff.
- 3) A broken sewer pipe was discovered under the B-Level restrooms. Repairs are in progress.

JAIL UPDATE (4)

- 1) As of Tuesday, June 10th, we are currently responsible for 251 inmates. Local Midland County inmate count is 124, while 44 are from the Federal Marshals, 54 from Genesee County, and 29 are from the Michigan Department of Corrections.
- 2) Performing a lot of cross training with Facilities staff to get them familiar with working at the Jail. Not only are the systems more high-tech, but the added security procedures require our staff to operate differently there (more than any other facility). This extra training is paying off as we are better prepared fro scheduled vacations and unscheduled repairs.

JUVENILE CARE CENTER (4)

- 1) No report.

PINECREST UPDATE (4)

- 1) As of Tuesday, June 10th the current census at Pinecrest is 49. One new admit and one discharge.
- 2) On May 23rd the front page article in Midland Daily News: "Pinecrest future looking brighter".
- 3) The new Director or Nursing, Ronda Cunningham, started May 27, 2014.

Cont.

- 4) Marketing/Networking: Tours given to large staff from Tendercare and new staff at Community Mental Health.
- 5) Roger Garner will review tornado procedures with staff in the July/Aug staff meeting. He has already visited Pinecrest and reviewed/updated the policy with the Administrator. A fire drill was conducted in May with assistance from Kevin Beeson.
- 6) Facilities is glad to report the lawn is fully established and wintered very well. Routine fertilizing and weed-n-feed will keep it looking great for Joe as he works to sell the charm of the facility to new potential residents and resident families.
- 7) Moved some office furniture around and installed phone and network drops to accommodate their new Director of Nursing.

COMMUNITY CORRECTIONS

- 1) Marisa Boulton input program information pertaining to; GED, Employability Skills, Tri-Cap, PA-511, Network Therapy, jail diversions, and prison diversions into the COMPASS program that reports directly to the State. (1,2,3,4)
- 2) She planted flowers with the Drug Court team (including participants) for Midland Blooms on May 17th. Attended Drug Court meetings and courtroom sessions in Judge Beale's courtroom. There are currently 15 participants in Drug court, with four referrals pending. (2,3)
- 3) Community Service:
 - ✓ Interviewed and placed (14) fourteen people for community service this month.
 - ✓ Since October 1, 2013 there have been 122 referrals to community service.
- 4) Placement was coordinated at the Humane Society, Recycling Center, Midland Reformed Church, Sheleterhouse Re-Sale Shop, Lee Township Dump, Coleman VFW and Pinecrest.
- 5) Marisa continues to communicate with District and Circuit Courts and probation officers, coordinated NMSAS and in-patient substance abuse placement, met with numerous inmates, assessed inmates who were at risk of suicide and assisted in several decisions with jail staff regarding inmate's placement while incarcerated. (2,3)
- 6) Held a CCAB meeting on May 21st at the Midland County Jail. (1,2,3,4)
- 7) Completed her volunteer commitment as a committee member for the One Roof Rally Fundraiser in which over \$30,000 for Midland Area Homes on May 8th at the Midland Holiday Inn. Special thanks to Commissioner Dorrien and Judge Beale who attended the event. (2)
- 8) Completed and submitted the 2015 Grant Application and Budget for Office of Community Corrections. (1,2,3,4)

EMERGENCY MANAGEMENT

- 1) Roger Garner hosted the 3rd District Emergency Management meeting. (2,3)
- 2) He participated in a Michigan State Police emergency operations plan workshop at the Saginaw County Emergency Operations Center. (3)
- 3) Also participated in the final meeting with the Michigan State Police to complete the revised work agreement for the FY2015 Emergency Management Performance Grant. (2)
- 4) Attended a demonstration of Nixle to assist Midland County 911 and others in evaluating the potential use of expanded Nixle capabilities. (2,3)
- 5) Performed maintenance of the command vehicle including fire extinguisher service, replacement of all 50 interior light bulbs, and cleaning interior and exterior. (3)
- 6) Continued to meet with the exercise design team to develop an emergency exercise to take place later this year. (2,3)
- 7) Updated the Public Services Annex and School Support Services Annex to the Emergency Operations Plan. These updates have been sent to stakeholders for their review and comment. (2,3)
- 8) Hosted the Region 3 Homeland Security Planning Board meeting and submitted the final reimbursement request for FY2011 & 2012 grant projects. (1,4)
- 9) Participated in the Region 3 Healthcare Coalition tabletop exercise at SVSU and continued participation in the full-scale exercise work group. (2,3)

Emergency Mngmt Cont.

- 10) Continued planning for Emergency Operations Center renovations. (4)
- 11) Participated in the Midland County Fire Chief's Association Meeting. (2,3)
- 12) Roger is working with Sears to update the hazardous materials emergency response plan for the Sears Automotive Center at the Midland Mall. (2,3)

EQUALIZATION

- 1) Mary Cornell and staff continue to work on selection and appraisal of properties to be used in the agricultural, commercial and industrial studies for 2015.
- 2) Preparation for summer tax billing is currently underway. Once the database is created and updated the County Treasurer's office will review and complete the database to prepare for bill printing. Tax bills must be mailed by July 1st.
- 3) Final State Equalization was completed Tuesday May 27th. There was no affect on already reported County values as equalized or taxable value totals, as reported.

FINANCE/BUDGET/ADMINISTRATION UPDATE

- 1) Audit fieldwork is complete. Currently compiling statistical data to report in Comprehensive Annual Financial Report. (CAFR). (1)
- 2) For the third consecutive year, the County has been awarded the Company that Cares dedication to the campaign through financial commitment, community advocacy and volunteerism. This award was presented at the Spirit of the Community Celebration on April 17, 2014. (2)

GIS

- 1) Website update: (2,3,4)
 - a. We are currently going through training with Artemis. We have about 20 participants and we are doing a 'Train the Trainer' set up. Once done, the 10 of us will begin training the other 40 that need to get educated on using the website.
- 2) Chris has been leading a regional GIS meeting that meets quarterly here in Midland. The next meeting is June 20th. It includes GIS Professionals from surrounding Counties, Cities, School Districts and Private Industry. The main topic for this meeting will be the 2015 aerial imagery project. We will also be discussing Census preparation, Environmental Health field data collection and NG911. (2,3,4)
- 3) He started a project with the Veterans Affairs office to map out the pavers at the memorials to allow for quick "search and find" of the bricks with the names of their loved ones. (2,3,)

HEALTH DEPARTMENT

- 1) Mike Krecek participated in a strategic planning session for the Michigan Health Information Network (MiHIA) Population Health Team on May 16th. (2)
- 2) Mike participated in the Midland County Exploring Our Future sessions on May 29th - 30th along with several County representatives. There were approximately 100 invites. (2,3)
- 3) Community - The Senior Vaccination Clinic for those 50 and over occurred on the afternoon of May 14th in the County Board Room. More than 40 customers participated, many getting shingles vaccine. (2,3)
- 4) Quality Improvement (QI) - Staff if working on quality improvement components, seeking to continually improve customer service. A committee with broad representation has been established and is guiding staff on QI projects. (3,4)
- 5) Accreditation - State agencies will be on-site during the week of June 16, 2014 to conduct accreditation site visits for many of our funded programs. (2,3)
- 6) Diseases - Staff continue to monitor statewide, national and international diseases of concern. Norovirus disease remains prevalent and we've had several locally suspected outbreaks. We continue to work on an active TB case that has infected at least two others from Midland. Staff attended the Communicable Disease Conference in Bay City on May 17th and led a measles presentation. (2,3)

Health Dept. Cont.

- 7) Dental - continue to work with community leaders to develop expansion of dental services for low income adults in Midland County. Our Helping Hands Dental Clinic is showing substantial increases in total patients and new patients since partnering with the Health Department for enhanced reimbursement. In addition, Healthy Michigan (Medicaid Expansion) is providing a dental benefit for low income adults which should open increases access for low income persons. Per the request of the Board, a presentation is planned for the Board of Commissioners at the Executive Committee Meeting in August. (3)
- 8) Behavioral Risk Factor Survey - Continuing work with community leaders to conduct a new behavioral risk factor survey of Midland County residents during the later part of 2014. This study is funded by several entities and has been conducted every four years since 1998. We collect considerable data that helps establish community priorities regarding health and social issues. (1,2,3)
- 9) Environmental Health - The next Household Hazardous Waste Collection is planned for June 25th for both household waste and e-waste. This is a partnership between Midland County, the City of Midland and Dow Chemical. (1,3,4)
- 10) Community Presence/Meetings -
 - HHSC Executive Committee - May 9th
 - Michigan Assoc. for Local Public Health Board - May 12th
 - Quality Improvement Workgroup - May 15th, May 28th
 - Michigan Assoc. of Local Environmental Health Directors Meeting - May 15th
 - MiHIA Population Health Workgroup Strategic Planning - May 16th
 - Dow Human Subjects Review Board Meeting - May 19th
 - Midland County Health and Human Services Council - May 28th

HUMAN RESOURCES

- 1) We will be offering an enrollment opportunity to all full-time and part-time employees to sign up for supplementary benefits through the "Benefits for Life" program. The enrollment period is slated for June 18th through June 27th. This program is strictly voluntary. More information will be distributed to employees in the next couple of weeks via email. (1)
- 2) Vacant positions include: part-time corrections officer, Law Clerks, Circuit Court, part-time youth development worker and Director of Mosquito Control (3)

INFORMATION TECHNOLOGY

- 1) Brian replaced the three primary domain controllers with Windows Server 2012 to offer support for Windows 8/8.1 as well as a more robust Group Policy and DHCP management. (1,2,3,4)
- 2) IT staff started the project to replace the wireless connection between the Road Commission and the office at Sanford's Park and Recreation. (2,3,4)
- 3) Brian began updating and revamping the ISD Disaster Recovery as well as creating the documentation to formally plan, respond and document ISD security incidents. (1,2,3,4)

MOSQUITO CONTROL

- 1) Representative Stamas has provided assistance in getting MDNR officials to recognize the need to review the policy regarding mosquito control on State lands. Tom Wilmot and staff are hopeful that a policy more amenable to their needs is possible. (3)
- 2) Three seasonal employees left us for permanent jobs. Replacements were recruited and trained. All three have gained MDA registration and are serving full time. (3)
- 3) Night-time fogging commenced in mid May, slightly later than usual due to the cool spring. Most forested areas of the County have been treated two or three times to-day. (3)
- 4) A press release announcing the start of adulticiding program led to coverage by Midland Daily News, local TV and an interview on WMPX radio. (2)
- 5) Treatment schedules are available on our website (updated weekly) and the telephone hotline (updated daily). (2)

Mosquito Control Cont.

- 6) The scrap tire collection at Greendale Township went very well. WE expect to have another collection sometime this fall. (3)
- 7) Old paper records of requests for specific treatment and No Spray status are being digitized for more efficient storage and retrieval of information. (3)

MSU EXTENSION

- 1) Project Fresh time is upon us once again. Project fresh is a statewide program that provides those who are actively receiving WIC benefits with access to fresh, seasonal produce from local farmers' markets and farm stands around Michigan. Project Fresh begin on June 19th and will run through August 6th or until resources have been distributed.
- 2) Michigan Ag Expo is Michigan's largest outdoor agricultural show. There will be more than 250 vendors, demonstrations, educational sessions and ride and drive equipment available. Ag Expo is held at Michigan State University from July 22nd - July 24th. Admission is free.
- 3) 4-H Exploration Days will be taking place at Michigan State University on June 18th - June 22nd. Exploration Days includes more than 200 action-filled classroom and field trip sessions offered throughout the MSU campus and at various off-campus locations. A wide variety of session content areas are available such as Animal and Veterinary Science, Careers, Communications, Environmental Education, Food, Nutrition, and Fitness International Language & Culture, Money Management, Performing and Visual Arts, and Technology. Midland County 4-H currently has 37 members who will be attending.

PARKS AND RECREATION

- 1) Again this year another unusual cool and wet weather pattern stretched well into May limiting attendance at Sanford Lake Park. Attendance did recover in the last couple weeks of the month sending revenue to \$26,400, which mirrored last year's revenue for the same time. The Sheriff Deputies are being utilized as they have been in past years on selective weekends and Holidays to assist Park Rangers. (3)
- 2) Annual surface repair work begins this month on the Pere Marquette Rail-Trail. Temporary trail detours and closures will be required throughout June and into August in order to address asphalt sealing and crack repair. This work is necessary to prolong the life of the trail surface. Capital improvements projects, supported through the Natural Resources Trust Fund Grant, will take place in late August through October. (1,3)
- 3) The Real Estate Division with the Michigan Department of Natural Resources informed me that we should receive the land exchange agreement in June to finalize the property transfer involving the release of the Lincoln township property for the Jerome Township property. (1,3)
- 4) On May 31st Sanford Lake Park welcomed 100 youngsters participating in a free learn to fish program sponsored by local business, fishing clubs and the Rock Youth Center. (2,3)
- 5) On May 17th Sanford Lake Park hosted the Annual Sanford Lake Open Pike Tournament. This year's tournament registered 97 boats participating. (2,3)
- 6) Maitou Park is now open to the public however because of the wet conditions clean-up work has been limited to only dry areas within the property. When suitable conditions exist the remaining clean-up will resume by the timber contractor to complete his contract. (1,4)

PUBLIC GUARDIAN

- 1) Steve Wixson made several 90 day client visits in and out of county. (1,3,4)
- 2) Filled out DHS annual redetermination paperwork. (1,3,4)
- 3) Went over client budgets and adjusted county fees as necessary (1,3)
- 4) He was appointed Guardian of several new clients.

SURVEY AND REMONUMENTATION

- 1) No updates.

VETERAN'S SERVICES

- 1) Ross Ahlich is continuing work on core services. Year 2013 sum of benefits for veterans and dependents in Midland County is \$31,529,000. (3)
- 2) Feedback from Midland Memorial Day parade was positive. The After Action Report/Review went quite well. There were some corrected criticisms that will be incorporated into next year's planning. (2)
- 3) MACVC Conference for VA certification is held the week of June 8th through the 13th in Grand Rapids.

INFORMATION ONLYMeetings attended:

May 14 th	Guest Speaker for League of Women Voters
May 21 st - 23 rd	Michigan Association of County Administrative Officers Conf
May 29 th -30 th	Midland: Exploring Our Future Visioning Session
June 5 th	MTA Quarterly Membership Meeting - Homer Township Hall
June 9 th	Blue Star Memorial Garden dedication - Dow Diamond

CIVIL COUNSEL REPORTBOARD OF COMMISSIONERS:

- Attendance at meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- FOI (Appeal) Response - Equalization Dept. re: Mr. Kotwicki
- Committee meetings - OMA and closed session questions
- Attend Building Committee meeting
- Prepare Building Authority meeting Minutes

COUNTY CLERK:

- Millage language - Revise Services to Older Citizens millage language
- Jerome Twp Recall Petition - Clarity/Fact upcoming hearing re: Ms. Methner

COUNTY CONNECTION:

- County Connection - FY 2014 Section 5311 Contract Amendment

EMPLOYEE RETIREMENT SYSTEM:

- Lyondell/Weisfelner - LB Creditor Trust v MC (Bankruptcy matter) sovereign immunity, defense

HEALTH DEPARTMENT:

- Medical Examiner Agreement
- Subpoena to testify - People vs Polk
- Molina Health Care Plan - Care Coordination Agreement for Children's Special Health Care Services
- Language Services Associates, Inc., renewal agreement
- Mental Health Diversion Council Appointment

PARKS AND RECREATION:

- 2014 - 2018 Parks and Recreation Master Plan/DNR
- Sanford Lake -
- Conference James Leigeb - Boyce hydro

PROSECUTOR:

- Attend meeting regarding FOI requests
- Various FOI requests

SHERIFF:

- Various FOI requests
- Central Michigan Mutual Aid Reciprocal Law Enforcement Agreement
- MI DNR - 2014 Marine Safety Grant Agreement
- Jail
- Jail Licensed Nurse/Office Assistant Services Agreement (People to People Network Inc.)
 - Business Associates Agreement
- Jail Physician Services Agreement (People to People Network Inc.)
 - Business Associates Agreement

TREASURER:

- Foreclosure matters -
 - Eviction on foreclosed properties (properties uninhabited)
- 1616 Airfield Lane, Midland Michigan Forfeiture (Quiet Title Action)

TRIAL COURT:

- Duane Wayer - Freedom of Information request (other documents)

COMMISSIONERS UPDATE ON BOARDS AND COMMISSISONS

COMMISSIONER COMMENTS

GEISLER - NO COMMENT.

BONE - NO COMMENT.

LEIGEB - NO COMMENT.

KEENAN - NO COMMENT.

DORRIEN - SPOKE REGARDING THE FUN ZONE VOLUNTEERING AND THAT HE WAS IMPRESSED WITH THE TOP-NOTCH FOLKS THAT PARTICIPATED, BRAVO MIDLAND.

MCGILLIVRAY - NO COMMENT.

FINLEY - NO COMMENT.

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE:

Motion by Commissioner McGillivray supported by Commissioner Bone to adjourn.
Motion carried.

MEETING IS ADJOURNED UNTIL TUESDAY, JUNE 17, 2014 AT 9:00 A.M., TO MEET IN A REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.