

JUNE SESSION
MIDLAND COUNTY BOARD OF COMMISSIONERS
EXECUTIVE COMMITTEE OF THE WHOLE
JUNE 14, 2016

APPROVED

Board called to order by Chairman Jim Geisler at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: KLOHA, BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN,
BRIDGETTE GRANSDEN, ADMINISTRATOR/CONTROLLER; L. WILLIAM
SMITH, CIVIL COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT;
ANN MANARY, COUNTY CLERK.

MEMBERS ABSENT: NONE.

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J. DEE BROOKS AND MARK STEFANIAK GAVE A PRESENTATION TO THE BOARD ON METH AND HEROIN STATISTICS IN THE COMMUNITY.

ADMINISTRATOR/CONTROLLER STAFF REPORT - BRIDGETTE GRANSDEN
BRIDGETTE GAVE HER REPORT.

Goals:

- 1) Maintain the County's financial stability
- 2) *Continue to improve internal and external communications*
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

County Services Building- Kevin Beeson

- 1) Held bidders meeting for Treasurer's Office project. Bids due June 22nd.

4th Floor/Courthouse Remodel- Kevin Beeson

Nothing to Report.

Courthouse (4) - Kevin Beeson

- 1) Worked on Courthouse addition & renovation throughout the month.
- 2) I have submitted grant requests to the large foundations in town to financially support the Courthouse addition and renovation. Expecting to hear by the end of June regarding approvals.
- 3) Repaired crash bars in stairways.
- 4) Elevator breakdowns are becoming more frequent. Age becoming a factor.
- 5) Installed HDTV for video in Ladwig's Courtroom.

Jail Update (4) - Kevin Beeson

- 1) As of Monday, June 13th we are currently responsible for 203 inmates. Local Midland County inmate count is 112, while 80 are from the Federal Marshals and 11 from Genesee County.
- 2) Replaced water heater circulating pump
- 3) Replaced flag lights with new above-ground LED spotlights
- 4) Modified boiler room egress doors, poor original design
- 5) Working on additional employee lockers & location

Juvenile Care Center (4) - Kevin Beeson

- 1) Replaced a scroll compressor in RTU#8. (serves kitchen & dining room)
- 2) Working on replacement asphalt in one bad area.
- 3) Scheduling sidewalk replacement in front of Day Treatment.
- 4) Scheduling repair and replacement of speaker box & bollards at security garage.

Law Enforcement Center (4) - Kevin Beeson

- 1) Completed demo of old shooting range.
- 2) Structural steel install Mon-Tues-Wed.
- 3) Range steel & all gear arrives for install beginning next week.
- 4) Stripped and waxed hallways & locker rooms.

Pinecrest Update (4) - Joe Blewett

- 1) As of Monday June 13th the current census at Pinecrest: 55.
- 2) Visited and toured Pinecrest's pharmacy headquarters and had an Administrator training course on 6/8 and 6/9.
- 3) Conducting medication audits and reviews regularly.
- 4) Activities: Loons game went great - thank you to Kevin Beeson, Chris Cantrell and Mark Butcher for helping with transportation. New music acts are well received, acting troupe. Rob is doing a lot with flowers and plants with the residents.
- 5) Working with Denise on securing MACF Physical Therapy equipment.
- 6) 2017 budget has been submitted.

Community Corrections- Marisa Boulton

- 1) Successfully submitted information into COMPAS case manager for Community Corrections programs including In-Jail Cognitive Groups, Education, Tri-Cap programs and Network Therapy. (1, 2, 3, 4)
- 2) Attended Drug Court meeting and courtroom sessions. There are currently 22 active participants with one referral pending. Fourteen of the participants have methamphetamine charges. (1, 2, 3, 4)
- 3) Coordinated in-patient substance abuse treatment for 53 individuals since October, 2015. There have been long wait lists for both men and women due to the increase in opioid addiction statewide. (1, 2, 3)
- 4) Community Service referrals have remained steady with new referrals being made weekly. 116 referrals have been made to date. (2, 3, 4)
- 5) Tri-Cap numbers have remained steady. Since October 2015, 24 participants have successfully completed the Tri-Cap program saving 2,539 jail bed days. (1, 2, 3, 4)
- 6) The MiHOPE program is up to 19 participants. Participants are attending groups and individual session at J&A Counseling while others with more severe mental health issues are attending CMH. Participants are attending in-patient treatment before they start group programming. Marisa continues to meet with Judge Carras and Probation Agent Mangapora to discuss ways to streamline the program and identify potential participants as soon as possible. Judge Carras has a goal of enrolling at least 10 more participants. His goal for next fiscal year is 50 participants. (1, 2, 3, 4)
- 7) Held our quarterly CCAB meeting. A good discussion was had by all attendees. The Board approved the 2017 grant contingent on Prosecutor Brooks having the final read. (1, 2, 3, 4)
- 8) The 2017 grant was submitted! (1,2 3,4)

Emergency Management- Jenifier Boyer

- 1) Attended Great Lakes Homeland Security Conference. This allows Jenifier to not only network with others in the Emergency Management field but also other public safety leaders. This conference also allows for her to obtain credits towards her annual PEM certification which meets the requirements of my position. (2, 3, 4)
- 2) Attended Statewide EMPG Committee meeting. (1, 2)
- 3) Chaired Third District Emergency Management Association Meeting (2, 3, 4)
- 4) Presented to Midland Area Chamber of Commerce Government Issues Committee. (2, 4)
- 5) Attended LEC Integrated Committee. (2, 3, 4)
- 6) Attended Region 3 Homeland Security Planning Board Meeting. (1, 2, 3, 4)
- 7) Met with DNR regarding Wildfire Response Guidelines and exercise. (2, 3, 4)
- 8) Managed the Mobile Command Vehicle at the Dow Run. (2, 3, 4)
- 9) Attended Midland Count Association of Fire Chief's meeting. (2, 3, 4)
- 10) Distributed ERG books to first responder agencies. (3, 4)
- 11) Evaluated Saginaw County Disaster Drill FSE Exercise. (2, 3, 4)
- 12) Participated in Midland County Emergency Planning Team meeting. (2, 3, 4)
- 13) Participated in the City of Midland's CRS review with FEMA. (2, 3)
- 14) Hosted an Exercise Planning meeting. (3, 4)

Equalization- Mary Cornell

- 1) Taxable value reporting has been submitted to the State. The State report is posted to the equalization homepage for informational purposes.
- 2) The personal property reimbursement totals for use in applying to the Essential Services Assessment division for lost revenue have been calculated by the director and the totals to be used by the taxing jurisdictions have been posted to the equalization homepage for easy access to users.
- 3) Appraiser and Director are working on appraisals to support 2017 equalization studies.
- 4) Equalization Clerk/GIS has been completing property splits and combinations as requested by the local units. Also working on mapping project to add additional detail to the tax maps provided by the department to the local units and the public.
- 5) The summer tax billing base has been created. The director and staff are working with the local unit assessors to update ownerships and exemption data prior to treasurers' tax bill printing in June.

Finance/Budget/Administration Update- Tori Meyer

- 1) General Fund Expenditures for the month of April were \$3.51 million. General Fund Revenue was \$878,000. Year-to-Date, expenses were \$12.9 million and revenue was \$2.7 million. (1, 2) General Fund monies will be exhausted in June. County will be borrowing (internally) for purposes of cash flow.
- 2) The Finance staff is still working on completing audit though the auditors are no longer on site. Report has to be filed with State Treasury on or before June 30th. (1)

- 3) Budget packets went out on June 1st. June 13th is the due date for budgets to be submitted from Departments. (1)
- 4) Finance Department is still moving forward with plans to refund the 2008 Jail Bond Issue in order to refinance with a lower interest rate and save the General Fund money by reducing expenditures in the future. (1)
- 5) I attended the 3 day "Our Community Listens" listens training last week. I am encouraging all of my leadership team members to attend in the future. This training is free of charge. (2)

GIS- Chris Cantrell

- 1) Chris met with Water District #1. They want to start using GIS to manage their water system. We have begun data collection of the valves. They already have the hydrant information. Chris will be training with them on how to GPS and then we are going to work on migrating their Access database to GIS. Their goal is to manage the system with GIS and have mobile applications for field crews. (2, 3, 4)
- 2) Continue to work with the Road Commission to plan out the best way to implement GIS and have it as integrated as possible with our system. We will begin some GIS training over the summer while we continue to evaluate the data and how to best represent it in GIS. (2, 3)
- 3) Chris has communicated to me that the National Resource Conservation Service (NRCS) will be acquiring Lidar data this fall. It will be available through the USGS federal website for free download in the fall of 2017. Thus, the matching grant money the board approved previously for this project will not be needed. (1, 2)

Health Department- Mike Krecek

- 1) Diseases – Staff continue to monitor local, statewide, national and international diseases of concern.
 - We are seeing a several cases of chickenpox recently in Midland County. Most are school age children but there is not a pattern of transmission. Most (not all) are unvaccinated. (3)
 - The Zika virus is spreading rapidly and will remain a concern. Pregnant women are at greatest risk for complications as the virus can affect fetuses (learning disorders/microcephaly). Many will contract disease and not recognize the symptoms. Information continues to change. Mosquitoes are the primary vector in transmission but males can transmit the disease through sexual contact, possibly for several months after exposure (3)
- 2) Administration/Finance –
 - Senate Bill 988 has been introduced and could affect the way local health departments are funded by Lansing. The full impact is not clear; Senator Stamas is one of the sponsors. (1)
- 3) Community Education/Involvement –
 - Helping Hands Dental has been approved to receive grant funding from several local foundations to expand the clinic. The focus will remain Medicaid eligible adults. (3, 4)
 - The Director will be delivering the keynote address at CMU in celebration of the launch of the Masters in Public Health program on June 23rd.

- Staff will continue to monitor contamination issues related to Velsicol, including PBB and DDT originating in St. Louis and how those might affect Midland residents and the Pine River. (2)
 - Staff continues participation in the Midland County Community Health Improvement Plan (CHIP) priorities. Initial priorities are: Obesity, Senior Quality of Life Issues and Substance Use/Abuse. A group focusing on Mental Health issues has also been convened. (2, 3)
 - Staff continues work on a cross-jurisdictional sharing opportunity between the Bay, Saginaw, Mid-Michigan (Gratiot) and Midland County Health Departments.
 - We are using grant funds for a GIS project in Environmental Health (EH) and the software development is nearly final. A field demo was held on May 24th in Bay City; Chris Cantrell has been very helpful. Dow Chemical may be interested in providing 2-4 handheld computers/iPads to support this project. (3, 4)
 - Others Include: Vulnerable Adult Network, the Midland Safe Communities accreditation project, the Midland County Exploring Our Future Strategic Plan/Community Success Panel, and a Methamphetamine Task Force. (2, 3, 4)
- 4) County/Department Operations –
- Department will be meeting with Municipal Consulting Services and Human Resources regarding completed Job Analysis Questionnaires on June 15th. (4)
- 5) Quality Improvement (QI) - Staff continue working on quality improvement components, seeking to continually improve customer service. Projects include: GIS opportunities, automating certain forms, improving vaccine rates for seniors, reducing vaccine waivers for children and social media opportunities. (3, 4)
- 6) Environmental Health (EH) –
- City of Flint water continues to be a major issue. The Governor, the Michigan Departments of Environmental Quality, Health and Human Services and Agriculture and Rural Development are all involved and directing significant financial resources to Flint and Genesee County. (2)
 - Our food program has been approved by the State to conduct a self-assessment for the next accreditation visit (2017) and we have begun the initial review. (3)
 - Most of the public swimming pools in Midland County have been inspected and are now open. (3, 4)

Human Resources- Suzanne Ault

- 1) Vacant positions include:
- On-Call Resident Associates at Pinecrest
 - Part-time Janitorial Worker with Facilities
 - Part-time Drug Court Case Manager with Circuit Court employed by 1016 Home
 - Full time Deputy County Clerk in the Clerk's office
 - Part-time Correctional Deputies with the Sheriff's office (3)
- 2) All of the collective bargaining groups have ratified agreements. (3)

- 3) **Job Study Update: Mark Nottley will be here this week for three days to review and discuss the job questionnaires submitted by County Department Heads and Elected Officials. After the review is complete, Mark will begin the wage study portion of the process. He will gather wage and benefit information from the comparable counties we will use in our study.**

Information Technology- Brian Nichols

- 1) **Continued to work on the project of migrating Parks and Rec from wireless connection to fiber connection on MCoNet. (1, 2, 3, 4)**
- 2) **Continued to replace PCs in the normal cyclical rotation. (2, 3, 4)**
- 3) **Continued the replacement of the network switches at the Courthouse in preparation of the new VOIP phones being installed before the end of the year. (1, 2, 3, 4)**
- 4) **Added more functionality to the new BS&A server. (1, 2, 3, 4)**
- 5) **Worked with Rich Harnois, Denise Mason and the jail nurses in cutting over to the new pharmacy. (1, 2, 3, 4)**

Mosquito Control- Carl Doud

- 1) **MCMC crews have completed treatment of catch basins and various tires and artificial containers in the county. Catch basin treatments are important for control of mosquitoes that transmit West Nile Virus. (3, 4)**
- 2) **A new program to treat catch basins was implemented on June 7th that involves the use of bicycles in residential areas. The program was covered by the *Midland Daily News*. (2, 3, 4)**
- 3) **Spraying of adult mosquitoes began May 11th. Crews have completed three routes through most of the townships. Some fogging along the outskirts of Midland has been completed as well. (3)**
- 4) **The MCMC tire drive resulted in the collection of 1,200 tires from county residents. The next scheduled tire drive will be August 27th. (3, 4)**
- 5) **We are still awaiting word on the derogation submitted to the Forest Stewardship Council to apply mosquito control products on State forest. An e-mail was sent on June 7th to the DNR officer assisting with the derogation to see if he had heard any updates. No reply has been received. (2, 3)**
- 6) **Carl addressed the Midland County Township Association Meeting (June 2nd) and the Midland County Health and Human Services Council (May 25th) to outline the MCMC department and discuss the risk of Zika virus in Michigan. (2)**
- 7) **Carl is serving on an ad hoc board with the state Medical Entomologist of the Department of Health and Human Services to coordinate mosquito surveillance for Zika virus mosquitoes. These mosquitoes have not been observed to date in the state but efforts are underway to enhance surveillance, particularly in the Detroit and southern counties where they would be most likely to be introduced. (2)**

MSU Extension- Diane Smith**Health and Nutrition Programming:**

- 1) **Cooking Matters Educational Series**
 - a. **Childcare Professionals –Conducted a10 hour training for continuing education credits the end of May**
 - b. **Parents Education - North Midland Family Center; United Methodist Church June**
- 2) **Nutrition Education 1 Time Sessions:**
 - a. **Stroll and Roll agency fair June 3rd at Chippewa Nature Center**
 - b. **Coleman Pre-K Children**
- 3) **Camps**
 - a. **Camp 360 – All week series 9-2pm with Dig In Curriculum teaching nutrition, gardening, food safety and preservation**
 - b. **Camp I Know ME – With Child and Family Services for at-risk middle youth doing cooking demo's and nutrition education in July and August**
- 4) **Project Fresh and MI Fresh**
 - a. **WIC - Teaching nutrition education, freezing and blanching at WIC June - August for five days (plus in Flint)**
 - b. **Senior Market Fresh – Providing 100 packets with \$20 each in coupons for fresh vegetables, honey and herbs at farmers markets - distribution by Mid Michigan Community Action in senior living areas**
 - c. **Farmers Market – Education on Double Up Food Bucks + Discover MI Fresh handouts + MI Fresh Fact Sheets this summer**
 - d. **Brownfield Ag News for America - will go on 600 radio stations for on asparagus use**
- 5) **Food Safety**
 - a. **ServSafe - Held Midland last week of May with 12 signed up**
 - b. **Mid Michigan Hospital - Provide food safety education for new moms and babies along with making homemade baby food.**
- 6) **Food Preservation Classes**
 - a. **Jam and Jelly Class – June 7th in Midland**
 - b. **Put it UP - Youth Preservation June 27th-July in Midland**
 - c. **Midland Longview School, Headstart – Blanching and freezing June 17th**

4-H Programming:

- 1) **Tech Wizards: The program continues to meet weekly on Thursday afternoons at Handy Middle School to work on STEAM projects through a sustained mentor relationship. The program has also started to work on their community service project for Midland Recyclers.**
- 2) **Three Camps – Day Camp at Camp Neyati on June 20th 5-8 ages; Overnight June 21st-24th for ages 9-14 and Counselors ages 15-18 with Midland County; Camp Creative 360 with Midland Staff w/Dee doing Lego Robotics and Science activities. Interviews with Counselors as training for expectations and camp information.**
- 3) **Exploration Days: Youth from Midland County are registering for Exploration Days held annually at MSU in June – 28 from Midland going – higher than last 2 years.**

Parks and Recreation- John Schmude

- 1) The Midland Area Community Foundation awarded Midland County Parks an \$18,895 grant for development of ten solar system sculptures to be installed parallel to the Pere Marquette Rail Trail. (1, 4)
- 2) The fiber optic has been installed from Saginaw Road to Sanford Lake Park and plans are underway to make the necessary internet and telephone connections. (1, 2, 3, 4)
- 3) Mason's Annual Charity Pike Tournament on May 21st had 87 boats, the Top Bass Tournament Trail on May 28th had 51 boats, and the May 29th Midland Edition Race on the rail trail had 85 runners. (3)
- 4) Aside from ongoing parks maintenance:
 - They have started to infrared the major cracks in Coleman, finished rubber sealing the cracks in the boat launch parking lot in preparation of asphalt sealing
 - Completed mulching all of the County buildings and parks grounds
 - Power washing of pathways and other concrete surfaces has been completed at Sanford Lake Park and North/South Vets
 - The two new message boards (paid for by Friends of Pere Marquette Rail Trail) have been assembled and installed at Averill and Duck Hunters and we will begin forming them for concrete slabs shortly
 - Spring clean up is complete so we will start moving on to other projects as weather permits
 - Installed new on demand hot water heater in concession and ran new plumbing, completed hiring seasonal staff (iKrut was beneficial but again it took applicants with Mosquito Control to fill all positions)
 - Training of seasonal staff is almost complete using the training videos from MIOSHA and YouTube and fine tuning training practices
 - Captain Goodall spoke to staff on dealing with situations while on patrol, de-escalations, and using extreme caution around possible meth paraphernalia (1, 2, 3, 4)

Public Guardian Services- Steve Wixson

- 1) Made several 90 day client visits in and out of county. (1, 3, 4)
- 2) Filled out DHS annual redetermination paperwork. (1, 3, 4)
- 3) Went over client budgets and adjusted county fees as necessary. (1, 3)
- 4) Sold warehouse for client. Auction went well and brought in good money for their support. (1, 2, 3, 4)
- 5) Completed annual accountings and reports of guardian for probate. (1, 4)
- 6) Social security audit went well. Auditor was able to find everything he needed in our files. Other documentation such as verification of our bond was provided by Denise. (2, 3, 4)
- 7) Attended guardianship conference. Good chance to network with other agencies and providers. Other probate courts like the way we do things. (2, 3, 4)

Survey and Remonumentation

Nothing to Report.

Veteran's Services- Ross Ahlich

- 1) Continue work on core services. (2, 3)
- 2) Feedback from Midland Memorial Day parade was positive. The After Action Report/Review went quite well. There were some corrected criticisms that will be incorporated into next year's planning. Ross would sincerely like to say Thank You to all the County and City Departments/Employees who were involved in the parade. Their hard work behind the scenes and during the parade helped and ensured the Midland Memorial Day Parade was safe and successful. (2)
- 3) Finished Veterans Department 2017 Budget. (4)
- 4) Attended Midland County's (Coleman, Sanford, Midland) Memorial Day events
- 5) Attended Clare's Veterans Memorial event.
- 6) Attended Veteran Community Action Team meeting.
- 7) Preparing a sustainment maintenance schedule for the Midland County Veterans Memorial to include upkeep on the pavers.

Information Only**Meetings attended:**

May 12th -15th	ICMA Strategic Planning Task Force
May 16th	Chamber local government issues committee
May 17th	United Way Spirit of the Community Awards
May 23rd	Midland Exploring Our Future Social Services
Team mtg.	
May 24th	Chamber Board meeting
May 24th-26th	Michigan Association of County Administrative Officers annual conference
May 31st	Michigan Works interlocal agreement discussion meeting
June 6th	Strosacker Foundation annual dinner meeting
June 7th	Midland Area Community Foundation Scholarship Night
June 7th-9th	Our Community Listens training
June 13th	Emergency Management tabletop training

CIVIL COUNSEL REPORT - L. WILLIAM SMITH

BILL GAVE HIS REPORT

BOARD OF COMMISSIONERS:

- Attend Meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- Larkin Twp Mud Bogs - Special meeting
- Cremation Society - billing for services
- Courthouse Renovations - Archived preliminary drawings
- COUNTY CONNECTION
 - Revised Project Agreement 2012-0135 FY 2016 Section 5311 Operation Grant

HEALTH DEPARTMENT:

- Harold Alexander Site Drinking Water request (Agreement for Groundwater Restriction)
- Subpoena (Cuyler v Auto Club)
- AETNA Health Management, LLC (Participation Agreement)

HUMAN SERVICES:

- Council on Aging Agreement - revision (annual revenue)
- MI Department of Health and Human Services Memorandum of Agreement

PARKS AND RECREATION:

- Odenville Park property encroachments - Verity Shores
- LICENSE AGREEMENTS
 - Buttonville Inn (Ron and Candy Harsh)
 - Midland Brewing Company (Turtle Cove Properties, LLC)

PROSECUTOR

- Various FOI requests

SHERIFF:

- Various FOIA requests
- 2016 Marine Safety Program Grant Agreement
- ANIMAL CONTROL
 - Humane Society shelter building Agreement
- JAIL FACILITY
 - Misapplied payment
 - Amendment to Medical Contract - Advanced Correctional Healthcare-nursing staff at the Jail
 - Administrative Service Contract

TREASURER:

- BANKRUPTCY MATTER
 - Richard E. Betron, Jr., Debtor - Chapter 13 Bankruptcy (foreclosure) hearing on Application for Compensation: objections; 2nd application for hearing; and update on taxes paid.
- FORECLOSURES
 - Petition for Foreclosure
 - Eviction process
 - Sale surplus (Blake Robison)
 - Austin Quitclaim - 1106 E. Prairie Road

TRIAL COURT:

- Dean Smith, Debtor - Bankruptcy Matter (Adversary proceeding - re-opened)
- First Amendment to the Community Mental Health for Central Michigan (Foster Care Services Contract)

COMMISSIONERS UPDATE ON BOARDS AND COMMISISONS

COMMISSIONER COMMENTS

NOESEN - NO COMMENT.

KLOHA - NO COMMENT.

BONE - NO COMMENT.

LEIGEB - NO COMMENT.

KEENAN - VERY INFORMATIVE MEETING TODAY.

DORRIEN - NO COMMENT.

GEISLER - IMPRESSED WITH THE PROGRAM THIS MORNING.

Motion by Commissioner Dorrien supported by Commissioner Bone to adjourn.
Motion carried.

MEETING IS ADJOURNED UNTIL TUESDAY, JUNE 21, 2016 AT 9:00 A.M., TO MEET IN A
REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME
THEIR DUTIES.

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Mark C. Bone, Chairman, Midland County
Board of Commissioners

Ann Manary, Midland County Clerk and
Clerk of the Board of Commissioners