

AUGUST SESSION
MIDLAND COUNTY BOARD OF COMMISSIONERS
EXECUTIVE COMMITTEE OF THE WHOLE
AUGUST 9, 2016

APPROVED

Board called to order by Chairman Jim Geisler at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: KLOHA, BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN,
BRIDGETTE GRANSDEN, ADMINISTRATOR/CONTROLLER; L. WILLIAM
SMITH, CIVIL COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT;
ANN MANARY, COUNTY CLERK.

MEMBERS ABSENT: NONE.

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ADMINISTRATOR/CONTROLLER STAFF REPORT - BRIDGETTE GRANSDEN
BRIDGETTE GAVE HER REPORT.

Goals:

- 1) Maintain the County's financial stability
- 2) *Continue to improve internal and external communications*
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

County Services Building- Kevin Beeson

- 1) Treasurer's shop drawings have been approved, work to begin Labor Day.
- 2) Worked with John Schmude to remove a hazardous tree near sidewalk.
- 3) Prepped lobby for election night festivities.

4th Floor/Courthouse Remodel- Kevin Beeson

Nothing to report.

Courthouse (4)- Kevin Beeson

- 1) Weekly meetings with Judiciary & Archiverde on new entrance and space redeployment.
- 2) Prepared and published RFQ for Construction Manager on Courthouse project.
- 3) Participated in a couple of news interviews on Courthouse addition & remodel project.
- 4) Toured Courthouse & grounds with the Midland Blooms judges & visitors.

Jail Update (4)- Kevin Beeson

- 1) As of Monday, August 8th we are currently responsible for 221 inmates. 105 Local Midland County inmate count is, while 94 are from the Federal Marshals and 22 from Genesee County.
- 2) Dumpster / Compactor alignment issues, repairs in progress.
- 3) Tested emergency exhaust fans, made repairs to one unit.
- 4) Repairs to combi-oven & flight dishwasher.

Juvenile Care Center (4)- Kevin Beeson

- 1) Painting exterior steel; gas piping, doors and door frames.
- 2) Removed and replaced an area of bad asphalt.
- 3) Scheduled concrete removal & replacement. Trip hazards at curbs, sidewalks and call stations.

Law Enforcement Center (4)- Kevin Beeson

- 1) Completed gun range.

Pinecrest Update (4)- Joe Blewett

- 1) As of Monday, August 8th the current census at Pinecrest is 59: 0 admits, 0 discharges last 30 days.
- 2) Pig Roast had over 200 attendees, great time. Attended by Commissioners Al Kloha and Jim Leigeb. Commissioner Leigeb awarded Pinecrest's Lifetime Achievement Award. Thank you to Facilities for assistance in the event.
- 3) Lots of physical therapists assisting residents – seeing positive results.
- 4) Activities: Second Loons game went well, music, golf cart rides, shopping days
- 5) Always working towards person center care so breakfast will be offered from 8:00 – 9:30 am instead of only at 8:00 am effective August 1st.
- 6) Administrator Passed the National Association of Long Term Care Administrator Boards on 7/19/16. Attending the September Our Community Listens program.
- 7) Facilities:
 - Put Wade in charge of picnic grounds preparation.
 - Borrowed picnic tables from parks (moved inside when it rained at 5pm)
 - Worked closely with Pinecrest staff to support about 200 visitors. No issues of any kind.
 - Even as we near 100% occupancy, the building performs flawlessly.

Community Corrections- Marisa Boulton

- 1) Successfully submitted information into COMPAS case manager for Community Corrections programs including In-Jail Cognitive Groups, Education, Tri-Cap programs and Network Therapy. (1, 2, 3, 4)
- 2) Attended Drug Court meeting and courtroom sessions. There are currently 22 active participants with three referrals pending. To date there have been 30 graduates since the start of this program. (1, 2, 3, 4)
- 3) Coordinated in-patient substance abuse treatment for 56 individuals since October, 2015. (1, 2, 3)
- 4) Community Service referrals have remained steady with new referrals being made weekly. 131 referrals have been made since October 1st. (2, 3, 4)
- 5) Tri-Cap numbers have remained steady. Since October 1st, 2015, 29 participants have successfully completed the Tri-Cap program saving 3084 jail bed days. (1, 2, 3, 4)

- 6) The MiHOPE program remains at 19 participants. Marisa continues to meet with Judge Carras and Probation Agent Magnapora bi-weekly to discuss ways to streamline the program and identify potential participants as soon as possible. Judge Carras has a goal of enrolling at least 10 more participants. His goal for next fiscal year is 50 participants. (1, 2, 3, 4)
- 7) Attended a Drug Court Forum in Lansing to brainstorm practices of other counties in Michigan. (1, 2, 3, 4)
- 8) Was visited by Grants Coordinator, Molly Maynard for a program file audit. Marisa appreciates her visits and guidance in reference to programming and grant recommendations. (1, 2, 3, 4).

Emergency Management- Jenifler Boyer

- 1) Hosted MICIMS Train the Trainer. (2, 3, 4)
- 2) Met with 911 regarding LEC Emergency Planning. (1, 2, 3, 4)
- 3) Attended Shelter House facilities meeting. (2)
- 4) Chaired the 3rd District Emergency Management Association bimonthly meeting which included an update from the State EMHSD and a presentation on UAS (Drone) capabilities and resources available from the State. (1, 2, 3, 4)
- 5) Participated in an interview by Boy Scout Parson's regarding Emergency Management for his preparedness badge. (2)
- 6) Completed the Midland County Wildfire Tabletop Exercise After Action Report. (1, 2, 3, 4)
- 7) Met with local MDEQ District Floodplain Engineer. (2, 3, 4)
- 8) Presented to PEM students about the day to day work of an Emergency Management Coordinator. (2)
- 9) Met with Chippewa Nature Center Staff regarding potential partnership on 1986 Flood Commemoration Event. (2, 3, 4)
- 10) Spent time at the Midland Historical Society Research Library reviewing information on historical floods within Midland. (2, 4)
- 11) Assisted with and participated in the Mid-Michigan Hospital Active Shooter Tabletop Exercise. (2, 3, 4)
- 12) Working with County Fire Chiefs Association to host a meeting in the EOC to present the new EOC to the Chief's and review the roles and assistance the EOC can provide during incidents. (2, 3, 4)
- 13) Processing FY2016 EMPG Agreement for County Board approval. (1, 2, 3, 4)
- 14) Met with NOAA/MSU Seagrass Coordinator on the current watershed project. (2, 3, 4)

Equalization- Mary Cornell

- 1) Appraiser and Director are working on appraisals to support 2017 equalization studies. Becky spends significant time completing appraisals in the agricultural class and appraisals of residential sales needed to develop economic condition factors to be applied to the appraisal record cards. Mary is working on property appraisals for the commercial and industrial classifications.
- 2) Equalization Clerk/GIS has been completing property splits and combinations as requested by the local units. Also working on mapping project to add additional detail to the tax maps provided by the department to the local units and the public. Adam will be attending a GIS conference later this year. The educational program track he will follow focuses on integration of GIS mapping with assessment practices to allow better data analysis.

- 3) **Becky is continuing in the self-study program to attain the next level of certification, Michigan Advance Assessment Officer (fna Level 3 certification).**

Finance/Budget/Administration Update- Tori Meyer

- 1) **General Fund Expenditures for the month of June were \$1.4 million. General Fund Revenue was \$1.1 million. Year-to-Date, expenses were \$15.7 million and revenue was \$4.9 million. (1, 2) General Fund monies have been exhausted and we are now borrowing from other funds to meet cash flow needs.**
- 2) **On July 28th, the County accepted bids to refinance the Jail Bond Debt Issue of 2008. The lowest bid was 2.644% and will generate a savings over the next 12 years of more than \$780,000. (approximately \$65,000 per year) (1)**
- 3) **Investment earnings on the Retiree Health Care plan have been lower, so the actuary will be assuming a lesser rate of return which in turn will produce a higher liability for the County. (2)**
- 4) **We have received the 2015 Actuary Reports for both pension plans. Act 345 is 79.95% funded with an accrued unfunded liability of \$5,840,002 while the Employees Retirement System is 94.2% funded and has an accrued unfunded liability of \$3,466,582. (2)**
- 5) **Countywide Managers meeting will be held on August 18th at 9:30 at the LEC.**
- 6) **The MLGMA (Michigan Local Government Managers Association) held their Summer Workshop here in Midland. Tori and I were on the planning committee chaired by Jon Lynch. All attended were complimentary of the program and the locale.**

GIS- Chris Cantrell

- 1) **Continue to assist Water District #1. They have been GPS'ing all their valve locations. The data is being downloaded onto our GIS and Chris will be working to create a prototype GIS project for future management of their location based data. (2, 3, 4)**
- 2) **Currently working with Bob Johnson, Edenville Twp, he discovered that there was a new on line mapping application displaying the flood plain data that is incorrect. We have talked with the application provider (IBM) and FEMA to correct the situation. It should be done early this month; we are monitoring the app to make sure. (2, 3)**
- 3) **Artemis: we reviewed the graphical updates presented by them, they look really good. We also are updating the search capabilities and the News and Events modules. These updates will make it easier to submit and article to the Web Committee and improve communications to the public by having the date on the article. (2, 3)**
- 4) **Chris has been talking to a vendor that supplies aerial imagery on an annual basis for the county. This means instead of imagery updates every 5 years, we would get it every year. The cost is comparable, so far, in our discussions. (2, 3, 4)**
- 5) **Looking at some training for the new Drone to Map extension in GIS. What it means is we could use a drone with a camera and GPS to collect imagery and tie it directly into our GIS. This has so many applications for the County, GIS, Emergency Management, SWAT, Facilities and even marketing our County on the website. More to come as this is a brand new technology and Chris is starting to learn all the uses. (3, 4)**

Health Department- Mike Krecek

- 1) **Diseases – Staff continue to monitor local, statewide, national and international diseases of concern.**
 - **The Zika virus cases continue to rise related to travel in Central and South America. As expected, we recently learned of cases originating in Miami, FL from one neighborhood. The CDC has issued travel guidance for pregnant women regarding visitation to that area. Pregnant women are at greatest risk for complications as the virus can affect fetuses (learning disorders/microcephaly). Individuals can contract disease and not recognize the symptoms. Mosquitoes are the primary vector in transmission but males can transmit the disease through sexual contact, possibly for several months after exposure. Information continues to change. Statewide conference calls have been increased from monthly to bi-weekly – there was one on 7/20/16 with another scheduled for 8/3/16. Mosquito surveillance is a priority for the State. (3)**
- 2) **Administration/Finance –**
 - **The Department submitted 2017 budget, which is largely a continuation budget. (1)**
- 3) **Community Education/Involvement –**
 - **Helping Hands Dental has been approved to receive grant funding from several local foundations to expand the clinic. The focus will remain Medicaid eligible adults. (3, 4)**
 - **Staff will continue to monitor contamination issues in the St. Louis area primarily related to Velsicol, including PBB and DDT, with focus on how those might affect Midland residents and the Pine River. (2)**
 - **Staff continue participation in the Midland County Community Health Improvement Plan (CHIP) priorities. Initial priorities are: Obesity, Senior Quality of Life Issues and Substance Use/Abuse. A group focusing on Mental Health issues has also been working on priorities. (2, 3)**
 - **Staff continue work on cross-jurisdictional sharing opportunities between the Bay, Saginaw, Mid-Michigan (Gratiot) and Midland County Health Departments. We are using grant funds for a GIS project in Environmental Health (EH) and the software development is completed. Four i-Pads were recently purchased and training is occurring on 8/4/16. Dow Chemical may be interested in funding the costs of two of those i-Pads to help support this project. (3, 4)**
 - **SVSU is planning a “Water Conference” for later this year in connection with their intention to develop a Masters in Public Health. More to follow. (2)**
 - **The Midland Safe Communities Accreditation Project had a community review last week and received favorable accreditation results. Joy Buchanan led that effort with much community support, including the Department.**
 - **Others Include: Vulnerable Adult Network, the Midland County Exploring Our Future Strategic Plan/Community Success Panel, and a Methamphetamine Task Force. The “Meth” Task Force has recently been asked to look into issues regarding opiates/heroin usage. (2, 3, 4)**

- 4) **Quality Improvement (QI) - Staff continue working on quality improvement components, seeking to continually improve customer service. Projects include: GIS opportunities, automating certain forms, improving vaccine rates for seniors, reducing vaccine waivers for children and social media opportunities. (3, 4)**
- 5) **Environmental Health (EH) –**
 - **City of Flint water continues to be a major issue. The Governor, the Michigan Departments of Environmental Quality, Health and Human Services and Agriculture and Rural Development are all involved and directing significant financial resources to Flint and Genesee County. Additional State official were indicted last week. Mark Valacek, Health Officer at Genesee County spoke to a group of government leaders at a conference in Midland last week. (2)**
 - **Our food program has been approved by the State to conduct a self-assessment for the next accreditation visit (2017) and we have completed the initial review. (3)**
 - **Recent legislation will move responsibility for food service vending locations to the Michigan Department of Agriculture and Rural Development (MDARD). Local health will continue to investigate complaints and suspected foodborne outbreaks related to vending locations. (3)**

Human Resources- Suzanne Ault

- 1) **Vacant positions include:**
 - **On-call Resident Associates and Nursing Supervisor with Pinecrest.**
 - **Part-time Janitorial Worker and Full-time Maintenance Specialist with Facilities.**
 - **Part-time Corrections Deputies and one full-time Road Patrol Deputy with Sheriff. (3)**
- 2) **Update on the Compensation and Job Study: Mark Nottley is now in the process of analyzing the data he has collected from the comparable counties participating in the wage and job study survey. Furthermore, Mark and members of his staff are revising and writing job descriptions based on the input he received from the employee/department head interviews and job description instrument. (3, 4)**

Information Technology- Interm Director Chris Cantrell

- 1) **Completed the work on the project of migrating Parks and Rec from wireless connection to fiber connection on McoNet which included the addition of Midland County wifi for employees only in the garage, switching them from TDS phone system to the County phone system. However, the running fiber to the gatehouse for faster service, phone service and the ability to add addition functionality such as cameras in the future is not complete. When they came to install the fiber there was not any conduit out to the gatehouse. We are awaiting a quote for that work and have tentatively planned on doing this after parks season is over (September). (1, 2, 3, 4)**
- 2) **Continued to replace PCs in the normal cyclical rotation. (2, 3, 4)**
- 3) **Continued the replacement of the network switches at the Courthouse in preparation of the new VOIP phones being installed before the end of the year. (1, 2, 3, 4)**

- 4) Replacing the County Voicemail server with a new robust version that is also virtual to provide maximum uptime and flexibility. We are working on rebuilding all the voice trees, having everyone redo their voicemail responses. Should be complete this week. (1, 2, 3, 4)
- 5) Sheriff's office is testing MDC replacement options. Andy is helping the test two options. There is not a time line on this at this point. (3, 4)
- 6) Working with Emergency Management on replacing laptops in the EOC. Part of the old laptops will be deployed in Homer EOC Backup along with a new laptop charging cart. (3, 4)
- 7) Working on the installation of a new security camera server. (3, 4)

Mosquito Control- Carl Doud

- 1) The pilot program involving a bicycle to treat residential catch basins has gone well and MCMC plans to continue the practice as well as to purchase a second bike in 2017. (3)
- 2) We are still awaiting word on the derogation submitted to the Forest Stewardship Council (FSC) to apply mosquito control products on State forest. In the meantime, the new FSC standards on pesticides have taken effect. Therefore, MCMC is not able to treat any areas of state forest. An e-mail to MDNR was sent on June 30th inquiring about any updates on the derogation and a reply was received that they had received no word to date from the FSC. (2, 3)
- 3) A scrap tire collection is scheduled for Saturday, August 27th at the Midland Recyclers Center. (3)

MSU Extension- Diane Smith

Health and Nutrition Programming:

- 1) Canning - August 4th Canning presentation at Auburn Library
- 2) Cooking Matters Educational Series
 - a. Childcare Professionals Training
 - i. On Aug 6th, continuing a 10 hour training for continuing education credits will be given through a partnership with Great Start who promotes and registers clients.
 - ii. Providing technical assistance on menu development for the Heaven Elect childcare on August 16th and House of Mercy in the fall.
- 3) Cooking Matters For Teens
 - a. Midland Public Schools – This school year, the Food Service Director would like MSU Extension to provide nutritional programming for about 400 students through afterschool programs, as well as provide education at their school Open House and health fair.
- 4) Camps
 - a. Camp I Know ME – In August, partnering with Child and Family Services for at-risk middle school youth, conducting cooking demonstrations and nutrition education.
- 5) Project Fresh and MI Fresh
 - a. WIC Partnership - In August, teaching nutrition education, freezing and blanching with WIC participants.
 - b. Farmers Market – Providing education on Double Up Food Bucks & Discover MI Fresh
- 6) Health Fairs - Providing nutrition education at the Coleman Health Fair

4-H Programming:

- 1) **We Do Robotics Camp – From July 18th-22nd, 15 youth ages 5-8 years old attended the camp. Two teen 4-H leaders led the program. Collaborating with the North Family Center and Coleman Family Center to utilize the robotics kits for their summer programming as well.**
- 2) **Fair – August 13th-21st with awards being held on August 20th at the fairgrounds. All judging will be complete by Friday of fair so awards and checks will be handed out before youth leave the fairgrounds. Adult volunteers will also be honored who have reached a 5, 10, 15, etc. milestone year of service.**

Parks and Recreation- John Schmude

- 1) **Total revenue through the end of July at Sanford Lake Park is approximately \$21,583 less than 2015. (1, 3)**
- 2) **The swim area at Sanford Lake Park was treated on July 21st for Eurasian Milfoil. (2, 3)**
- 3) **July fishing tournaments include the Top Bass Tournament Trail on July 9th (53 boats), Michigan Bass Nation on July 16th (43 boats/86 participants), Whitey's Annual Bass Tournament on July 23rd (7 boats/ 15 participants), and Mid-State Bass Busters on July 30th (24 boats). (3)**
- 4) **Boiler replacement of the shop/office is still underway. The old unit has been removed and the hot water heater has been installed. (1, 3, 4)**
- 5) **Installation of the new fiber connection has been made to the computers in the office/shop and connection to the new phones is nearly complete. (1, 3, 4)**
- 6) **Aside from ongoing parks maintenance, we have**
 - **applied seal coating to the rail trail from Cedar Street to 7 Mile Road,**
 - **Begun infrareding the trailhead parking lot at 7 Mile Road (across from the Eagle's)**
 - **Continue to crack seal the rail trail**
 - **Installed delineation posts at the Averill trailhead to prevent vehicles from driving across the grass to exit the parking lot**
 - **Poured and sealed the concrete pad for the message board at the Averill trailhead**
 - **Outfitted the water tank and compressor to the new water truck which is now operable**
 - **Currently trimming back vegetation and cutting the trails at Pine Haven and working with the MDEQ to determine possible wetland issues regarding proposed improvements to the mountain bike course. (1, 2, 3, 4)**

Public Guardian Services- Steve Wixson

- 1) **Made several 90 day client visits in and out of county. (1, 3, 4)**
- 2) **Filled out DHS annual redetermination paperwork. (1, 3, 4)**
- 3) **Went over client budgets and adjusted county fees as necessary. (1, 3)**
- 4) **Placed client in treatment program in Ohio for mental illness and substance abuse. (2, 3, 4)**
- 5) **Placed client in AFC home. (3, 4)**

- 6) Completed annual accountings and reports of guardian for probate.
(1, 4)
- 7) Working with local attorneys on client matters. (2, 3, 4)

Survey and Remonumentation

- 1) The DNR is running 35 corners through the County Remonumentation Committee August 3rd. This is saves the County from having to use our Remon Grant funds on those corners. (4)

Veteran's Services- Ross Ahlich

- 1) Continue work on core services. (1, 2, 3)
- 2) Order fall paver order for the Midland County Veterans' Memorial. (2, 4)
- 3) Continue work on Veterans' Website. (2, 3, 4)
- 4) Midland County Care Continuum will pledge to end Veteran Homelessness within our County on the 4th of August. (2, 3)
- 5) Will attend the MACVC Fall Training Conference held the 22nd thru the 23rd of September. (3)

Information Only

Meetings attended:

July 14th

July 25th

July 27th-29th

911 Board Meeting

Community Breakfast Dow Update

MLGMA Summer Workshop (Midland)

CIVIL COUNSEL REPORT - L. WILLIAM SMITH

BILL GAVE HIS REPORT

BOARD OF COMMISSIONERS:

- Attend Meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- Building Committee Courthouse Renovations project
- Public Guardian - Bill of Sale
- COUNTY CONNECTION
 - Project Authorization for the FY 2016 Section 5339 bus and Bus Facilities Formula Program
- EMERGENCY SERVICES DEPARTMENT:
 - FY 2016 Emergency Management Performance Grant (EMPG) Agreement - CFDA No: 97.041
 - Finance Comm. Item 911 Service Plan Update & Emerg. Services Comm. Ordinance Proposal
- FREEDOM OF INFORMATION ACT
 - FOIA request from Citizens for Transparency (e-mail communications to/from Administrator/Controller)

COUNTY CLERK:

- Subpoena for People v Donald Bruce Hays I

COMMUNITY CORRECTIONS:

- Community Corrections Plan and Application for Fiscal Year 2017

FINANCE DEPARTMENT

- County Tax Sharing Policy: Number: 301 (11)
- Great Lakes Bay Michigan Works! Interlocal Agreement
- MEDCOM Affordable Care Act Services (Renewal)

HEALTH DEPARTMENT:

- Harold Alexander Site Drinking Water request (Agreement for Groundwater Restriction)
- Legal Representation-Prosecuting Attorney Foster Care Agreement #PROFC17-56001

HUMAN SERVICES:

- FOIA request for oaths of office and bonding information

PARKS AND RECREATION:

- Friends of Rail Trail - By-Laws changes - 501(C)(3) status
- LICENSE AGREEMENTS
 - Buttonville Inn
 - Consumers Energy

SHERIFF:

- Various FOIA requests
- ANIMAL CONTROL
 - Humane Society Service Agreement - Deed for building
- JAIL FACILITY
 - Sharyl Marden, PR Estate of Jack Marden v Midland County
 - Johnson, Rosati, Schultz & Joppick, P. C. request for information from Prosecutor's Office
 - Various correspondence and telephone call with Mr. Aseltyne, Mr. Duffy, Prosecutor's Office, and Sheriff's Department
 - Advanced Correctional Healthcare, Inc. - Midland County Inmate Proposed First Amendment to Inmate Health Services Provider
 - Canteen Services, Inc. Commissary Delivery Services Agreement and Kiosk Services Agreement

TREASURER:

- Probate Estate of Shirley S. Carrington, Dec'd; documents filed to close estate
- BANKRUPTCY MATTERS
 - Richard E. Betron, Jr., Debtor - Chapter 13 Bankruptcy (foreclosure) Temporary Restraining Order Filed; Circuit Court Summons & Complaint Filed.
- FORECLOSURES
 - Treasurer v Craig Kerr and All other Occupants, 611 E. Washington St., Coleman, MI 48618 (Notice of Eviction)

TRIAL COURT:

- Corry and Lisa Stortz, Debtors - Chapter 13 Bankruptcy Matter - re: institute payments per Court Order (Appearance Filed)

COMMISSIONERS UPDATE ON BOARDS AND COMMISIONS

COMMISSIONER COMMENTS

BONE - NO COMMENT.

LEIGEB - THANKED THE ROAD COMMISSION FOR THEIR ASSISTANCE.

KEENAN - NO COMMENT.

DORRIEN - NO COMMENT.

NOESEN - NO COMMENT.

KLOHA - SPOKE TO SOMEONE IN THE COMMUNITY WHO HAD GOOD THINGS TO SAY ABOUT BRIDGETTE AND THE COMMUNITY.

GEISLER - SPOKE REGARDING U OF M CONTACTING HIM TO SERVE ON A COMMITTEE.

Motion by Commissioner Dorrien supported by Commissioner Bone to adjourn.
Motion carried.

MEETING IS ADJOURNED UNTIL TUESDAY, AUGUST 16, 2016 AT 9:00 A.M., TO MEET IN A
REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME
THEIR DUTIES.

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Mark C. Bone, Chairman, Midland County
Board of Commissioners

Ann Manary, Midland County Clerk and
Clerk of the Board of Commissioners