

JULY SESSION

MIDLAND COUNTY BOARD OF COMMISSIONERS
EXECUTIVE COMMITTEE OF THE WHOLE
July 8, 2014

APPROVED

Board called to order by Chairman Nicolas Finley at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, MCGILLIVRAY, FINLEY, BRIDGETTE GRANSDEN, AMINISTRATOR/CONTROLLER; L. WILLIAM SMITH, CIVIL COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT DENISE ADCOCK, COUNTY CLERK'S OFFICE.

MEMBERS ABSENT: NONE.

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BRIEF ANNOUNCEMENT MADE BY CHAIRMAN FINLEY - THE EXECUTIVE COMMITTEE MEETING WILL BE MOVING ALONG QUICKLY BECAUSE OF THE MACC SUMMIT AT THE LAW ENFORCMENT CENTER.

ADMINISTRATOR/CONTROLLER STAFF REPORT

Goals:

- 1) Maintain the County's financial stability
- 2) Continue to improve internal and external communications
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

COUNTY SERVICES BUILDING

- 1) No report.

4TH FLOOR/COURTHOUSE REMODEL

- 1) Grass is green and growing.
- 2) Construction is completed.
- 3) Asphalt is done.
- 4) Fence will come down by mid-July. Just holding it to get grass root structure in place.
- 5) We still need to certify the water retention area and wrap up our DEQ floodplain permits.

COURTHOUSE (4)

- 1) Repaired broken sewer line, replace 3.5 yards of under-slab sand that was washed away.
- 2) Filled void under entryway sidewalk/curb to reduce frost deflection in the winter months. Last year the concrete shifted nearly 4", creating a major trip and fall hazard.

JAIL UPDATE (4)

- 1) AS of Tuesday, July 8th we are currently responsible for 249 inmates. Local Midland County inmate count is 115, while 48 are from the Federal Marshals, 56 from Genesee County, and 30 are from the Michigan Department of Corrections.
- 2) Replaced carpet in H-pod dayroom.
- 3) Painted loading dock & exterior doors.

JUVENILE CARE CENTER (4)

- 1) Beginning stages of design for Master Control updating. Working closely with Staff and Management at this time.

PINECREST UPDATE (4)

- 1) Census: 50: We had 2 new admits and one resident passed away. We have 1 admit planned for next Wednesday.
- 2) Leadership team with new Director of Nursing Ronda Cunningham and Business Manager, Rob Maxwell is working incredibly well.
- 3) On 6/24/14 the "Men" and "Women" wing signs were removed and replaced with "East" and "West". This was to accommodate the increasing number of females over males that is a reflection of the overall aging population.

Cont.

- 4) Donor fund requests for a gaming table for card and dice players at Pinecrest was submitted. The Administrator is also pricing patio furniture for resident use.
- 5) Joe has completed the 2015 budget with assistance of the Finance Department.
- 6) Resident "House Rules" are being re-evaluated with help of Pinecrest's DHS board. The Administrator recommends decreasing the number of rules to be more welcoming to residents while maintaining safety.
- 7) Working with County HR and Finance departments to finalize the acceptance of 8 Saginaw Valley State University nursing students during the fall. The experience for each student will not be hands on but the goal is to have the students experience the daily life of the population they will serve.
- 8) Kevin Beeson and facilities staff have completely re-painted two men's rooms and touched up several other resident rooms.
- 9) Activities: 3 live music events since early May at Pinecrest; Independence Day party was held on Saturday, July 5th. Upcoming: 2 presentations by Chippewa Nature Center, shopping trips, a July 21st Loons outing game.

COMMUNITY CORRECTIONS

- 1) Input program information pertaining to ; GED, Employability Skills, Tri-Cap, PA-511, Network Therapy, jail diversions, and prison diversions into the COMPASS program that reports directly to the State. (1,2,3,4)
- 2) Marisa attended drug court meetings and courtroom sessions in Judge Beale's courtroom. There are currently 17 participants in Drug court, with two referrals pending. (2,3)
- 3) Community Service:
 - Interviewed and placed (13) thirteen people for community service this month.
 - Beginning October 1, 2013 there have been 133 referrals to community service.
- 4) Placement was coordinated at the Humane Society, Recycling Center, Midland Reformed Church, Sheleterhouse Re-Sale Shop, Coleman VFW and New Vineyard Church. (2,3,4,)
- 5) She continues to communicate with District and Circuit Courts and probation officers, coordinated NMSAS and in-patient substance abuse placement. She met with numerous inmates, assessed inmates who were at risk of suicide and assisted in several decisions with jail staff regarding inmate's placement while incarcerated. (2,3)
- 6) Attended the Prison Re-entry steering meeting at the Freeland Prison on 6/13/13. (2,3)

EMERGENCY MANAGEMENT

- 1) Outdoor warning siren from US-2- and M-47 was successfully removed and relocated to temporary storage at the Midland County Jail. (4)
- 2) Roger has started working with Information Technology to upgrade and ensure the function of the secondary Emergency Operations Center at the Homer Township Public Safety Facility as it will become the primary EOC during remodeling of the EOC at the Midland Law Enforcement Center.
- 3) Continued planning Emergency Operations Center renovations. (4)
- 4) Participated in the Region 3 Healthcare Coalition regional full-scale exercise as an exercise controller in the simulation cell. (2,3)
- 5) Participated as an exercise evaluator in a Bay County tabletop exercise for the Bay City fireworks Festival. (2,3)
- 6) Participated in the quarterly meeting of the Midland Security Consortium. (2)
- 7) Met with representatives from Consumers Energy to assist them in finding locations within Midland County that could be used to host a Consumers Energy "Outage Trailer" during disaster recovery operations, which will improve efficiency and bring about power restoration more quickly. (2,3)
- 8) Continued to meet with the exercise design team to develop an emergency exercise to take place later this year. (2,3)
- 9) Hosted the Region 3 Homeland Security Planning Board meeting. (1,3)
- 10) Working with XALT Energy to transition its emergency plan from Dow-Kokam (2,3)

Emergency Mngmt Cont.

- 11) Participated in quarterly meeting with Dow Chemical Michigan Operations Emergency Services and Security. (2,3)
- 12) Participated in the Cabot Corporation Community Advisory Panel meeting. (2)
- 13) Prepared the Office of Emergency Management budget for 2015.

EQUALIZATION

- 1) Grant and Mary continue to review sales data and work on appraisals of properties to be used in the agricultural, commercial and industrial studies for 2015. (1,3)
- 2) The Equalization clerk is currently on short-term disability. A part-time temporary worker has been employed to assist and the remainder of the Clerk's duties are currently being absorbed by the Director.
- 3) Newly required reporting related to the Personal Property exemption, small taxpayer exemption loss calculation, was compiled and forwarded to the Department of Treasury. New legislation requires that the Equalization Director for each county compile and report final prior year and current year taxable values (as of final equalization) for each taxing authority. The reports determine the "small taxpayer exemption loss" which is needed to calculate debt millage rates. Fortunately, Mary has a couple more months to determine how to apply this "debt millage rate" as there were none to apply against for the July tax billing. There is still much confusion regarding implementation of the new "personal property tax exemption". The Proposal 14-1 will be on the August ballot. It has been widely supported and is expected to pass.

FINANCE/BUDGET/ADMINISTRATION UPDATE

- 1) The audited financial statements were filed with State Treasury, Federal Clearinghouse, and Municipal Securities Rulemaking Board (MSRB) as required on the June 30th deadline. (1,2)
- 2) FS-65 was also filed with State Treasury by the June 30th deadline. Meeting this deadline is crucial or the State could withhold revenue Sharing. (1)
- 3) Payroll direct deposit is now being made available to part-time and seasonal employees. Direct deposit is more efficient than processing checks because it saves time and money. (1,3)
- 4) A Countywide Managers meeting was held June 27th in the Board of Commissioners room...appreciation to those in attendance who were able to participate in the visioning process for "Midland: Exploring Our Future". (2)

GIS

- 1) Website update: (2,3,4)
 - A. August 8th has been set as the 'go live' date for the website.
 - B. The Web Committee is training all the departments on how to:
 - I. Copy content into pages on the new site
 - II. Add modules
 - III. Upload and link to pictures, forms and pdf documents
 - IV. Hyperlink to other websites
 - V. The committee will provide further training on specific modules in the weeks following August 8th.
- 2) Results of the Regional GIS meeting Chris hosted in June:
 - A. 4-6 counties are preparing a combine RFP to acquire costs for the 2015 aerial imagery project.
 - B. A collaborative effort to develop a field data collection project for Well and Septic permits. This will allow Sanitarians the ability to create data in the field and manage that data when in the office.
 - C. Some volunteers are going to develop GIS training for users in the area. Midland Public Schools has offered their lab space which has enough workstations to accommodate small training sessions. (2,3,4)

- 3) Veteran's Paver Project update:
 - A. Have mapped out the new memorial here in Midland.
 - B. Created a light weight GIS viewer for Ross to find where a paver is by last name.
 - C. Researching the cost to develop an app for mobile devices which visitors can download and search for a paver. The app would be available to visitors at the memorial by scanning a QR code on their phone that takes them to the online store to download the app. (2,3,4)
- 4) Chris has developed the zoning and future land use layers for Midland Township. Along with that they have created some maps of this information. (2,3)
- 5) Maps for Ingersoll Township are being updated. (2,3)

HEALTH DEPARTMENT

- 1) Accreditation - State agencies were on-site during the week of June 16, 2014 to conduct accreditation site visits for many of our funded programs. While the final report is not yet available the Department did very well missing parts of four indicators out of around 150. We anticipate accreditation "with commendation" after corrective action. (3,4)
- 2) Quality Improvement (QI) - Staff continues working on quality improvement components, seeking to continually improve customer service. They met all Quality Improvement indicators during the recent accreditation review. (3,4)
- 3) Diseases - Staff continue to monitor statewide, national and international diseases of concern. We have one local case of a newer virus - Chikungunya virus (CHIK V) which was contracted in Haiti. This disease does not spread person-to-person. (2,3)
- 4) Dental - The Director continues to work with community leaders to enhance access to dental services for low income adults in Midland County. Our Helping Hands Dental Clinic is showing substantial increases in total patients and new patients since partnering with the Health Department for enhanced reimbursement. In addition, Healthy Michigan (Medicaid Expansion) is providing a dental benefit for low income adults which should open increased access for low income persons. A presentation is planned for the Board of Commissioners in August at the Executive Committee Meeting. (3)
- 5) Behavioral Risk Factor Survey - Continuing work with community leaders to conduct a new behavioral risk factor survey of Midland County residents during the later part of 2014. They collect considerable data that helps establish community priorities regarding health and social issues. (1,2,3)
- 6) Environmental Health - They recently conducted a Household Hazardous Waste Collection on June 25 with another planned for August 21 for both household waste and e-waste. This is a partnership between Midland County, the City of Midland and Dow Chemical. (1,3,4)
- 7) Staffing - Mike has hired Bob Dullock as a part time seasonal sanitarian to help with the large workload in EH effective 7/7/14. (3)
- 8) Community Presence/Meetings -
 - Michigan Assoc. for Local Public Health Board - June 9th
 - Quality Improvement Workgroup - June 11th, June 25th
 - Helping Hands Dental Clinic Board - June 12th
 - LEPC Meeting - June 12th (cancelled)
 - Health and Human Services Council (HHSC) Executive Committee June 13th
 - Dow Human Subjects Review Board Meeting - June 16th
 - Senior Services Asset Development Committee - June 17th
 - Midland County Health and Human Services Council - June 25th

HUMAN RESOURCES

- 1) Enrollment for supplementary benefits through the "Benefits for Life" program was held from June 18 through June 27. (1)
- 2) Vacant positions include: part-time corrections officer and part-time youth development worker. (3)

INFORMATION TECHNOLOGY

- 1) Replace the fifteen State of Michigan PCs in the Friend of the Court, this included reimaging them to fit the Midland County PC standards. (1,2,3,4)
- 2) Continued to work on the project to replace wireless connection between the Road Commission and the office at Sanford's Park and Recreation. (2,3,4)
- 3) Continued to update and revamp the ISD Disaster Recovery as well as creating the documentation to formally plan, respond and document ISD security incidents. (1,2,3,4)
- 4) Submitted the department's budget for 2015. (1,2,3,4)
- 5) Replaced the Windows XP Fingerroll PC at the Jail. (1,2,3)
- 6) Continued to replace PCs in the District Court and other departments as they reach the age of retirement. (1,2,3,4)

MOSQUITO CONTROL

- 1) An updated application for permit to treat for mosquitoes on State forest land has been approved by the MDNR. Sincere thanks go to the Board of Commissioners, to Representative Cotter and especially to Representative Stamas and his staff for their assistance in this process. (3)
- 2) Standard summer operations continue in the rest of the County. (3)
- 3) 2015 Budget request documents have been submitted to the Finance Department. (1)
- 4) Disease Surveillance
 - ✓ Several mosquito samples and two suspect crows have been tested for west Nile virus or Eastern Equine Encephalitis. No positive samples have been identified from Midland County yet this year. (3)
 - ✓ Chikungunya, a mosquito borne viral disease new to the Americas has been identified in a resident of Midland County returning from the Caribbean. None of the most efficient vectors of this virus occur in Michigan so changes of local transmission are very low, but this presents an opportunity to remind residents to remove standing water around the home and to use repellent when mosquito problems occur. (2)
- 5) A scrap tire collection is scheduled for Saturday, September 13th at the Midland Recyclers center. (3)

MSU EXTENSION

- 1) Julia Terhune, Program Associate with the Health and Nutrition Programs has accepted another position within MSUE. She is transitioning into an Editor position with responsibilities in managing the Health and Nutrition social media and distance learning opportunities. She began her new roll on July 7th. Her current position will be posted within the next few weeks.
- 2) Michigan Ag Expo is Michigan's largest outdoor agricultural show. There will be more than 250 vendors, demonstrations, educational sessions and ride and drive equipment available. Ag Expo is held at Michigan State University from July 22nd - July 24th. Admission is free.
- 3) Lisa Treiber's Preserving Summer's Harvest: Water Bath & Pressure Canning class will be held on July 31st from 5:30 - 7:30 at the Midland County MSU Extension office. This class teaches the use of a pressure canner for low acid foods and a water bath canner for acid foods. The cost of the class is \$20 which covers the cost of class materials, however, registration fees for SNAP and WIC participants will be waived upon verification at check in.
- 4) 4-H and Military Families Night at Dow Gardens is on August 6th from 4-7 pm at Dow Gardens. Join 4-H and Operation Military Kids for a fund family night at the garden. Families will be able to explore the garden, participate in hands on activities and get information about programs available to 4-H and military families. Any 4-H families and Michigan military families are welcome to come. This event is free for military families who show military ID. Cost is \$1.00 per person for others.

PARKS AND RECREATION

- 1) Again this year another unusual cool and wet weather pattern stretched well into May limiting attendance at Sanford Lake Park. Attendance did recover in the last couple weeks of the month sending revenue to \$26,400, which mirrored last year's revenue for the same time. The Sheriff Deputies are being utilized as they have been in past years on selective weekends and Holidays to assist Park Rangers. (3)
- 2) Annual surface repair work begins this month on the Pere Marquette Rail-Trail. Temporary trail detours and closures will be required throughout June and into August in order to address asphalt sealing and crack repair. This work is necessary to prolong the life of the trail surface. Capital improvements projects, supported through the Natural Resources Trust Fund Grant, will take place in late August through October. (1,3)
- 3) The Real Estate Division with the Michigan Department of Natural Resources informed me that we should receive the land exchange agreement in June to finalize the property transfer involving the release of the Lincoln township property for the Jerome Township property. (1,3)
- 4) On May 31st Sanford Lake Park welcomed 100 youngsters participating in a free learn to fish program sponsored by local business, fishing clubs and the Rock Youth Center. (2,3)
- 5) On May 17th Sanford Lake Park hosted the Annual Sanford Lake Open Pike Tournament. This year's tournament registered 97 boats participating. (2,3)
- 6) Maitou Park is now open to the public however because of the wet conditions clean-up work has been limited to only dry areas within the property. When suitable conditions exist the remaining clean-up will resume by the timber contractor to complete his contract. (1,4)

PUBLIC GUARDIAN

- 1) Steve Wixson made several 90 day client visits in and out of county. (1,3,4)
- 2) Filled out DHS annual redetermination paperwork. (1,3,4)
- 3) Went over client budgets and adjusted county fees as necessary (1,3)
- 4) He was appointed Guardian of several new clients.

SURVEY AND REMONUMENTATION

- 1) No updates.

VETERAN'S SERVICES

- 1) Ross Ahlich is continuing work on core services. Year 2013 sum of benefits for veterans and dependents in Midland County is \$31,529,000. (3)
- 2) Feedback from Midland Memorial Day parade was positive. The After Action Report/Review went quite well. There were some corrected criticisms that will be incorporated into next year's planning. (2)
- 3) MACVC Conference for VA certification is held the week of June 8th through the 13th in Grand Rapids.

INFORMATION ONLYMeetings attended:

May 14 th	Guest Speaker for League of Women Voters
May 21 st - 23 rd	Michigan Association of County Administrative Officers Conf
May 29 th -30 th	Midland: Exploring Our Future Visioning Session
June 5 th	MTA Quarterly Membership Meeting - Homer Township Hall
June 9 th	Blue Star Memorial Garden dedication - Dow Diamond

CIVIL COUNSEL REPORT

BOARD OF COMMISSIONERS:

- Attendance at meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- FOI (Appeal) Response - Equalization Dept. re: Mr. Kotwicki

- Committee meetings - OMA and closed session questions
- Attend Building Committee meeting
- Prepare Building Authority meeting Minutes

COUNTY CLERK:

- Millage language - Revise Services to Older Citizens millage language
- Jerome Twp Recall Petition - Clarity/Fact upcoming hearing re: Ms. Methner

COUNTY CONNECTION:

- County Connection - FY 2014 Section 5311 Contract Amendment

EMPLOYEE RETIREMENT SYSTEM:

- Lyondell/Weisfelner - LB Creditor Trust v MC (Bankruptcy matter) sovereign immunity, defense

HEALTH DEPARTMENT:

- Medical Examiner Agreement
- Subpoena to testify - People vs Polk
- Molina Health Care Plan - Care Coordination Agreement for Children's Special Health Care Services
- Language Services Associates, Inc., renewal agreement
- Mental Health Diversion Council Appointment

PARKS AND RECREATION:

- 2014 - 2018 Parks and Recreation Master Plan/DNR
- Sanford Lake -
 - Conference James Leigeb - Boyce hydro

PROSECUTOR:

- Attend meeting regarding FOI requests
- Various FOI requests

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SHERIFF:

- Various FOI requests
- Central Michigan Mutual Aid Reciprocal Law Enforcement Agreement
- MI DNR - 2014 Marine Safety Grant Agreement
- Jail
 - Jail Licensed Nurse/Office Assistant Services Agreement (People to People Network Inc.)
 - Business Associates Agreement
 - Jail Physician Services Agreement (People to People Network Inc.)
 - Business Associates Agreement

TREASURER:

- Foreclosure matters -
 - Eviction on foreclosed properties (properties uninhabited)
- 1616 Airfield Lane, Midland Michigan Forfeiture (Quiet Title Action)

TRIAL COURT:

- Duane Wayer - Freedom of Information request (other documents)

COMMISSIONERS UPDATE ON BOARDS AND COMMISSISONS

COMMISSIONER COMMENTS

GEISLER - NO COMMENT.

BONE - NO COMMENT.

LEIGEB - NO COMMENT.

KEENAN - NO COMMENT.

DORRIEN - SPOKE REGARDING THE FUN ZONE VOLUNTEERING AND THAT HE WAS IMPRESSED WITH THE TOP-NOTCH FOLKS THAT PARTICIPATED, BRAVO MIDLAND.

MCGILLIVRAY - NO COMMENT.

FINLEY - NO COMMENT.

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE:

Motion by Commissioner McGillivray supported by Commissioner Bone to adjourn.
Motion carried.

MEETING IS ADJOURNED UNTIL TUESDAY, JUNE 17, 2014 AT 9:00 A.M., TO MEET IN A REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.