

JANUARY SESSION 2016
MIDLAND COUNTY BOARD OF COMMISSIONERS
JANUARY 17, 2017

APPROVED

Board called to order by Chairman, Mark Bone, at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: SNYDER, GLASER, TERWILLEGAR, GEISLER, DORRIEN, NOESEN, BONE.
MEMBERS ABSENT: NONE.

APPROVAL OF MINUTES FOR JANUARY 3RD AND JANUARY 10TH, 2017:

Motion by Commissioner Geisler supported by Commissioner Noesen to approve.
Motion carried by voice.

ACCEPTANCE OF BILLS FOR NOVEMBER 18TH, 25TH DECEMBER 2ND, 9TH, 16TH, AND 23RD:

11-18-16 - REGULAR	\$348,407.83
11-25-16 - REGULAR	<u>\$155,940.52</u>
TOTAL CHECK RUNS	<u>\$504,348.35</u>

TOTAL GENERAL FUNDS EXPENDITURES \$113,274.13

12-02-16 - REGULAR	\$81,266.97
12-09-16 - REGULAR	<u>\$1,019,398.58</u>
TOTAL CHECK RUNS	<u>\$1,110,665.55</u>

TOTAL GENERAL FUNDS EXPENDITURES \$176,233.65

12-16-16 - REGULAR	\$408,741.97
12-23-16 - REGULAR	<u>\$347,656.86</u>
TOTAL CHECK RUNS	<u>\$756,398.83</u>

TOTAL GENERAL FUNDS EXPENDITURES \$181,081.65

Motion by Commissioner Noesen supported by Commissioner Terwillegar to accept.
Motion carried by voice.

SPECIAL PROGRAM OF THE DAY - NONE.

Public Comments on anything that is not on the agenda or consent:
Al Kloha - spoke regarding Nancy's retirement and thanked her

CONSENT AGENDA - NONE.

Commissioner Consideration to remove any consent agenda item:

STANDING COMMITTEE REPORTS AND RESOLUTIONS

1

THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF THE RESOLUTION AUTHORIZING THE BORROWING FOR THE PURCHASE OF THE 2016 DELINQUENT TAXES, PURSUANT TO PUBLIC ACT 532 OF THE MICHIGAN PUBLIC ACT OF 1978.

January 13, 2017

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 2-1-17F

Ladies and Gentlemen:

We your Finance Committee recommend approval of the Resolution authorizing the borrowing for the purchase of the 2016 Delinquent Taxes, pursuant to Public Act 532 of the Michigan Public Act of 1978.

Cont.

The estimated borrowing is as follows:

2016 Adjusted Tax Roll	\$119,664,504
4.5% Average Delinquency on March 1, 2017	\$ 5,384,903
Estimated Collections from March 1-April 30	<u>-\$ 1,500,000</u>
Estimated 2017 County Borrowing	\$ 3,884,903

This Resolution would authorize the Midland County Treasurer to borrow of a maximum amount of \$6,000,000.00 to ensure not to fall short of the amount to be borrowed. The amount for borrowing will be adjusted based on the actual amount of delinquency on March 1, 2017, less the collections from March 1, 2017 through April 30, 2017. The deadline for the County to reimburse the local units for their 2016 delinquent taxes is June 1, 2017 which will be funded through this borrowing.

Respectfully submitted,
 S/Scott Noesen, Chairperson
 S/Jeanette Snyder
 Finance Committee

S/James Geisler

Motion by Commissioner Noesen supported by Commissioner Geisler to adopt.
 Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: GLASER, TERWILLEGAR, GEISLER, DORRIEN, NOESEN, SNYDER, BONE.
 NAYS: NONE.
 ABSENT: NONE.

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2
 THE HUMAN SERVICES COMMITTEE AND THE FINANCE COMMITTEE RECOMMEND APPROVAL OF CHANGING THE CLASSIFICATION OF LEGAL SECRETARY TO SENIOR LEGAL SECRETARY POSITION WITHIN THE PROSECUTING ATTORNEY'S OFFICE; AND AUTHORIZE THE ADMINISTRATOR/CONTROLLER TO MAKE THE APPROPRIATE BUDGET ADJUSTMENTS.

January 13, 2017

To the Honorable Chairman and
 Members of the Board of Commissioners Agenda Item: 1-1-17HSF

Ladies and Gentlemen:

We your Human Services Committee and the Finance Committee reviewed the Prosecuting Attorney's request to change the 2017 Budget approved position of Legal Secretary position, that is currently vacant, to a Senior Legal Secretary position.

The Prosecuting Attorney did some restructured the office over the last year, eliminated a full-time Assistant Prosecutor Attorney ("APA") I position, salary approximately \$78,000 plus benefits, in exchange for a new part-time beginning level APA I position, salary approximately \$27,500 without benefits. The restructuring also called for an additional Legal Secretary position, which would result in a net savings of about \$20,000 per year in salary plus some additional benefit savings.

The Prosecuting Attorney's idea for the restructuring was to shift some of the attorneys' office document preparation workload to an experienced legal secretary to free up the attorney's time to attend court hearings. As the defining the job responsibilities of this new position, it became clear that there was a greater need for someone who had greater education and legal experience than an entry level legal secretary position.

We the Human Services Committee recommends approval of the change in the classification of this position to a Senior Legal Secretary position and approval of hiring for this position. There would be a difference from the beginning salary of \$30,098 to \$35,589, or not quite \$5,500. This will result in a net savings to the county.

Cont.

We your Finance Committee recommend authorizing the Administrator/Controller to make the appropriate budget adjustments for this position.

Respectfully submitted,
S/Eric Dorrien, Chairperson
S/Gaye Terwillegar
S/Steve Glaser
Human Services Committee

S/Scott Noesen, Chairperson
S/James Geisler
S/Jeanette Snyder
Finance Committee

Motion by Commissioner Dorrien supported by Commissioner Noesen to adopt.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: TERWILLEGAR, GEISLER, DORRIEN, NOESEN, SNYDER, GLASER, BONE.
NAYS: NONE.
ABSENT: NONE.

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3
THE HUMAN SERVICES COMMITTEE RECOMMENDS APPROVAL OF THE DRAFT COUNTY POLICIES 101.14, DRUG FREE WORKPLACE; 201.1 (NO CHANGES), ACCIDENT/INJURY REPORTING; AND 201.2, INJURIES AND/OR ACCIDENTS ON COUNTY PROPERTY (NO CHANGES), ALL CHANGES ARE INDICATED BY EITHER BOLD OR STRIKEOUT CHARACTERS.

January 13, 2017

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 6-1-16HS

Ladies and Gentlemen:

We your Human Services Committee recommend approval of the draft revised County Policies 101.14 Drug Free Workplace; 201.1, Accident/Injury Reporting (no changes) and 201.2, Injuries and/or Accidents on County Property (no changes). All changes are indicated with either bold or strikeout characters.

Respectfully submitted,
S/Eric Dorrien, Chairperson S/Gaye Terwillegar
S/Steve Glaser
Human Services Committee

Motion by Commissioner Dorrien to adopt.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: GEISLER, DORRIEN, NOESEN, SNYDER, GLASER, TERWILLEGAR, BONE.
NAYS: NONE.
ABSENT: NONE.

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MIDLAND COUNTY BOARD OF COMMISSIONERS
REQUESTS, PETITIONS AND COMMUNICATIONS
JANUARY 17, 2017

2-1-17
COUNTY TREASURER REQUESTS AUTHORIZATION TO BORROW FOR THE PURCHASE OF THE 2016 DELINQUENT TAXES, PURSUANT TO PUBLIC ACT 532 OF THE MICHIGAN PUBLIC ACT OF 1978

REFERRED TO THE FINANCE COMMITTEE.

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3-1-17
NATIONAL SCHOOL CHOICE WEEK OUTREACH MANAGER REQUESTS APPROVAL OF PROCLAMATION TO RECOGNIZE JANUARY 22-28, 2017 AS SCHOOL CHOICE WEEK IN MIDLAND COUNTY.

REFERRED TO BOARD OF COMMISSIONERS.

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4-1-17

COUNTY ROAD COMMISSION MANAGER DIRECTOR REQUESTS AN INCREASE IN YEARLY SALARY RATE FOR ROAD COMMISSIONERS.

REFERRED TO THE FINANCE COMMITTEE.

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5-1-17

PREVIOUS JUVENILE CARE CENTER DIRECTOR INFORMS THE BOARD OF COMMISSIONERS OF A VERBAL AGREEMENT, AS A VENDOR, WITH AN EMPLOYEE FOR PROVIDING COUNSELING SERVICES TO THE JUVENILE CARE CENTER THAT ARE PROVIDED AFTER HOURS AND ON WEEK-ENDS; CONFLICT OF INTEREST POLICY NOTIFICATION.

REFERRED TO THE ADMINISTRATION AND OPERATIONS AND HUMAN SERVICES COMMITTEES.

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6-1-17

CHAIRMAN BONE REQUEST APPROVAL THAT ALL PURCHASES MADE BY THE COUNTY EQUAL TO OR EXCEEDING \$10,000.00 BE APPROVED BY THE BOARD OF COMMISSIONERS AND ANY POLICIES EFFECTED BY THIS CHANGE.

REFERRED TO THE ADMINISTRATION AND OPERATIONS COMMITTEE.

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OLD BUSINESS -

76-10-16

CONSIDERATION OF THE APPOINTMENT/REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.

January 13, 2017

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 76-10-16BOC

Ladies and Gentlemen:

I recommend accepting the Midland County Township Officials Association's recommendation to appoint Kevin Wray to the Midland County Emergency Medical Services Advisory Board as their representative to this said board for a first term, term to be January 1, 2017 through December 31, 2019.

I further recommend waiving County Policy 101.3 to accept the Midland County Township Officials Association's recommendation to reappoint Dick Dougherty to the Midland County Environmental Health Board of Appeals as their representative on this said board for a fifth term, with the term to be January 1, 2017 through December 31, 2020.

I recommend waiving County Policy 101.3 for the reappointment of Yvonne M. Corbat to the Region VII Area Agency on Aging Board of Directors for a sixth term. The term is to be April 1, 2017 through March 31, 2020.

Respectfully submitted,
S/James Geisler
District #5
Midland County Board of Commissioners
Motion by Commissioner Geisler to approve.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: DORRIEN, NOESEN, SNYDER, GLASER, TERWILLEGAR, GEISLER, BONE.

NAYS: NONE.

ABSENT: NONE.

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NEW BUSINESS - NONE.

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COMMISSIONER COMMENTS

TERWILLEGAR - NO COMMENT.

GEISLER - NO COMMENT.

DORRIEN - NO COMMENT.

NOESEN - THANKED NANCY.

SNYDER - THANKED NANCY FOR HER SERVICE.

GLASER - THANKED NANCY FOR ALL OF HER HELP.

BONE - THANKED NANCY.

COMMISSIONER MEETING(S) SCHEDULE

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MOTION BY COMMISSIONER DORRIEN TO ADJOURN:

Motion carried by voice.

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MEETING IS ADJOURNED UNTIL FEBRUARY 7, 2017 AT 9:00 A.M. TO MEET IN A REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.

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Mark C. Bone, Chairman, Midland County
Board of Commissioners

Ann Manary, Midland County Clerk and
Clerk of the Board of Commissioners