

MAY SESSION 2014
MIDLAND COUNTY BOARD OF COMMISSIONERS
MAY 20, 2014

APPROVED

Board called to order by Chairman, James Leigeb, at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: FINLEY, BONE, KEENAN, GEISLER, DORRIEN, MCGILLIVRAY, LEIGEB.

MEMBERS ABSENT: NONE.

Invocation by Commissioner Richard Keenan.

Pledge to the Flag was given.

APPROVAL OF MINUTES OF MAY 6TH AND MAY 13TH, 2014:

Motion by Commission McGillivray supported by Commissioner Keenan to approve.

Motion carried by voice.

ACCEPTANCE OF BILLS:

04-03-14 - REGULAR	\$611,941.53
04-11-14 - REGULAR	\$1,726,963.67
04-18-14 - REGULAR	<u>\$178,846.50</u>

TOTAL CHECK RUNS \$2,517,751.70

TOTAL GENERAL FUNDS EXPENDITURES \$819,537.84

Motion by Commissioner Keenan supported by Commissioner Dorrien to accept.

Motion carried by voice.

SPECIAL PROGRAM OF THE DAY - NONE.

CONSENT AGENDA - COMMITTEE REPORT NUMBER 5 (*32-5-14):

Motion by Commissioner Keenan supported by Commissioner Geisler to add Committee Report #5 to the Consent Agenda and to approve the Consent Agenda.

Motion carried by voice.

Public Comments on anything that is not on the agenda or consent: NONE.

Commissioner Consideration to remove any consent agenda item: NONE.

STANDING COMMITTEE REPORTS AND RESOLUTIONS

1

THE ADMINISTRATION AND OPERATIONS COMMITTEE AND THE FINANCE COMMITTEE RECOMMEND APPROVAL OF AN AGREEMENT WITH THOMPSON-REUTERS FOR GOVERNMENT SUBSCRIBER ACCESS TO MICHIGAN COMPILED LAWS AND OTHER LEGAL RESOURCE DOCUMENTS.

May 15, 2014

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 27-5-14AOF

Gentlemen:

We your Administration and Operations Committee recommend approval of an agreement between the County of Midland and Thompson-Reuters for government subscriber access to Michigan Compiled Laws and other legal resource documents. This agreement is from May 1, 2014 through April 30, 2017 or thirty-six months. With this commitment of thirty-six months the monthly charge is not to increase more than 1% for the second and third years.

Cont.

Currently the County pays \$1,623.34 per month for this on-line subscription but the need for more licenses will increase the cost to \$2,064.00 per month.

We your Finance Committee recommend authorization for the Administrator/Controller to make the necessary budget adjustments of an increase of \$4,500.00 to the 2014 Budget with the funding to come from Contingency.

Respectfully Submitted,
Nicolas Finley, Chairperson
S/Richard Keenan
S/James Geisler
Administration and Operations
Committee

S/Dan McGillivray, Chairperson
Nicolas Finley
S/James Geisler
Finance Committee

Motion by Commissioner Keenan supported by Commissioner McGillivray to adopt.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: BONE, KEENAN, GEISLER, DORRIEN, MCGILLIVRAY, LEIGEB.

NAYS: NONE.

ABSENT: FINLEY.

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2

THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF THE 2014 PROPERTY TAX FORECLOSED PARCELS FOR UNPAID PROPERTY TAXES LIST AND RECOMMEND NOTIFYING THE TREASURER THE COUNTY HAS NO INTEREST IN PURCHASING ANY OF THESE PROPERTIES.

May 15, 2014

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 28-5-14F

Gentlemen:

We your Finance Committee reviewed the County Treasurer's communication regarding the 2014 Property Tax Foreclosed parcels for unpaid property taxes and her request to notify her if the County has any interest in purchasing any of these foreclosed parcels.

We recommend acceptance of the prepared list of foreclosed parcels and recommend informing the County Treasurer that the County has no interest in purchasing any of these parcels.

Respectfully submitted,
S/Dan McGillivray, Chairperson
S/James Geisler
Finance Committee

Nicolas Finley

Motion by Commissioner McGillivray to adopt.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: KEENAN, GEISLER, DORRIEN, MCGILLIVRAY, BONE, LEIGEB.

NAYS: NONE.

ABSENT: FINLEY.

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3

THE FINANCE COMMITTEE RECOMMENDS APPROVAL TO ALLOW THE TREASURER TO ADVANCE FUNDS FROM MULTIPLE NON-RESTRICTED FUNDS IN ORDER TO PROVIDE NECESSARY LIQUIDITY TO THE GENERAL FUNDS; CASH FLOW BETWEEN APRIL AND AUGUST 2014.

May 15, 2014

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 29-5-14F

Gentlemen:

We your Finance Committee reviewed the request from the Midland County Treasurer to advance funds in order to provide the necessary liquidity to the General Fund.

The Cash Flow Analysis of the General Fund shows that in order to provide adequate cash flow between the months of April and August an advance of funds is needed as much as \$2,600,000.00. The advance funds would be paid back by the General Fund by October 15, 2014, after receipt of 2014 Summer Tax Collections.

We recommend approval of the following advance to the General Funds amount not to exceed \$2,600,000.00 from these funds listed:

403 General Capital Improvements	\$1,200,000.00
404 Capital Purchase	\$1,200,000.00
678 Health Insurance	<u>\$ 200,000.00</u>
Total advance funds	\$2,600,000.00

We further authorize the Treasurer to borrow from Chemical Bank if anticipated funds are not immediately available from these internal funds.

Respectfully submitted,
S/Dan McGillivray, Chairperson
S/James Geisler
Finance Committee

Nicolas Finley

Motion by Commissioner McGillivray to adopt.
Motion Carried by Roll Call.
Public comments: None.

ROLL CALL

YEAS: GEISLER, DORRIEN, MCGILLIVRAY, BONE, KEENAN, LEIGEB.
NAYS: NONE.
ABSENT: FINLEY.

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4

THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF THE 2015 BUDGET CALENDAR.

May 15, 2014

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 30-5-14F

Gentlemen:

We your Finance Committee reviewed the proposed 2015 budget calendar. The proposed calendar complies with MCL 141.422, et. seq. as amended, the stat law regulating budgets for local units of government, and is in accordance with County Policy 304.1, County Budget Policy, which was approved on December 7, 2010.

6

THE HUMAN SERVICES COMMITTEE RECOMMENDS ACCEPTANCE OF THE RESOLUTION FOR THE APPOINTMENT OF CRAIG MAXWELL AS PRIVACY OFFICER AND BRIAN NICHOLS AS SECURITY OFFICER FOR HIPPA.

May 15, 2014

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 31-5-14HS

Gentlemen:

We your Human Services Committee recommend approval of the attached Resolution to appoint Craig Maxwell as Privacy Officer and Brian Nichols as the Security Officer for the Health Insurance Portability and Accountability Act of 1996 ("HIPPA"), as modified by the Health Information Technology for Economic and Clinic Health Act ("HITECH") and the 2031 U.S. Department of Health and Human Services regulations.

Respectfully submitted,
S/Richard Keenan, Chairperson
S/Mark Bone

S/Eric Dorrien

Human Services Committee
Motion by Commissioner Keenan to adopt.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: MCGILLIVRAY, BONE, KEENAN, GEISLER, DORRIEN, LEIGEB.
NAYS: NONE.
ABSENT: FINLEY.

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MIDLAND COUNTY BOARD OF COMMISSIONERS
REQUESTS, PETITIONS AND COMMUNICATIONS
MAY 20, 2014

31-5-14

HUMAN RESOURCES DIRECTOR REQUESTS APPROVAL OF A RESOLUTION TO APPOINT PRIVACY OFFICERS AND SECURITY OFFICERS FOR HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 ("HIPPA"); RECENTLY MODIFIED BY THE HEALTH INFORMATION TECHNOLOGY FOR ECONOMIC AND CLINICAL HEALTH ACT AND THE 2013 U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES REGULATIONS.

REFERRED TO THE HUMAN SERVICES COMMITTEE.

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32-5-14

DEPARTMENT OF HUMAN SERVICES BOARD AND THE PINECREST ADMINISTRATOR SUBMITS (2014 1ST QUARTER) ANNUAL REPORT FOR PINECREST.

REFERRED TO THE HUMNA SERVICES COMMITTEE

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33-5-14

FINANCE DIRECTOR REQUESTS APPROVAL OF THE REVISED PROPOSED COUNTY POLICY 302.1, TRAVEL EXPENSE REIMBURSEMENT.

REFERRED TO THE FINANCE COMMITTEE.

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34-5-14

HUMAN RESOURCES DIRECTOR SUBMITS THE ADMINISTRATOR/CONTROLLER'S 2014-2015 GOALS FOR CONSIDERATION; PREPARATION FOR PERFORMANCE EVALUATION OF JUNE 3, 2014.

REFERRED TO THE HUMAN SERVICES COMMITTEE.

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35-5-14

REGION VII AREA AGENCY ON AGING REQUESTS REVIEW AND COMMENTS OF THE DRAFT ALLOCATION PLAN FOR SENIOR SERVICES FUNDED THROUGH REGION VII AREA AGENCY OF AGING.

REFERRED TO THE FINANCE COMMITTEE.

OLD BUSINSS - NONE.

NEW BUSINESS - NONE.

COMMISSIONER COMMENTS

KEENAN - SPOKE REGARDING GOALS AND OBJECTIVES REGARDING THE ADMINISTRATOR/CONTROLLER RESPONSIBILITIES.

GEISLER - NO COMMENT.

DORRIEN - NO COMMENT.

MCGILLIVRAY - SPOKE REGARDING A PRESENTATION AT THE DOW LIBRARY.

FINLEY - ABSENT.

BONE - NO COMMENT.

LEIGEB - THANKED L. WILLIAM SMITH FOR ALL OF HIS HARD WORK REGARDING SANFORD LAKE.

COMMISSIONER MEETING(S) SCHEDULE

MOTION BY COMMISSIONER KEENAN SUPPORTED BY COMMISSIONER BONE TO ADJOURN: Motion carried by voice.

MEETING IS ADJOURNED UNTIL JUNE 3, 2014 AT 9:00 A.M. TO MEET IN A REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.

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James Leigeb, Chairman, Midland County Board of Commissioners

Ann Manary, Midland County Clerk and Clerk of the Board of Commissioners