

AUGUST SESSION

MIDLAND COUNTY BOARD OF COMMISSIONERS
EXECUTIVE COMMITTEE OF THE WHOLE
August 12, 2014

APPROVED

Board called to order by Chairman Nicolas Finley at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: BONE, LEIGEB, KEENAN, GEISLER, MCGILLIVRAY, FINLEY, BRIDGETTE
GRANDSEN, AMINISTRATOR/CONTROLLER; L. WILLIAM SMITH, CIVIL
COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT
ANN MANARY, COUNTY CLERK.

MEMBERS ABSENT: DORRIEN

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HELPING HANDS - UPDATE

GREG DORRIEN AND MIKE KRECEK GAVE A PRESENTATION WITH DR. SHELLY JONES.

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ADMINISTRATOR/CONTROLLER STAFF REPORT

Bridgette Gransden, Administrator Controller introduced the new Mosquito Control director.

Goals:

- 1) Maintain the County's financial stability
- 2) Continue to improve internal and external communications
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

COUNTY SERVICES BUILDING

- 1) Replaced a broken shaft in the cooling tower. Facilities staff pitched in to help the contractor with this repair. Weather was not cooperative, but we were able to maintain good indoor temperatures throughout. Thank you to the facilities staff for going above and beyond during this situation!

4TH FLOOR/COURTHOUSE REMODEL

No updates

COURTHOUSE (4)

- 1) Finalized the exterior of the old jail site. Grass is fully established and chain link protection fence is gone. Sheriff has occupied and is utilizing the new holding/sallyport.

JAIL UPDATE (4)

- 1) AS of Tuesday, August 12th we are currently responsible for 236 inmates. Local Midland County inmate count is 101, while 47 are from the Federal Marshals, 58 from Genesee County, and 30 are from the Michigan Department of Corrections.
- 2) Facilities worked on interior space painting. Concentrated on the 500 Corridor which is the main path of travel
- 3) Replacing a section of pipe insulation that was inadequate. Will fix a condensation drip through the warehouse and above the walk in coolers.

JUVENILE CARE CENTER (4)

- 1) The parking lot lights are ready to go and were 50% less money than expected.
- 2) Finalizing the quote to do camera and controls upgrades.

PINECREST UPDATE (4)

- 1) As of Tuesday, August 12th the current census is : 50:7 new admits and 5 discharges since July 1st. 1 August discharge planned.

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- 2) Safety for residents and staff is being increased: surveillance cameras will be installed in January and Joe is working with Kevin Beeson on having doors locked from 10p-6a.
- 3) Activities: New game table arrived; Loons outing went great on July 21st., Chippewa Nature Center is doing 2 presentations; there is a caricaturist planned to come in; August 20th Pig Roast is being planned; Happy Trails Drama Club is performing; 2 live music events are scheduled; Walker/Wheel Chair cleaning day by a rehab vendor has been scheduled, and golf cart rides are given each Friday. All activities are funded from donor cash account.
- 4) Marketing: Facebook page has been launched. Monthly E-Newsletter has a high open rate.
- 5) Resident :House Rules: changes have been approved by DHS Board and will be adopted September 1st. Rules have been reduced from approximately 45 in number to 25 to be more home-like for residents while still preserving safety.
- 6) Switching pharmacies from MedCart Pharmacy to Hometown Pharmacy. BOC A&O approved request. New pharmacy will allow faster admit time, decrease out-of-pocket expense to residents, improve efficiency and customer service through digital format. Implementation timetable: October 1 - January 1.
- 7) New Patio Furniture with removable gazebo installed by Facilities staff. Purchased for \$2,740 from Sears with donated monies.
- 8) Added 1 new on-call worker to staff. One staff requested to return from a .7 employee to on-call for personal reasons. Through subsequent changes to fill that role we were able to promote 5 employees to higher positions, improving morale.
- 9) Labor relations: No grievances year-to-date.
- 10) Congratulations to Joe for being accepted into Leadership Midland! The dates for this year's program are October 16th-18th.
- 11) Facilities also painted and touched up several rooms due to resident turnover in July.

Community Corrections

- 1) Marisa compiled program information pertaining to; GED, Employability Skills, Tri-Cap, PA-511, Network Therapy, jail diversions, and prison diversions into the COMPASS program that reports directly to the State. (1, 2, 3, 4)
- 2) Marisa attended Drug Court meetings and courtroom sessions in Judge Beale's courtroom. There are currently 19 participants in Drug Court, with two referrals pending. (2, 3)
- 3) Community Service:
 - Interviewed and placed (12) twelve people for community service this month.
 - Beginning October 1, 2013 there has been 145 referrals to community service.
- 4) Placement was coordinated at the Humane Society, Recycling Center, Midland Reformed Church, Shelter house Re-Sale Shop, Coleman VFW and New Life Vineyard Church. (2, 3, 4)
- 5) Marisa continues to communicate with District and Circuit courts and probation officers; coordinated NMSAS and in-patient substance abuse placement; met with numerous inmates, assessed inmates who were at risk of suicide and assisted in several decisions with jail staff regarding inmate's placement while incarcerated. (2, She recently attended training on Motivational Interviewing at Boyne Highlands—a skill essential when interviewing admits to the jail. (2, 3)
- 6) Marisa met with Sam Price from 1016 Recovery on future substance abuse referral and funding starting October 1, 2014. Discussed how their programs could work together and focused on future programming opportunities. (2, 3)
- 7) Marisa also met with Mitzi Brown, a volunteer coordinator from the Shelter house. Mitzi is designing a certificate of completion for community service volunteers to receive after completing their hours. This will give participants "real" job experience. (2, 3)

Emergency Management

- 1) Roger met with the new Michigan State Police 3rd District Coordinator, Lt. B.J. Roach. (2)
- 2) Hosted the Michigan State Police Emergency Management & Homeland Security Division's "rollout" meeting for the new 2015 Emergency Management Performance Grant Work Agreement which Midland County participated in developing. (1, 2, 3)
- 3) Hosted the 3rd District Emergency Management bimonthly meeting. (14 counties) (2)
- 4) Coordinated a meeting between International Transmission Company (ITC), Dow Chemical and Dow Corning to discuss emergency management issues. (2, 3)
- 5) Completed new website pages for Emergency Management. (2, 3, 4)
- 6) Participated in the Region 3 Healthcare Coalition Advisory Committee Meeting. (2, 3)
- 7) Participated in a meeting with MDOT, Midland 911, Jerome Township Fire Department, Lincoln Township Fire Department, and the Sheriff's Office to discuss emergency response issues related to the construction period for the US-10/M-30 roundabout. (2, 3)
- 8) Participated in the Midland County Fire Chief's Association meeting (2)
- 9) Met with the Executive Director and the Disaster Program Coordinator of the Great Lakes Bay Chapter of the American Red Cross to share planning and resource information. (2, 3)
- 10) Continued to meet with the exercise design team and regional law enforcement officials to develop an emergency exercise to take place later this year (2, 3)
- 11) Hosted two Region 3 Homeland Security Planning Board meetings. (1, 4)
- 12) Completed updates of hazardous materials response plans for Sears Automotive Center, XALT Energy, and Airgas USA. All of these to be presented to the Local Emergency Planning Committee in September. He is also working on a haz mat plan update for Quala-Midland, which may also be ready for the LEPC in September. (2, 3)
- 13) Attended a meeting with Midland 911 to meet the new Executive Director of 2-1-1 Northeast Michigan. (2, 3)
- 14) Completed annual Protected Critical Infrastructure Information refresher training, which is required to maintain certification for viewing and handling such information. (2)
- 15) Began initial planning with the Midland Daily News for a new Emergency Preparedness Guide to be published in the fall. (2, 3)
- 16) Painting of the radio tower at the Jerome Township Fire Station in Sanford was completed. This was the first of the three towers to be painted. The Courthouse tower and the Greendale tower (West Midland Family Center) will be painted also to ensure meeting the FAA and FCC standards. (4)
- 17) Conducted follow-up with the Village of Sanford and the Road Commission for the Michigan State Police related to FEMA grant funding resulting from 2013 flooding. (1, 2)

Equalization

- 1) Grant and Mary continue to review sales data and work on appraisals of properties to be used in the agricultural, commercial and industrial studies for 2015. Inspections of properties are and will be ongoing through the season.

Finance/Budget/Administration Update

- 1) Midland County received a rating increase from S&P from AA- to AA. (1)
- 2) Effective January 1, 2015, the Finance Department will be responsible for Employer Reporting of Health Plan Coverage under the IRS code sections 6055 and 6056. The deadline for this reporting will be January 31st, which is the same deadline we have for issuing W-2's. These reporting requirements are a mandate under the Affordable Care Act (ACA) and result in an increased time burden on the Finance staff. (2)
- 3) The 2013 Audit will be presented at Finance Committee on Aug. 12th at 2:00 pm and at the Board Meeting on Aug. 19th at 9:00 am. (1,2)
- 4) Many thanks to Tori Meyer for handling the lead role while I attended the Senior Executive Institute at the University of Virginia. She and the entire team did a fantastic job seeing that things ran smoothly.

GIS

- 1) Chris spent a week with staff from the League of Women Voters adjusting district boundaries because their website was querying the data incorrectly. This is an example of how our GIS interactive map and database impacts organizations and events outside of the County departments. (2,3,4)
- 2) Veteran's Paver Project update: Last month Chris reported about Midland Memorial being completed and the new app for the Veterans Office. They now have Coleman and Sanford data collected as well. They will be looking into adding a search engine to the GIS web mapping site in the future. Will also be looking into a mobile app for this now that the data has been collected. (2, 3,4)
- 3) Developed the zoning map for Lee Township. (2,3)
- 4) Website:
 - a. A majority of Chris' time was spent pushing the roll out of the new website and working with other departments to make sure they were ready. (3,4)
 - b. A huge thank you to the members of the Executive Website Committee who went the extra mile making sure all of the pages were completed in time for the website to go live by August 8th as scheduled. We continue to make improvements to the site and enhance the services available online for the public.

Health Department

- 1) Accreditation - The Department did very well and was only missing four indicators out of around 150. The Health Department staff is finishing corrective action plans for those four items which are due by August 20, 2014. We anticipate accreditation "with commendation" after corrective action is completed. (3,4)
- 2) Quality Improvement (QI) - Staff continues working on quality improvement components, seeking to continually improve customer service. We met all Quality Improvement indicators during the recent accreditation review. (3,4)
- 3) Diseases -Staff continue to monitor statewide, national and international diseases of concern. Previously we had one local case of a newer virus - Chikungunya virus (CHIK V) which was contracted in Haiti. CHIK V does not spread person-to-person. Ebola is in the news with a few US residents contracting the disease while in Africa. Ebola can spread with close personal contact and is often lethal. (2,3)

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- 4) Dental - The Director continues to work with community leaders to enhance access to dental services for low income adults in Midland County. Our local Helping Hands Dental Clinic is showing substantial increases in total patients and new patients since partnering with the Health Department for enhanced reimbursement. In addition, Healthy Michigan (Medicaid Expansion) is providing a dental benefit for low income adults which should open increased access for low income persons. A presentation is being made to the Board of Commissioners executive Committee on August 12, 2014. (3)
- 5) Behavioral Risk Factor Survey - Continuing work with community leaders to conduct a new behavioral risk factor survey of Midland County residents during summer and fall of 2014. We collect considerable data that helps establish community priorities regarding health and social issues. Saginaw Valley State University (SVSU) is conducting the survey. (1,2,3)
- 6) County Website - Staff have been working hard to get the "Health" portion of the website completed and looking good. Our many programs and services translate into many pages on the website. (2,3,4)
- 7) Environmental Health - Workload is quite challenging and one staff is on short-term disability for at least four weeks. A household waste and e-waste collection is planned for August 21st. This is a partnership between Midland County, the City of Midland and Dow Chemical. (1,3,4)
- 8) Staffing - We have hired Bob Dullock as a part time seasonal sanitarian to help with the large workload in EH effective July 7th. (3)
- 9) Community Presence/Meetings -
 - HHSC Executive Committee - July 11
 - Michigan Assoc. for Local Public Health Board - July 14
 - Michigan Assoc of Local Environmental Health Directors Meeting - July 1
 - Midland Health Plan Board - July 17
 - MiHIA Population Health Workgroup - July 17
 - Dow Human Subjects Review Board Meeting - July 21
 - Senior Assets Workgroup - July 21
 - Quality Improvement Workgroup - July 23
 - Midland County Health and Human Services Council - July 23
 - OPHP/MALPH Local Team - July 28

Human Resources

- 1) Vacant positions include: part-time corrections officer. (3)
- 2) Carl Doud, PhD began in his new position as Director of Mosquito Control August 4, 2014. (3)

Information Technology

- 1) Finished the wireless connection between the Road Commission and the office at Sanford's Park and Recreation. (2,3,4).
- 2) Continue to replace PCs in the District Court and other departments as they reach the age of retirement. (1,2,3,4).
- 3) Replaced the Windows XP Fingerroll PC at the LEC (1,2,3).

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- 4) Pushed a new group policy mandatory screensaver to all workstations effective July 23rd at 9:00AM. The screensaver will start after fifteen (15) minutes of inactivity of moving the mouse or using the keyboard. Pressing a key or moving the mouse will make the screensaver disappear and it will prompt you to enter your network password to get back into the computer. To maintain uniformity, the screensaver will turn the screen black and you will not have the ability to change the type of screensaver. This effort is being done across the board to ensure we are compliant with HIPAA as well as Federal Laws requiring screensavers to activate after inactivity and require a password to regain entry. (1,2,3,4).
- 5) Continue to work on HIPAA Policies and Procedures compliance. (2,3,4).

Mosquito Control

- 1) Larvicide & adulticide services typical of mid-summer are being conducted. (3)
- 2) Disease Surveillance (3)
 - Mosquitoes and birds are being tested for both West Nile Virus (WNV) and Eastern Equine virus (EEE) this summer. Twenty five birds reported, 5 tested (negative), 30 mosquito pools (858 mosquitoes) tested for disease (negative).
- 3) Have treated some State areas since DNR permit approved; have begun monitoring other areas with high populations due to rains (Kawalin Flooding) (3).
- 4) A scrap tire collection is scheduled for Saturday, September 13th at the Midland Recyclers Center. (3)

MSU Extension

- 1) Melissa Coosgard is the new Program Associate with the Health and Nutrition Programs in Midland County. Melissa is currently completing the nutrition classes that Julia Terhune had scheduled before she transitioned to the MSUE Editor position with responsibilities in managing the Health and Nutrition social media and distance learning opportunities.
- 2) They are excited to host the 2014 Sugarbeet Research Tour and Field Day at the Saginaw Valley Research and Extension Center. The field day is to introduce you to Michigan Sugarbeet production and research, tour the Saginaw Valley growing area looking at field trial research that is being conducted by Michigan Sugar Company, MSU, Sugarbeet Advancement Program and USDA. For more information on registration visit: msue.anr.msu.edu/events/2014/sugarbeet_researchers_tour
- 3) 4-H and Military Families Night at Dow Gardens was on August 6th from 4-7 pm at Dow Gardens. 4-H and Operation Military Kids held a fun family night at the garden. Families were able to explore the garden, participate in hands on activities and get information about programs available to 4-H and military families. Any 4-H families and Michigan military families were welcome to come. This event was free for military families who show military ID. Cost was \$1.00 per person for others.
- 4) The Midland County Fair began on August 10th and continues until August 16th. The small animal auction is on August 13th at 6:30 pm and the large animal auction is on August 14th at 5:30 pm.
- 5) In June, Dee Howe finished doing the Maps and Apps 4-H Program in schools. She was able to do this program with 8 classrooms and 3 after school programs totaling 264 youth.

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- 6) Camp Neyati finished up at the end of June. This year there were 53 youth and 27 senior counselors and adults. A major change for the year was adding a choice of four Educational Components in which the youth could choose one topic to spend a total of six hours with the educator. Topics included classes on Underwater Robotics, Art (which included sketching, watercolor and photography), Hiking Chefs (nutrition in the out of doors) and Rocketry.

Parks and Recreation

- 1) July weather conditions were not favorable for visiting Sanford Lake Park. The weekends were consistently warm with good attendance but the cool weekdays were not beach like weather. The increasing number of pavilion reservations helped keep this year's revenue consistent with last season. Despite the cool weekdays, admission revenue in July reached \$55,638 and overall seasonal admission revenue is just off pace from last year by the sum of \$1,795. There have been no incidents at the park to report with exception of a few MIP's. (1,3)
- 2) Surface repair work continues on the Pere-Marquette Rail Trail from Midland to Coleman. Intermittent trail closures will take place throughout August/September between Midland to Sanford for the seal coating applications. This work is necessary to prolong the life of the trail. (1,3)
- 3) The 8th Annual Sanford and Sun Triathlon was held at Sanford Lake Park on August 9th. Cabela's end of season 2 day Top Bass Champions Tournament will be at Sanford Lake Park on August 23rd and 24th. Two additional events next month to watch for are the 10th Annual Parkapalooza Park Appreciation Festival on September 8th and the 35th Annual Mud Creek Crawl held at Pine Haven Recreation Area on September 28th. (3)
- 4) Final design plans for the Averill Trail Head project have been submitted to the Department of Natural Resources Trust Fund for approval. Once the plans are approval bid specifications will be developed and the project will be released for bid. Time line for development is planned for this fall with completion in spring. Last week seven engineering firms submitted proposals for consideration in acquiring contract to design reconstruction of the two miles of trail replacement on the PMRT. (1,4)
- 5) Lee Mueller of Boyce Hydro Inc. has contacted us with a proposal to donate labor and materials towards constructing access improvements to River Trails Heritage Park in Edenville. Proposed improvements would include a parking lot, pathway and fishing pier. The proposal requests that any permitting fees for these improvements would be the responsibility of the County. Parks Commission will review proposal at their next schedule meeting. (1,2)

Public Guardian Services

- 1) Steve made several 90 day client visits in and out of county. (1,3,4)
- 2) Filled out DHS annual redetermination paperwork (1,3,4)
- 3) Went over client budgets and adjusted county fees as necessary (1,3,4)
- 4) Have attended several client medical appointments this month (3, 4)
- 5) Completed client reports and accountings for Probate Court (1,3,4)

Survey and Remonumentation

No Updates

Veteran's Services

- 1) Continue work on core services. (2,3)
- 2) The Midland County Veterans' Memorial is in implementation phase. (2)
- 3) Ross attended a preplanning meeting for MACVC Fall Conference in Sault Ste. Marie on the 7th and 8th of August 2014 for preparation of the fall conference in September.
- 4) Ross has been in contact with the 1460th TC Co. with some preparation on their redeployment from Afghanistan.
- 5) Participated in the Wounded Warrior Project World's Largest Golf outing on the 11th of August at Currie Golf Course. (2)
- 6) Special thank you to Parks and Recreations and Commissioner Finley for his monetary contribution to ensure the 1460th Family Readiness Group and their dependents had a wonderful picnic.
- 7) Completed final review of the County section of the Veterans Website.

Information Only

Meetings Attended:

July 9th

Chamber Issues and Answers Quarterly mtg

July 16th

July Chamber Connection

July 20th-Aug 2nd

SEI: University of Virginia's Weldon Cooper Center for Public Service

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CIVIL COUNSEL REPORT

BOARD OF COMMISSIONERS:

- Attend meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- Correspondence from Freedom from Religion Foundation
- Survey and Remonumentation Act (2014 Grant Compliance and filing)
- Tether Services Agreement with State; prepare cancellation
- Animal Control Lease
- Receipt copy of lawsuit; letter to MMRMA (Peter Labreck v Scott Stevenson)
- Laur Beg Salt River Park Endowment Fund Agreement
- Emergency Management Performance Grant for FY 2014

COUNTY CLERK:

- Millage language - Road Millage Language and Gypsy Moth Suppression Millage Renewal
- Jerome Twp Recall Petition - attend Clarity Hearing re: Ms. Methner (Claim of Appeal)
- Lease to MATS (County Connection)
- MDOT Contract 291209134/P5 (County Connection)

EMPLOYEE RETIREMENT SYSTEM:

- Lyondell/Weisfelner - LB Creditor Trust v MC (Bankruptcy matter) sovereign immunity, defense; (Adversary proceedings with joint defense counsel)

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HEALTH DEPARTMENT:

- Pathologist Agreement
- (CPBC) Amendment #3 between the Michigan Department of Community Health (MDCH) and Midland County for Fiscal Year 2013-2014 opinion

JUVENILE CARE CENTER:

- Lease Agreement - Satellite Tracking of People LLC\JCC

PARKS AND RECREATION:

- Licensing and easement re: Arbury and McMickle
- Hold Harmless clause - Averill Trailhead
- Sanford Lake
 - Teleone conference Bob Beltz - Boyce Hydro
 - Sanford Lake bottom lands and trees

PINECREST FARMS:

- Pharmacy Agreement (opinion)
- Lakeshore Diagnostic Ultrasound Agreement

PROBATE COURT:

- It Security
- Computer subject to HIPAA
- Drug Court new brochure

PROSECUTOR:

- Various FOI requests

SHERIFF:

- Various FOI requests
- Jail
 - Jail Facility\Canteen Services Agreement

TREASURER:

- 1616 Airfield Lane, Midland Michigan Forfeiture (Quiet Title Action)- LWS appointed special personal representative for Probate Estate of Shirley S. Carrington, Dec'd filed
- Retirement Health Care\Investment Management Agreement w/Bradford Marzec LLC

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COMMISSIONERS UPDATE ON BOARDS AND COMMISSIONS

COMMISSIONER COMMENTS

DORRIEN - NO COMMENT.

MCGILLIVRAY - SPOKE RE: MICHIGAN WORKS AND HEALTH & HUMAN SERVICES.

BONE - NO COMMENT.

KEENAN - SPOKE RE: EDUCATION AND OUR CHILDREN

LEIGEB - SPOKE REGARDING THE MICHIGAN WORKS MEETING.

GEISLER - SPOKE RE: MILLAGE FOR ROADS.

FINLEY - NO COMMENT.

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE:

DISCUSSION RE - MACC ASSOCIATION DUES.

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Motion by Commissioner Bone supported by Commissioner Keenan to adjourn at 10:58
Motion carried.

MEETING IS ADJOURNED UNTIL TUESDAY, AUGUST 19, 2014 AT 9:00 A.M., TO MEET IN A
REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME
THEIR DUTIES.

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James Leigeb, Chairman, Midland County
Board of Commissioners

Ann Manary, Midland County Clerk and Clerk
Of the Board of Commissioners