

JULY SESSION 2013
MIDLAND COUNTY BOARD OF COMMISSIONERS
JULY 2, 2013

APPROVED

Board called to order by Chairman, Mark Bone, at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: FINLEY, BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, MCGILLIVRAY.

MEMBERS ABSENT: NONE.

Invocation by Commissioner Richard Keenan.

Pledge to the Flag was given.

APPROVAL OF MINUTES OF JUNE 18th, 2013:

Motion by Commissioner Leigeb to approve.

Motion carried by voice.

ACCEPTANCE OF BILLS:

06-07-13 - HAND	\$43,740.25
06-07-13 - REGULAR	\$1,116,175.10
06-14-13 - REGULAR	<u>\$689,370.39</u>
TOTAL CHECK RUNS	\$1,849,285.74

TOTAL GENERAL FUNDS EXPENDITURES \$176,285.74

Motion by Commissioner Geisler to accept.

Motion carried by voice

SPECIAL PROGRAM OF THE DAY - NONE

CONSENT AGENDA - #3 81-7-13AO, #4 79-7-13HS, and #5 80-7-13HS

Motion by Commissioner Keenan supported by Commissioner Leigeb to add Committee Reports numbered 3, 4 and 5 to the Consent Agenda and to approve the Consent Agenda.

Motion carried by voice.

Public Comments on anything that is not on the agenda or consent: NONE.

Commissioner Consideration to remove any consent agenda item: NONE.

STANDING COMMITTEE REPORTS AND RESOLUTIONS

1

THE ADMINISTRATION AND OPERATIONS COMMITTEE AND THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF THE PURCHASE ORDER AND FUNDING FOR SERVICES TO BE PROVIDED BY ARTEMIS TECHNOLOGIES, INC. TO REDESIGN AND UPDATE THE COUNTY WEBSITE; COUNTY CIVIL COUNSEL TO DRAFT AND AGREEMENT TO COME BACK TO THE BOARD FOR CONSIDERATION.

June 28, 2013

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 82-7-13AOF

Gentlemen:

We your Administration and Operations Committee recommend approval of a Purchase Order for the redesign and updating of the County website to Artemis Technologies, Inc. (Artemis). This is for the purchase of the software required to manage, for the implementation, training and hosting of the website.

We further authorize Midland County's Civil Counsel to draft an agreement between the County of Midland and Artemis for these services, this agreement is to come back to the Administration and Operations Committee for their review and recommendation to the full Board of Commissioners at a future meeting.

We your Finance Committee recommend approval of the funding of the redesign and updating the website project. Funding is not to exceed \$50,000.00. Funding in the amount of \$10,000 was previously budgeted as seed money for this project. The balance of funding of up to \$40,000.00 is to come from the General Capital Improvements Fund (403). The recurring costs for maintenance, hosting and support will be included in the 2014 Administrator/Controller Recommend Budget under the Information Technology Department and is estimated to be under \$5,000.00 per year.

If the Board approves this project it is anticipated to take six months for the development phase and could be active in January of 2014.

Respectfully submitted,
S/James Geisler, Chairperson
S/James Leigeb
S/Nicolas Finley
Administration and Operations
Committee

S/Richard Keenan, Chairperson
S/James Geisler
S/Dan McGillivray
Finance Committee

Motion by Commissioner Geisler supported by Keenan to adopt.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: FINLEY, LEIGEB, KEENAN, GEISLER, DORRIEN, MCGILLIVRAY, BONE.

NAYS: NONE.

ABSENT: NONE.

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2

THE ADMINISTRATION AND OPERATIONS COMMITTEE RECOMMENDS APPROVAL OF PROPOSED REVISED COUNTY POLICIES 101.1, 101.3, 101.4, 101.17, 101.22.

June 28, 2013

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 146-11-09AO

Gentlemen:

We your Administration and Operations Committee recommend approval of the proposed revised County Policies 101.1, Administrative Policies/Procedures; 101.3, Appointments to and Operating Guidelines for County Boards and Commissions; 101.4, Request for Formal Opinions from Prosecutor's Office; 101.17, Request for Formal Opinions from County Civil Counsel; 101.22, Midland County Policy on Enhanced Access to Public Records. All changes are indicated by either bold or strikethrough characters.

Respectfully submitted,
S/James Geisler, Chairperson S/James Leigeb
S/Nicolas Finley
Administration and Operations Committee
Motion by Commissioner Geisler to adopt.
Motion Carried by Roll Call.
Public comments: None.

ROLL CALL
YEAS: LEIGEB, KEENAN, GEISLER, DORRIEN, MCGILLIVRAY, FINLEY, BONE.
NAYS: NONE.
ABSENT: NONE.

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3

THE ADMINISTRATION AND OPERATIONS COMMITTEE RECOMMENDS RECEIVING AND FILING REQUEST TO REVIEW COUNTY POLICY 602.4, CONVEYANCE OF COUNTY REAL PROPERTY.

June 28, 2013

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: *81-7-13AO

Gentlemen:

We your Administration and Operations Committee recommend receiving and filing the request to review County Policy 602.4, Conveyance of County Real Property.

Respectfully submitted,
S/James Geisler, Chairperson S/James Leigeb
S/Nicolas Finley
Administration and Operations Committee

APPROVED AS A PART OF THE CONSENT AGENDA.

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4

THE HUMAN SERVICES COMMITTEE RECOMMENDS RECEIVING AND FILING THE REQUEST TO REVIEW THE FORM CURRENTLY USED TO EVALUATE THE ADMINISTRATOR/CONTROLLER.

June 28, 2013

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: *79-7-13HS

Gentlemen:

We your Human Services Committee recommend receiving and filing the request from Commissioner McGillivray to consider changing the form currently being used to evaluate the Administrator/Controller at the annual review with a desired outcome to create or find a more appropriate form that would relate more to this position.

Respectfully submitted,
S/James Leigeb, Chairperson S/Richard Keenan
S/Dan McGillivray for Eric Dorrien
Human Services Committee

APPROVED AS A PART OF THE CONSENT AGENDA.

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5

THE HUMAN SERVICES COMMITTEE RECOMMENDS RECEIVING AND FILING THE REQUEST TO REVIEW AND POSSIBLE CHANGE THE PREVIOUSLY APPROVED BOARD OF COMMISSIONERS GOALS SET FOR 2013-2014 ADMINISTATOR/CONTROLLER.

June 28, 2013

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: *80-7-13HS

Gentlemen:

We your Human Services Committee recommend receiving and filing the request from Commissioner McGillivray to consider accepting his proposed goals for the Administrator/Controller for 2013-2014.

Respectfully submitted,
S/James Leigeb, Chairperson S/Richard Keenan
S/Dan McGillivray for Eric Dorrien
Human Services Committee

APPROVED AS A PART OF THE CONSENT AGENDA.

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MIDLAND COUNTY BOARD OF COMMISSIONERS
REQUESTS, PETITIONS AND COMMUNICATIONS
JULY 2, 2013

79-7-13

COMMISSIONER MCGILLIVRAY REQUESTS A CHANGE IN THE EVALUATION FORM THAT IS CURRENTLY BEING USED TO EVALUATE THE ADMINISTRATOR/CONTROLLER.

REFERRED TO THE HUMAN SERVICES COMMITTEE.

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80-7-13

COMMISSIONER MCGILLIVRAY REQUESTS CONSIDERATION OF THE PROPOSED CHANGES TO THE BOARD APPROVED GOAL SET FOR ADMINISTRATOR/CONTROLLER FOR 2013-2014.

REFERRED TO THE HUMAN SERVICES COMMITTEE.

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81-7-13

COMMISSIONER MCGILLIVRAY REQUESTS PROPOSED CHANGES TO THE BOARD APPROVED COUNTY POLICY 602.4, CONVEYANCE OF COUNTY REAL PROPERTY.

REFERRED TO THE ADMINISTRATION AND OPERATIONS COMMITTEE.

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82-7-13

EXECUTIVE WEBSITE COMMITTEE CHAIR REQUESTS APPROVAL OF AN AGREEMENT WITH ARTEMIS TECHNOLOGIES, INC. FOR THE REDESIGN AND UPDATING OF THE COUNTY WEBSITE, THE NEEDED FUNDING FOR THE PURCHASE OF SOFTWARE REQUIRED TO MANAGE THE WEBSITE.

REFERRED TO THE ADMINISTRATION AND OPERATIONS AND FINANCE COMMITTEES.

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83-7-13

REGION VII AREA AGENCY ON AGING EXECUTIVE DIRECTOR REQUESTS REVIEW AND ADOPTION OF THE REGION VII AREA AGENCY ON AGING'S PROPOSED ANNUAL AND MULTI-YEAR IMPLEMENTATION PLAN FOR FISCAL YEAR 2014-2016.

REFERRED TO THE FINANCE COMMITTEE.

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OLD BUSINESS - NONE.

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NEW BUSINESS - NONE.

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COMMISSIONER COMMENTS

KEENAN - SPOKE REGARDING THE DISPOSAL OF PRESCRIPTION MEDICATION - DUMP YOUR DRUGS.

GEISLER - THANKED COMMISSIONER FINLEY AND NANCY FOR THE WORK THEY DID ON UPDATING COUNTY POLICIES.

DORRIEN - ECHOED COMMISSIONER GEISLER'S COMMENT AND HAPPY 4TH OF JULY.

MCGILLIVRAY - NONE.

FINLEY - HAPPY 4TH OF JULY.

LEIGEB - SPOKE REGARDING THE LETTER IN THE MIDLAND DAILY NEWS REGARDING WIXOM LAKE.

BONE - CONGRATS TO BRIDGETTE AND SPOKE REGARDING JUDGE CARRAS' SWEARING IN.

COMMISSIONER MEETING(S) SCHEDULE

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MOTION BY COMMISSIONER GEISLER TO ADJOURN:

Motion carried by voice.

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MEETING IS ADJOURNED UNTIL JULY 9, 2013 9:00 A.M. TO MEET IN AN EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.

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Mark C. Bone, Chairman, Midland County
Board of Commissioners

Ann Manary, Midland County Clerk and
Clerk of the Board of Commissioners