



# OFFICE OF THE MIDLAND COUNTY CLERK

COUNTY CLERK  
MIDLAND COUNTY SERVICES BUILDING  
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MIDLAND COUNTY COURTHOUSE  
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*Ann Manary*  
COUNTY CLERK  
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Elaine Golden  
CHIEF DEPUTY COUNTY CLERK  
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## OFFICIAL NOTICE

In pursuant to Section 46.1 of Michigan Compiled Laws of 1979 as amended, the Board of Commissioners in and for the County of Midland, State of Michigan, will convene in Adjourned session in the County Services Building in the City of Midland, in said County, on Tuesday, the 7th day of November, 2017 at 9:00 o'clock a.m.

The County of Midland will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting, upon five (5) days notice to the County of Midland. Individuals with disabilities requiring auxiliary aids or services should contact the County Board of Commissioners by writing or calling the following:

Board of Commissioners  
220 W. Ellsworth Street  
Midland, Michigan 48640  
Phone: (989) 832-6775

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County, at Midland, Michigan this 2nd day of November, 2017.

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Ann Manary  
Midland County Clerk

Midland County Board of Commissioners  
Midland County Services Building  
220 West Ellsworth Street  
Midland, Michigan 48640-5194  
Phone: 989-832-6775  
Fax: 989-837-6587

**AGENDA  
MIDLAND COUNTY BOARD OF COMMISSIONERS  
November 7, 2017**

Called to Order

Roll Call

Invocation and Pledge of Allegiance to the Flag by Commissioner Terwillegar

Approval of Minutes of October 17, 2017

Acceptance of Claims and Accounts

Public Hearings

2018 Administrator/Controller Recommended Budget

Special Program of the Day – MSUE Semi-Annual Report with Diane Smith

Public Comment on any item not on the regular agenda or on Consent Agenda

Consideration of Adopting Consent Agenda

- a. Motion to approve consent agenda
- b. Public Comment - All Standing Committee Reports/Resolutions marked with an asterisk (\*) are considered to be routine and probable non-controversial items and will be enacted by one motion. There will be no separate consideration of these items unless a commissioner request a Report(s)/Resolution(s) be removed from the "Consent Agenda" and his/her request shall be granted and placed on the regular order of business for Board discussion. Chairperson shall call for public comment(s) before approval of the "Consent Agenda" limited to any of the "Consent Agenda" Reports/Resolutions or county business not on the regular agenda. Commissioners may not respond directly to Public Comments made during the first Public Comment period. To address the Board by indicating name and address for the record and stating the subject they wish to address the Board of Commissioners. Each speaker's comments shall be limited to three minutes in each item(s) and the Parliamentarian will be the timekeeper.
- c. Commissioner consideration to remove any consent agenda item
- d. Roll Call Vote

Standing Committee Reports/Resolutions:

- a. Motion to approve
- b. Public Comment on Agenda Item at Hand - Public Comment will take place prior to discussion of each item on the regular agenda. Each speaker shall have one opportunity to speak on each agenda item. Order preference shall be given to those who have not spoken previously. During the Public Comment portions of any regular meetings, any person may be allowed to address the Board by indicating name and address for the record and stating the subject they wish to address the Board of Commissioners. Each speaker's comments shall be limited to three minutes in each item(s) and the Parliamentarian will be the timekeeper.
- c. Commissioners discussion on Agenda Item at Hand
- d. Roll Call Vote

- |                |   |
|----------------|---|
| 107-11-17AO    | 1. The Administration & Operations Committee recommends approval of a grant award for the Countywide Baby Shower.   |
| 108-11-17AO    | 2. The Administration & Operations Committee recommends approval of an agreement between MGT of America Consulting, LLC and the Friend of the Court.  |
| 109-11-17AO    | 3. The Administration & Operations Committee recommends approval of an agreement between MGT of America Consulting, LLC and the Prosecuting Attorney's Office.  |
| 111-11-17AO    | 4. The Administration & Operations Committee recommends approval of the Michigan Indigent Defense Commission Grant Application.   |
| 110-11-17AOF   | 5. The Administration & Operations Committee and the Finance Committee recommend approval of the Indigent Counsel Consortium Contract for FY 2018.  |
| 113-11-17AOF   | 6. The Administration & Operations Committee and the Finance Committee recommend accepting three grants and committing \$50,000 from general fund surplus, to cover unexpected costs associated with the Courthouse Construction project. |
| 112-11-17AOFHS | 7. The Administration & Operations Committee, the Finance Committee and the Human Services Committee recommend approval of the request to purchase a Video Recording System and to eliminate a Court Recorder position.                   |
| 28-4-17F       | 8. The Finance Committee recommends approval of the 2018 Administrator/Controller Recommended Budget with proposed amendments.  |
| 105-11-17F     | 9. The Finance Committee recommends approval of increases in wages for seasonal workers in the Parks & Recreation and Mosquito Control Departments in 2018.   |

- 104-11-17HS      10. The Human Services Committee recommends approval to increase the hours for the Pretrial Specialist position, from 0.5 up to 0.74 FTE.
- 106-11-17HS      11. The Human Services Committee recommends approval to increase the hours for the CPL clerk position to 0.8 FTE.

Requests, Petitions and Communications (RPC's)

Old Business

New Business

Commissioners Comments

Meeting(s) Schedule

Recess or Adjournment

**MIDLAND COUNTY BOARD OF COMMISSIONERS  
REQUESTS, PETITIONS AND COMMUNICATIONS  
November 7, 2017**

- 28-4-17F Finance Director requests approval of proposed budget calendar to be used for the preparation of the 2018 County Budget; and the final adoption by the Board of Commissioners of the 2018 County Budget and general appropriations resolutions.
- 104-11-17HS Community Corrections Manager submits request for the Pre-Trial Specialist position to be employed up to 0.74 FTE, as allowed by current grant funding.
- 105-11-17F Administrator/Controller requests setting the compensation for seasonal workers employed by the Parks & Recreation and Mosquito Control Departments for 2018.
- 106-11-17HS County Clerk submits request to increase the CPL Clerk position to 0.8 FTE.
- 107-11-17AO Health Director requests approval of a grant with the Midland Kiwanis Foundation for the Countywide Baby Shower.
- 108-11-17AO Friend of the Court submits a Consulting Services Agreement with MGT of America Consulting, LLC.
- 109-11-17AO Prosecuting Attorney submits a Consulting Services Agreement with MGT of America Consulting, LLC.
- 110-11-17AOF Chief Judge Carras submits Indigent Counsel Consortium Contract for FY 2018.
- 111-11-17AO Trial Court Administrator submits Michigan Indigent Defense Commission Grant Application.
- 112-11-17AOFHS Trial Court Administrator submits request to eliminate a Court Reporter position and Install video recording equipment in Courtroom 4A.
- 113-11-17AOF Administrator/Controller submits grant awards to assist with unexpected costs related to the Courthouse Construction project.

**UNFINISHED BUSINESS**

**November 7, 2017**

- 50-6-15 Administrator/Controller requests approval to award the low bid to and retain Archiverde, LLC of  
A&O F Midland to perform a space analysis for Midland County Courthouse; also establish a Courthouse Space  
11/15/16 Committee to oversee the project once plan is completed and reviewed by the Board of Commissioners;  
new public front entrance and establish a Courthouse Building Committee to oversee the construction  
and remodeling of the Courthouse; and a two phases for deferred Courthouse Maintenance by the  
County.
- 6-1-16 Administrative Assistant informs the Commissioners of the review of County Policies, in accordance  
A&O with County Policy 101.1  
1/17/17
- 76-10-16 Administrative Assistant submits lists of various Boards and Commissions with terms that may be  
BOC vacant, expired or expiring in the near future.  
1/17/17