

SEPTEMBER SESSION  
MIDLAND COUNTY BOARD OF COMMISSIONERS  
EXECUTIVE COMMITTEE OF THE WHOLE  
SEPTEMBER 13, 2016

APPROVED

Board called to order by Chairman Jim Geisler at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: KLOHA, LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN, BRIDGETTE GRANSDEN, ADMINISTRATOR/CONTROLLER; L. WILLIAM SMITH, CIVIL COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT; ANN MANARY, COUNTY CLERK.

MEMBERS ABSENT: BONE.

MICHIGAN STATE UNIVERSITY EXTENSION - DEPARTMENT REPORT  
MSU Presentation was given by Diane Smith

ADMINISTRATOR/CONTROLLER STAFF REPORT

**Goals:**

- 1) Maintain the County's financial stability
- 2) *Continue to improve internal and external communications*
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

**County Services Building- Kevin Beeson**

- 1) Treasurer's office remodel being pushed back to Sept 20<sup>th</sup> due to jail power incident. Facilities staff needs to move furniture along with salvage of ceiling grid and tile. They've been tied up at the jail.
- 2) Working to replace generator enclosure. Moisture has leaked into current brickwork making it unstable.
- 3) Solicited bids on replacement roof. Brandle Roofing was low bidder at \$63,525. Work will be done this fall and should be completed in 10 working days.

**Courthouse (4) - Kevin Beeson**

- 1) Weekly meetings with Judiciary & Archiverde on new entrance and space redeployment.
- 2) Reviewed Courthouse RFQ proposals and worked with CCC (Courthouse Construction Committee) to arrange interviews.
- 3) Provided follow up questions for CM candidates.
- 4) Installed new video server for security. All working as expected.

**Jail Update (4) - Kevin Beeson**

- 1) As of Monday, September 12<sup>th</sup> we are currently responsible for 208 inmates. Local Midland County inmate count is 102, while 92 are from the Federal Marshals and 14 from Genesee County.
- 2) Generator failed during planned Consumers Power outage. Damage was shared immediately via email. Repairs continue. Claim for damages has been sent to MMRMA.
- 3) Gaskets and seals replaced on both kitchen walk in units – freezer and refrigerator
- 4) Genset Update:

- **Lighting controls system.** 12 of 14 panels were destroyed. Initial parts order is \$19,325 from LC&D through their supplier, Standard Electric.
- **Domestic booster pump VFD's.** All 3 Variable Frequency Drives were ruined. The replacements are on order at \$9,000 through their supplier, R.L. Deppmann Company. In addition we have had Valley Electric in doing work to get us by. They have been replacing ballasts, transformers, contactors, and motor starters in scattered areas. This work continues.
- **We have introduced a claim to MMRMA, and they have assigned it to Clare Wasik, Executive Claims Adjuster.** Clare and Kevin have met on-site once and we are in regular contact at this time.
- **The facility is operationally in good shape now.** They have limited lighting controls and their domestic water pressure varies greatly based on demand, but for the most part is okay for now.

#### Juvenile Care Center (4) - Kevin Beeson

- 1) **All the bad exterior concrete has been removed and replaced; sidewalks, steps, etc.**
- 2) **Removed and replaced sally port speaker assembly to a better location, less likely to be struck by vehicles entering and exiting the sally port.**

#### Pinecrest Update (4) - Joe Blewett

- 1) **As of Monday, September 12<sup>th</sup> the current census at Pinecrest is 57: 0 admit, 3 discharged last 30 days and 2 anticipated admits.**
- 2) **September 26<sup>th</sup>- 30<sup>th</sup> is resident appreciation week at Pinecrest. Music each day, games, horse carriage rides, Pie in the Face Friday September 30<sup>th</sup> at 1:00.**
- 3) **Lots of physical therapists assisting residents – seeing positive results.**
- 4) **Staff and Supervisor's meetings in last month all went well.**
- 5) **Conducted community outreach to visit 10 area assisted living facilities for networking and benchmarking.**
- 6) **Facilities: Full occupancy requires furniture moves. There have been several.**  
**Treated lawn for clover and weed infestation.**

#### Community Corrections- Marisa Boulton

- 1) **Successfully submitted information into COMPAS case manager for Community Corrections programs including In-Jail Cognitive Groups, Education, Tri-Cap programs and Network Therapy. (1, 2, 3, 4)**
- 2) **Attended Drug Court meeting and courtroom sessions. There are currently 23 active participants with two referrals pending. To date there have been 30 graduates since the start of this program. (1, 2, 3, 4)**
- 3) **Coordinated in-patient substance abuse treatment for 60 individuals since October 2015. (1, 2, 3)**
- 4) **Community Service referrals have remained steady with new referrals being made weekly. 145 referrals have been made since October 1<sup>st</sup>. 117 have completed an interview and 67 have completed successfully. (2, 3, 4)**

- 5) Tri-Cap numbers have remained steady. Since October 1<sup>st</sup>, 2015, 30 participants have successfully completed the Tri-Cap program saving 3,234 jail bed days. (1, 2, 3, 4)
- 6) The MiHOPE program currently has 24 participants. Marisa continues to meet with Judge Carras and Probation Agent Magnapora bi-weekly to discuss ways to streamline the program and identify potential participants as soon as possible. (1, 2, 3, 4)
- 7) Our 2017 year grant was approved for \$149,394 which is an increase from 2016. This includes funding of the new Opiate Specific program at Tri-Cap and an increase in funding in Network Therapy for 3<sup>rd</sup> offense drunk driving. (1, 2, 3, 4)
- 8) Attended the State's CCAB meeting in Lansing. Several counties throughout the State had Community Correction funding cut. Director for the Department of Corrections for the State, Heidi Washington, was in attendance and heard concerns from county managers. (1, 2, 3, 4)
- 9) Held our quarterly CCAB meeting. Good discussion and attendance was had. (1, 2, 3, 4)
- 10) Announcement: Heroin Summit, September 15<sup>th</sup> from 7-9 at the Library. (Flyer attached)

#### **Emergency Management- Jenifler Boyer**

- 1) Attended State of Michigan EMGP FY2017 Rollout. (1, 2, 4)
- 2) Attended Homeland Security Planning Board. (1, 4)
- 3) Met with Sheriff's Office regarding Emergency Planning of County Buildings. (2, 3, 4)
- 4) Attended Shelter House facilities meeting. (2)
- 5) Met with State of Michigan, Village of Sanford and Senior Services regarding the start of the Hazard Mitigation Grant project of the removal of the Sanford Senior Center from the floodplain. (1, 2, 3, 4)
- 6) Attended PEM Advisory Board meeting. (2, 4)
- 7) Met with new City of Midland Utilities Director on EOC, River Assessment Procedures and EM in general. (2, 3, 4)
- 8) Physically visited county siren's to assess any accessibility issues. (1, 3, 4)
- 9) Participated in the Mid-Michigan Hospital Exercise meeting. (2, 3, 4)
- 10) Attended LEC Integration Committee meeting. (3, 4)
- 11) Continue to work with MSU on Seagrant project of Saginaw Watershed. (2, 3, 4)
- 12) Chaired Midland County Local Planning Team meeting. (1, 2, 3, 4)
- 13) Attended County-wide Manager's meeting. (1, 2, 3, 4)
- 14) Attended Flood Insurance Legislation Training. (1, 4)
- 15) Met with Anderson Radio regarding overall health and longevity of siren system. (1, 3, 4)
- 16) Working with County Fire Chief's Association to host a meeting in the EOC to present the new EOC to the Chief's and review the roles and assistance the EOC can provide during incidents. (2, 3, 4)
- 17) Jenifler has been working on a large community project to commemorate the 30<sup>th</sup> Anniversary of the 1986 Flood. Goal of the project is remember the event and impacts on the community, educate residents of all the actions that have been completed to improve safety and community response since and remind them that this amount of flooding can very well happen again and promote personal preparedness. (2, 3, 4)

**Equalization- Mary Cornell**

- 1) Equalization staff is continuing to work toward completion of the appraisals and property reviews. September 30<sup>th</sup> is the cut-off date for sales information used to complete the 2016 for 2017 base. Property inspection will continue through the fall.
- 2) In an effort to keep the property owners informed, Cynthia Chilcote wrote an article regarding the appraiser visit. Mary is in the process of adding that article to the equalization webpage, and is contacting local unit representatives to ask if they have a forum, would they also post the article. She also has asked if there can be a reminder statement added to other information, such as the insert with the property tax statement or back of the tax bill, and possibly assessment change notices sent out in February.
- 3) Through the efforts of the equalization directors association, the State Tax Commission agreed to allow us to return to our former standard sales period. In the declining market, the sales period has been moved up in an effort to capture the effect of the declining markets. That put a lot of time pressures on equalization departments to complete the reporting to deliver it to the assessors by the recommended date of December 1<sup>st</sup>. Now that the real estate market has been more stable, the sales period will be moved back. This will relieve the pressure of the “rush to the finish line” that has been ongoing the past six years, and enable us to provide the information to the local assessors earlier so they also have adequate time to review, rebut and apply the study results.
- 4) MML has released a documentary prepared by an NMU professor and students called “Boxed In” that does an excellent job of reviewing the “dark store” theory issue that has been a catalyst in (unfairly) reducing the valuations of “big box” retail stores. Legislation to correct the issue had overwhelmingly passed through the House of Representatives, but had not yet been taken up by the Senate. Those in assessment administration are hopeful there will be a resolution of some kind before the end of the year. This documentary is great tools in helping others understand the issue.

**Finance/Budget/Administration Update- Tori Meyer**

- 1) General Fund Expenditures for the month of July were \$2.8 million. General Fund Revenue was \$1.8 million. Year-to-Date, expenses were \$18.5 million and revenue was \$6.8 million. (1, 2) General Fund monies have been exhausted and we are now borrowing from other funds to meet cash flow needs.
- 2) The actuarial report was received for the Retiree Healthcare Plan. As of 2015, the plan is 34.6% funded. Last year it was 37.2% funded. The change is due to changes in plan assumptions, claim costs being higher than expected and investment returns were lower than expected. (2)
- 3) The Department has been busy pulling together the 2017 Recommended Budget which is due to the Board of Commissioners on September 12<sup>th</sup>. (1, 2)
- 4) The County’s employee United Way Campaign will run September 26<sup>th</sup>- October 21<sup>st</sup>. Co chairs are once again Marisa Boulton and Michelle Speltz. Watch for more information soon.

**GIS- Chris Cantrell**

- 1) Chris continues to assist Water District #1. They have been GPS'ing all their valve locations. The data is being downloaded onto our GIS and he will be working to create a prototype GIS project for future management of their location based data. (2, 3, 4)
- 2) Chris is currently working with Bob Johnson, Edenville Twp. He discovered that there was a new on-line mapping application displaying the flood plain data that is incorrect. They have talked with the application provider (IBM) and FEMA to correct the situation. It should be done this month; we are monitoring the app to make sure. (2, 3)
- 3) Artemis & our website: we reviewed the graphical updates presented by them and they look really good. We also are updating the search capabilities and the News and Events modules. These updates will make it easier to submit an article to the Web Committee and improve communications to the public by having the date on the article. (2, 3)
- 4) Chris has been talking to a vendor that supplies aerial imagery on an annual basis. This means instead of imagery updates every 5 years, we would get it every year. The cost is comparable, so far, in the discussions. (2, 3, 4)
- 5) He is looking at some training for the new Drone to Map extension in GIS. What it means is we could use a drone with a camera and GPS to collect imagery and tie it directly into our GIS. This has so many applications for the County, GIS, Emergency Management, SWAT, Facilities and even marketing our County on the website. More to come as this is a brand new technology and we need to continue to learn all the uses. (3, 4)

**Health Department- Mike Krecek**

- 1) Diseases – Staff continue to monitor local, statewide, national and international diseases of concern.
  - School is back in session and immunization clinics are busy. (3)
  - Midland County currently ranks 4<sup>th</sup> best in the State for immunization coverage of the 19-35 month population. We have moved up 10 spots since last year. (3, 4)
  - In Midland County, immunization waivers for school aged children have been reduced by 43.5% between 2014 and 2015. We have improved by 30 spots since 2014. (3, 4)
  - The Department now has flu vaccine and will have flu clinics beginning in October. Currently vaccine is available by appointment. (3)
  - The Zika virus cases continue to rise related to travel in Central and South America. Native US cases have originated in Miami, FL and other southern communities may also have native cases. The CDC has issued travel guidance for pregnant women regarding visitation. Pregnant women are at greatest risk for complications as the virus can affect fetuses (learning disorders/microcephaly). Mosquitoes are the primary vector in transmission but males can transmit the disease through sexual contact, possibly for several months after exposure. Information continues to change. Statewide conference calls

- have been increased from monthly to bi-weekly. Mosquito surveillance is a priority for the State. (3)
- 2) Administration/Finance –
- The Department submitted our 2017 budget, which is largely a continuation budget. (1)
  - The Department has been approved to receive a \$6,000 grant from the Michigan Department of Health and Human Services – Children’s Special Health Care Services. We have begun the BOC approval process. (1)
- 3) Community Education/Involvement –
- Hearing and Vision screening services have begun with the start of the new school year. Pre-K and K clinics were active during the two weeks prior to Labor Day and now technicians are conducting screenings in schools. (3, 4)
  - Staff continues participation in the Midland County Community Health Improvement Plan (CHIP) priorities. Initial priorities are: Obesity, Senior Quality of Life Issues and Substance Use/Abuse. A group focusing on Mental Health issues has also been working on priorities. (2, 3)
  - Staff continues work on cross-jurisdictional sharing opportunities between the Bay, Saginaw, Mid-Michigan (Gratiot) and Midland County Health Departments. We are using grant funds for a GIS project in Environmental Health (EH) and the software development is completed. Four i-Pads were recently purchased and training has occurred. (3, 4)
  - SVSU is planning a “Water Conference” for later this year in connection with their intention to develop a Masters in Public Health. (2)
  - The City of Midland is now designated a Safe Community, one of only 19 in the US. Joy Buchanan led that effort with much community support, including the Department.
  - Others Include: Vulnerable Adult Network, the Midland County Exploring Our Future Strategic Plan/Community Success Panel, and a Methamphetamine Task Force. The “Meth” Task Force has recently been asked to look into issues regarding opiates/heroin usage. (2, 3, 4)
  - The Department is in the final stages of establishing a groundwater restriction area in one portion of the City of Midland. A presentation will be made to the BOC A&O Committee on September 14<sup>th</sup> seeking support for this effort. Public comment will be sought on September 20<sup>th</sup> at the BOC Meeting. The BOC may elect to receive and file or may wish to vote on the issue. (2, 4)
- 4) Statewide Opportunities – The Director represented MALPH in meeting with all three State agencies on September 6<sup>th</sup> (separate meetings). Those agencies are Michigan Departments of Health and Human Services, Environmental Quality and Agriculture/Rural Development. (2, 4)
- 5) Quality Improvement (QI) - Staff continue working on quality improvement components, seeking to continually improve customer service. Projects include: GIS opportunities, automating certain forms, improving vaccine rates for seniors, reducing vaccine waivers for children and social media opportunities. (3, 4)

**6) Environmental Health (EH) –**

- City of Flint water issues are improving dramatically. Testing for lead is showing better results with new water source and corrosion control measures. Legionnaire's cases continue to occur in Genesee County but are down from last year. (2)
- Our food program has been approved by the State to conduct a self-assessment for the next accreditation visit (2017). We have completed the initial review with excellent results. (3)
- Recent legislation has moved responsibility for food service vending locations to the Michigan Department of Agriculture and Rural Development (MDARD) effective October 1<sup>st</sup>. Local health will continue to license one specific type of vending location (source food from licensed food service establishment) and investigate complaints and suspected foodborne outbreaks related to vending locations. (3)
- The Department is in the final stages of proposed changes to the Environmental Health Code, last updated in 2008. Upon completion, the requested changes will be submitted to the BOC for consideration. (4)
- With the expected drawdown of Sanford Lake, Environmental Health is planning to conduct a sanitary survey of the more densely populated areas to identify failing septic systems that are discharging to the lake. (4)

**Human Resources- Suzanne Ault****1) Vacant positions include:**

- On-call Resident Associates and Nursing Supervisor at Pinecrest.
- Part-time Janitorial Worker with Facilities.
- 2 Part-time Youth Development Workers at JCC. (3)

**2) Update on the Compensation and Job Study: Mark Nottley is now in the process of analyzing the data he has collected from the comparable counties participating in the wage and job study survey. Furthermore, Mark and members of his staff are revising and writing job descriptions based on the input he received from the employee/department head interviews and job description instrument. (3, 4)****Information Technology- Chris Cantrell Interim-Director**

- 1) Completed the Avigilon migration for the new CSB and Courthouse security video. (3, 4)
- 2) Continued to replace PC's in the normal cyclical rotation. Looks like we have about 45 more pc's and laptops to switch out over the next few months. (2, 3, 4)
- 3) Continued the replacement of the network switches at the Courthouse in preparation of the new VOIP phones being installed before the end of the year. One switch is left and we will be all set for the IP phone project scheduled for November. (1, 2, 3, 4)
- 4) Replaced the County voicemail, this took about 3 weeks to work out the bugs and correctly set up all the voice trees again. (1, 2, 3, 4)
- 5) Ported 10 phone numbers off our account and over to the city. These should have been done years ago; however we found these 10 numbers during the voicemail server crash and moved them last month. (1, 3, 4)

**Mosquito Control- Carl Doud**

- 1) MCMC is pleased to announce that the Forest Stewardship Council derogation request to apply to select areas of state forest was approved. This will allow for five years of mosquito control in these areas. MCMC will continue to coordinate with MDNR to apply for access and report activity. (3, 4)
- 2) A crow collected in the Northeast section of the city of Midland tested positive for West Nile Virus (WNV) on August 31<sup>st</sup>. Truck fogging targeted this area the following evening. Mosquitoes collected in the area were negative for the virus. Crews have completed the third seasonal treatment of county catch basins. Catch basins are important in the prevention of WNV circulation. (3)
- 3) A scrap tire event was held on August 27<sup>th</sup> and resulted in 600 tires collected and an additional 250 collected the following Monday. This total (850) is down from previous drives where approximately 1200 were collected. MCMC will be looking into reasons why participation was down. In part, this may be due to the event being scheduled in August rather than September as was done previously. This change was incorporated due to Michigan Department of Environmental Quality restrictions associated with tire grant that was obtained to fund the event. (3, 4)
- 4) Carl represented MCMC and the Michigan Mosquito Control Association on September 7<sup>th</sup> during a listening session for the development of the Michigan Pollinator Protection Plan in Frankenmuth. Dr. Doud was able to share the precautions that MCMC takes to balance public health/disease prevention with pollinator safety. A recent report of bee kills in South Carolina prompted questions about Michigan mosquito control efforts and practices. He was able to relay that an aerial application for adult mosquitoes, like was done in South Carolina, has not occurred in many years in Michigan. (3)
- 5) MCMC seasonal technicians are scheduled to begin seasonal layoff starting September 9<sup>th</sup>. Weather conditions and West Nile Virus activity will be monitored and this plan may change based on changing circumstances. (3, 4)

**MSU Extension- Diane Smith****MSU Extension Open House and Presentation**

- 1) Commissioner Presentation: A presentation will be given at the September County Executive Committee meeting highlighting MSU Extension 2016 accomplishments.
- 2) County Open House: MSU Extension will have a display set-up in the lobby on Sept. 13<sup>th</sup> from 10-Noon, to feature programming as an awareness tool for Commissioners and other departments.

**Health and Nutrition Programming:**

- 1) Nutrition Awareness and Education: The following events featured a booth to raise awareness of the educational tools the MSU Extension staff provide and teach a quick educational piece for those visiting the booth:
  - a. West Midland Center Summer Fair – 400 people
  - b. Farmers Market – 20-30 per visit
  - c. Portland Public Schools: Meet Up to Feed UP Program – 160 total



- d. Greater Midland Coleman: Back to School Give Away - 120
- e. Breast Feeding Walk

- 2) Partnership Building: The following were attended to increase partnerships with local organizations: Health and Human Services Council's Community Health Improvement Plan Committee, the Food Security Meeting

#### 4-H Programming:

- 1) Fair: The 4-H Coordinator provided support for local 4-H organizations and clubs during the fair. 4-H was promoted during the fair through and 4-H Alumni sign-up drive which was very successful and innovative. The Style Show was organized to feature local sewers at the fair. The 4-H Livestock Record Book interviews were conducted to teach interview skills and select award winners.
- 2) West Midland Family Center: Best of the West: 4-H was promoted with 22 new youth and parents interested in joining 4-H; 200 books were distribution as well.
- 3) Clubs Registration: This year, for the first time, 4-H in Midland has each club committing for another year due to increased member registration. Three new community clubs are starting this fall with another two sewing clubs starting with Creative 360 that each runs six weeks on Monday afternoons.
- 4) Upcoming in September: On-line 4-H registration starting; 4-H Promotion at the Coleman Open House.

#### Parks and Recreation- John Schmude

- 1) Total revenue through the end of August at Sanford Lake Park is approximately \$18,000 less than 2015. (1, 3)
- 2) August events included:
  - Sanford and Sun Triathlon on August 6<sup>th</sup>. (350 athletes)
  - Sanford Lake Bass Club on August 13<sup>th</sup>. (13 boats)
  - Discraft Ace Race at The Jungle on August 21<sup>st</sup>. (25 participants)
  - Midland Edition Race on August 21<sup>st</sup>. (75 athletes)
  - Top Bass Tournament Trail on August 27<sup>th</sup>-28<sup>th</sup>. (37 boats)
  - Please note the Team Bass Tournament on September 17<sup>th</sup> has been moved to Wixom Lake due to the Sanford Lake draw down scheduled to begin September 15<sup>th</sup>. (3)
- 3) Aside from ongoing parks maintenance, other projects included:
  - Applied seal coating to the rail trail from the M-30 Bridge to 8 Mile Road
  - Continued repair of damaged picnic tables.
  - Continued rubber crack filling on the rail trail.
  - Made a new pedestal for Trust Fund plaque on the rail trail.
  - Repaired fence line at the Girl Scout property.
  - Used the infrared machine to repair cracks between M-30 and 8 Mile Road.
  - Applied stain sealer to the rail trail fence line West of North Bradley.
  - Marked severe cracks with orange paint and made and installed caution signs on the two mile section of rail trail from Barden Road to Alamando Road that was refurbished in 2015.
  - Began trail work in Pine Haven in preparation for the Mud Creek Crawl 5K and 10K courses.

- Replaced damaged bathroom stall partition locks at the Sanford and Coleman trailheads.
- Poured a concrete pad at the Duck Hunters trailhead for the message board.
- Installed a bench and poured a pad at North Vets. (1, 2, 3, 4)

#### Public Guardian Services- Steve Wixson

- 1) Made several 90 day client visits in and out of county. (1, 3, 4)
- 2) Filled out DHS annual redetermination paperwork. (1, 3, 4)
- 3) Went over client budgets and adjusted county fees as necessary. (1, 3)
- 4) Client with reoccurring medical issues will have to move to nursing home permanently. (3, 4)
- 5) Completed annual accountings and reports of guardian for probate. (1, 4)

#### Survey and Remonumentation

- 1) The cost to record a document in Register of Deeds is going up to \$30 from \$14. Because of the way we expense this grant money, we will not have to come up with the difference. That cost will be absorbed into the fees we are charged paying the surveyors. (4)

#### Veteran's Services- Ross Ahlich

- 1) Ross continues work on core services. (1, 2, 3, 4)
- 2) Preparing articles for the Midland County digital News Letter. (2, 3)
- 3) Will attend training conference for Michigan Association of County Veteran Counselors. (2, 3)
- 4) Ordered pavers for the Veterans Memorial to place before Veterans Day. (2, 3)

#### Information Only

*I will be attending the ICMA conference at the end of September. Tori will be the lead in my absence.*

#### Meetings Attended:

<b>August 10<sup>th</sup></b>	<b>MACF Impact Investing Committee United Way Campaign Cabinet training</b>
<b>August 18<sup>th</sup></b>	<b>Countywide Managers Meeting</b>
<b>August 22<sup>nd</sup> interviews</b>	<b>Courthouse Construction Committee CM</b>
<b>August 23<sup>rd</sup></b>	<b>Chamber Board meeting</b>
<b>September 2<sup>nd</sup></b>	<b>Courthouse Construction Committee meeting and CM interviews</b>
<b>September 7<sup>th</sup></b>	<b>United Way Public Services Division meeting CSP Social Services Team "Transitions to Success" review</b>
<b>September 9<sup>th</sup></b>	<b>Courthouse Construction Committee Meeting</b>

## CIVIL COUNSEL REPORT

BOARD OF COMMISSIONERS:

- Attend Meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- Building Committee Courthouse Renovations project - review material, vote to receive bid proposals; Spence is chosen contractor.
- Public Guardian - Bill of Sale
- COUNTY CONNECTION
  - Project Authorization for the FY 2016 Section 5339 bus and Bus Facilities Formula Program
  - Opinion - Master Agreement between MDOT and county for public transportation projects
- EMERGENCY SERVICES DEPARTMENT
- FREEDOM OF INFORMATION ACT
  - 57 FOIA requests (e-mail communications to/from Administrator/Controller)

COUNTY CLERK:

- Subpoena: new/renew - tax ID - Brooks

COMMUNITY CORRECTIONS:

- Community Corrections Plan and Application for Fiscal Year 2017

FINANCE DEPARTMENT

- Budget
- Review Tax Sharing Policy
- FOIA's re:
- RFQ response for Quatations
- Research - Uniform Unclaimed Property Act
- Committee meeting re: MCCDA; and central dispatch
- Opinion - Medical Examiner
- Letter to Tori Meyer re: FOIA and re: budget
- Communication Tori Meyer re: reject per diem - Sanford Lake Improvement Board

HEALTH DEPARTMENT:

- Harold Alexander Site Drinking Water request (Agreement for Groundwater Restriction) Draft Opinion re: Contract
- Cor to/from Yourdarch/MDEQ
- Contact re: Various - Chuck Barbarri
- Mosquito Control Data request
- Opinion - Pinecrest Hospice Service Agreement
- Opinion/Change to BCBS/Inmate Health Care Agreement
- Opinion re: Grant for Children's Health Care Services to DHHS

HUMAN SERVICES:

- Housing Committee - T/C with Kevin Beeson re: Abandoned property in debt to committee

PARKS AND RECREATION:

- CMS Easement Request
- Review Special Considerations Agreement
- LICENSE AGREEMENTS

SHERIFF:

- Various FOIA requests
- ANIMAL CONTROL
  - Humane Society Service Agreement - Deed for building/Revised
- JAIL FACILITY
  - Review Community Corrections Grant Agreement
  - Opinion - Lexis Nexis Law Enforcement Agreement
  - Opinion - Secondary Road Patrol
  - Advanced Correctional Healthcare, Inc. - Midland County Inmate Proposed First Amendment to Inmate Health Services Provider

TREASURER:

- Probate Estate of Shirley S. Carrington, Dec'd; documents filed to close estate
- BANKRUPTCY MATTERS
  - Review Miller Bankruptcy
- FORECLOSURES
  - Foreclosure sale overbid and search
  - Surplus sale - Estate of Robison

TRIAL COURT:

- Corry and Lisa Stortz, Debtors - Chapter 13 Bankruptcy Matter - re: institute payments per Court Order (Appearance Filed)
- Review Supreme Court Admin. Order 1998-5

COMMISSIONERS UPDATE ON BOARDS AND COMMISSIONS

COMMISSIONER COMMENTS

LEIGEB - NO COMMENT.

KEENAN - NO COMMENT.

DORRIEN - NO COMMENT.

NOESEN - QUESTIONING WHY THERE IS A TON OF PAPERWORK THAT IS NOT DOUBLESIDED.

KLOHA - GOT A LOT OF INFORMATION.

BONE - EXCUSED.

GEISLER - NO COMMENT.

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE:

MOTION BY COMMISSIONER DORRIEN SUPPORTED BY COMMISSIONER NOESEN TO ADJOURN  
Motion carried.

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MEETING IS ADJOURNED UNTIL TUESDAY, SEPTEMBER 20, 2016 AT 9:00 A.M., TO MEET IN A REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.