

OCTOBER SESSION 2012
MIDLAND COUNTY BOARD OF COMMISSIONERS
OCTOBER 2, 2012

APPROVED

Board called to order by Chairman, Mark C. Bone, at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: LEIGEB, KEENAN, GEISLER, DORRIEN, MCQUAID, BONE.

MEMBERS ABSENT:

Invocation by Commissioner Keenan.

Pledge to the Flag was given.

APPROVAL OF MINUTES FOR THE SESSION OF SEPTEMBER 18TH, 2012:

Motion by Commissioner Leigeb to approve the minutes.

Motion carried by voice.

ACCEPTANCE OF BILLS:

GENERAL BANK CLAIMS APPROVED IN THE AMOUNT OF:

09-14-12 - REGULAR	\$1,599,653.49
09-21-12 - REGULAR	<u>\$795,564.82</u>
TOTAL CHECK RUNS	\$2,395,218.31

TOTAL GENERAL FUNDS EXPENDITURES	\$144,467.27
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Motion by Commissioner Geisler to accept.

Motion carried by voice.

SPECIAL PROGRAM OF THE DAY - EMPLOYEE APPRECIATION COMMITTEE RECOGNITION AWARD CEREMONY - AWARDS PRESENTED BY MEMBER JEFF BUTCHER/CHAIRMAN BONE

The following employees received an award.

Judge Dorene Allen and the Juvenile Care Center Night Staff - received a plaque.

Renee Irrer, Juvenile Care Center - received a certificate.

Denise Adcock, County Clerk's Office - received a certificate.

CONSENT AGENDA - NONE.

Public Comments on anything that is not on the agenda or consent: NONE.

Commissioner Consideration to remove any consent agenda item:

OCTOBER SESSION 2012
STANDING COMMITTEE REPORTS AND RESOLUTIONS

1

THE ADMINISTRATION AND OPERATIONS COMMITTEE RECOMMENDS APPROVAL OF AN AGREEMENT WITH MICHIGAN DEPARTMENT OF HUMAN SERVICES CHILD AND FAMILY SERVICES; CHILD CARE BUDGET SUMMARY REPORT FOR 2013 GRANT AGREEMENT.

September 28, 2012

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 115-9-12AO

Lady and Gentlemen:

We your Administration and Operations Committee recommend approval of the Child Care Budget Summary Report for 2013 grant agreement between the County of Midland 42nd Circuit Court-Family Division and the State of Michigan Department of Human Services Child and Family Services. The term of this grant agreement is from October 1, 2012 through September 30, 2013.

The grant agreement calls for a total net expenditures of \$4,222,559.10. The State will be reimbursing 50% of all net reimbursable expenditures. This 2012-2013 grant agreement represents a decrease in expenditures of approximately \$677,699.10 from the 2011-2012 grant agreement. There are two main reasons for this reduction. Instead of three intensive probation officers at the Juvenile Care Center, there is only one that can be claimed for the Child Care Fund. The other reason is that because the grant for Multi-Systemic Therapy program expired, funds from the Juvenile Sex Offender Program were transferred in order to continue with this program in combination with the Problem Sexual Behavior Program.

Respectfully submitted,
S/James H. Geisler, Chairperson S/Richard Keenan

S/James Leigeb
Administration and Operations Committee
Motion by Commissioner Geisler to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

ROLL CALL
YEAS: KEENAN, GEISLER, DORRIEN, MCQUAID, LEIGEB, BONE.
NAYS: NONE.
ABSENT: NONE.

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2

THE ADMINISTRATION AND OPERATIONS COMMITTEE RECOMMENDS APPROVAL OF AN AMENDMENT TO AN AGREEMENT WITH MICHIGAN DEPARTMENT OF TRANSPORTTION; COUNTY CONNECTION OF MIDLAND-SECTION 5311.

September 28, 2012

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 21-2-11AO

Lady and Gentlemen:

We your Administration and Operations Committee recommend of an amendment to a grant agreement between the County of Midland and the Michigan Department of Transportation. The term of this agreement is from October 1, 2011 through September 30, 2012.

Cont.

This amended grant allows for Midland County Connection to receive funding under Section 5311 from the U.S. Department of Transportation. The total funding available through this grant amendment is \$424,261.00 and is specifically designated for operating expenses. This is an increase of \$74,670.00 from the previously approved grant agreement. These funds are passed through the County to County Connection of Midland.

Respectfully submitted,

S/James H. Geisler, Chairperson

S/Richard Keenan

S/James Leigeb

Administration and Operations Committee

Motion by Commissioner Geisler to adopt.

Motion Carried by Roll Call.

Public comments: NONE.

ROLL CALL

YEAS: GEISLER, DORRIEN, MCQUAID, LEIGEB, KEENAN, BONE.

NAYS: NONE.

ABSENT: NONE.

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3

THE ADMINISTRATION AND OPERATIONS COMMITTEE RECOMMENDS APPROVAL OF AN AGREEMENT WITH NOVUSAGENDA FOR THE PURCHASE OF MEETING AND AGENDA MANAGEMENT SOFTWARE.

September 28, 2012

To the Honorable Chairman and

Members of the Board of Commissioners

Agenda Item: 109-9-12AO

Lady and Gentlemen:

We your Administration and Operations Committee recommend approval of an agreement between the County of Midland and NovusAGENDA for the purchase of meeting and agenda management software for its use in a pilot program for a free, 3 month trial period. Upon conclusion of the pilot program, the County can either purchase or eliminate the software implementing the program. If the County chooses to continue using the software, the agreement term is for a 3-year agreement, which will commence January 1, 2013 and continue through December 31, 2015.

This agreement consists of an annual license fee of \$7,800.00 and a training fee of \$750.00 to be included in the first year. Total cost for the three years is \$24,150.00 with \$8,550.00 due in the first year, \$7,800.00 due in 2014, and \$7,800.00 due in 2015. There was \$2,000.00 set aside toward this project in 2012 and can be used to offset the first year cost. The remaining \$6,550.00 will require a budget amendment to the 2013 Recommended Budget, using surplus funds to cover that cost. Costs to purchase the iPads necessary to operate the software have already been approved and budgeted.

Respectfully submitted,

S/James H. Geisler, Chairperson

S/Richard Keenan

S/James Leigeb

Administration and Operations Committee

Motion by Commissioner Geisler to adopt.

Motion Carried by Roll Call.

Public comments: NONE.

ROLL CALL

YEAS: DORRIEN, MCQUAID, LEIGEB, KEENAN, GEISLER, BONE.

NAYS: NONE.

ABSENT: NONE.

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4

THE ADMINISTRATION AND OPERATIONS COMMITTEE AND THE FINANCE COMMITTEE RECOMMEND APPROVAL OF AN AGREEMENT WITH INTERACT PUBLIC SAFETY; JAIL MANAGEMENT SOFTWARE CALLED JAILTRACKER.

September 28, 2012

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 113-9-12AOF

Lady and Gentlemen:

We your Administration and Operations Committee recommend approval of an agreement between the County of Midland and InterAct Public Safety. The term of this agreement is from October 2, 2012 through December 31, 2015.

This agreement allows the County to replace the current InterAct CrimCog Jail Management Software with a new jail management software product called JailTracker. The initial year cost will be \$29,541.02. The maintenance costs for year two are \$21,564.00 and this cost has been included in the 2013 Recommended Budget. Maintenance costs for year three are \$26,952.00.

We your Finance Committee recommend approval to fund this agreement from Fund #405, the Jail Construction Fund.

Respectfully submitted,
S/James H. Geisler, Chairperson
S/Richard Keenan
S/James Leigeb
Administration and Operations
Committee

S/James H. Geisler, Chairperson
S/James Leigeb
Finance Committee

Motion by Commissioner Geisler to adopt.

Motion Carried by Roll Call.

Public comments: NONE.

ROLL CALL

YEAS: MCQUAID, LEIGEB, KEENAN, GEISLER, DORRIEN, BONE.

NAYS: NONE.

ABSENT: NONE.

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5

THE ADMINISTRATION AND OPERATIONS COMMITTEE RECOMMENDS APPROVAL OF THE CREATION OF A NEW COUNTY POLICY, 602.5 ADMINISTRATIVE POLICY: PERSONAL ELECTRONIC COMMUNICATION DEVICES (PCED).

September 28, 2012

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 112-9-12AO

Lady and Gentlemen:

We your Administration and Operations Committee recommend approval of the creation of a new County Policy, 602.5, Administrative Policy: Personal Electronic Communication Devises (PCEDU).

Respectfully submitted,
S/James H. Geisler, Chairperson S/Richard Keenan
S/James Leigeb

Administration and Operations Committee
Motion by Commissioner Geisler to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

ROLL CALL

YEAS: LEIGEB, KEENAN, GEISLER, DORRIEN, MCQUAID, BONE.
NAYS: NONE.
ABSENT: NONE.

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6

THE HUMAN SERVICES COMMITTEE RECOMMENDS APPROVAL TO FILL A SOON-TO-BE VACANT RECORDS CLERK POSITION IN THE SHERIFF'S OFFICE, AND ANY SUBSEQUENT VACANCIES THAT MAY OCCUR AS A RESULT OF FILILNG THIS POSITION.

September 28, 2012

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 108-9-12HS

Lady and Gentlemen:

We your Human Services Committee recommend approval to fill the Records Clerk position in the Sheriff's Office that will become vacant effective November 30, 2012 due to the retirement of the current clerk after 22 years of service. This position is fully funded in the 2012 Budget and the 2013 Recommended Budget. We further recommend filling any subsequent positions that may result in the filling of this position.

Respectfully submitted,
S/Richard Keenan, Chairperson S/Rose Marie McQuaid
Human Services Committee

Motion by Commissioner Keenan to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

ROLL CALL

YEAS: KEENAN, GEISLER, DORRIEN, MCQUAID, LEIGEB, BONE.
NAYS: NONE.
ABSENT: NONE.

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7

THE HUMAN SERVICES COMMITTEE RECOMMENDS APPROVAL TO FILL THE SOON-TO-BE VACANT JUVENILE COURT PROBATION OFFICER POSITION AND ANY SUBSEQUENT VACANCIES THAT MAY OCCUR AS A RESULT OF FILLING THIS POSITION.

September 28, 2012

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 110-9-12HS

Lady and Gentlemen:

We your Human Services Committee recommends approval to fill the Juvenile Court Probation Officer position that will be vacated effective October 22, 2012 as the current employee is retiring after 27 years of services. We further approve filling of any subsequent positions that open as a result of the filling of this position.

Respectfully submitted,
S/Richard Keenan, Chairperson S/Rose Marie McQuaid
Human Services Committee
Motion by Commissioner Keenan to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

ROLL CALL

YEAS: GEISLER, DORRIEN, MCQUAID, LEIGEB, KEENAN, BONE.
NAYS: NONE.
ABSENT: NONE.

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8

THE HUMAN SERVICES COMMITTEE RECOMMENDS APPROVAL TO FILL THE VACANT LAW CLERK POSITION.

September 28, 2012

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 111-9-12HS

Lady and Gentlemen:

We your Human Services Committee recommend approval of the request to fill the vacant Law Clerk position in the 42nd Circuit Court, which will become vacant on October 2, 2012 due to a resignation of the current employee. This position is fully funded in the 2012 Budget and 2013 Recommended Budget.

Respectfully submitted,
S/Richard Keenan, Chairperson S/Rose Marie McQuaid
Human Services Committee
Motion by Commissioner Keenan to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

ROLL CALL

YEAS: DORRIEN, MCQUAID, LEIGEB, KEENAN, GEISLER, BONE.
NAYS: NONE.
ABSENT: NONE.

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9

THE HUMAN SERVICES COMMITTEE RECOMMENDS APPROVAL TO APPOINT MS. DANA SCHILLING AS INTERIM ADMINISTRATOR OF PINECREST AT A PAY GRADE OF "P", STEP "S".

September 28, 2012

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 114-9-12HS

Lady and Gentlemen:

We your Human Services Committee recommend approval to appoint Ms. Dana Schilling as Interim Administrator at Pinecrest with the pay adjustment to a Grade "P", Step "S", as the current Administrator is retiring effective October 5, 2012.

Respectfully submitted,
S/Richard Keenan, Chairperson
Human Services Committee
Motion by Commissioner Keenan to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

S/Rose Marie McQuaid

ROLL CALL

YEAS: MCQUAID, LEIGEB, KEENAN, GEISLER, DORRIEN, BONE.
NAYS: NONE.
ABSENT: NONE.

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MIDLAND COUNTY BOARD OF COMMISSIONERS
REQUESTS, PETITIONS AND COMMUNICATIONS
OCTOBER 2, 2012

108-9-12

SHERIFF NIELSEN REQUESTS APPROVAL TO FILL THE SOON-TO-BE-VACANT RECORDS CLERK POSITION AND ANY SUBSEQUENT VACANCIES.

REFERRED TO THE HUMAN SERVICES COMMITTEE.

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109-9-12

INFORMATION SYSTEMS DIRECTOR REQUESTS APPROVAL OF AN AGREEMENT BETWEEN THE COUNTY OF MIDLAND AN NOVUSOLUTIONS FOR A THREE MONTH PILOT PROGRAM OF NOVUSAGENDA.

REFERRED TO THE ADMINISTRATION AND OPERATIONS COMMITTEE.

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110-9-12

JUDGE DORENE ALLEN REQUESTS APPROVAL TO FILL THE SOON-TO-BE-VACANT JUVENILE COURT PROBATION OFFICER POSITION AND ANY SUBSEQUENT VACANCIES THAT MAY OCCUR.

REFERRED TO THE HUMAN SERVICES COMMITTEE.

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111-9-12

JUDGE LAUDERBACH REQUESTS APPROVAL TO FILL THE SOON-TO-BE-VACANT LAW CLERK POSITION IN THE 42ND CIRCUIT COURT.

REFERRED TO THE HUMAN SERVICES COMMITTEE.

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112-9-12

INFORMATION SYSTEMS DIRECTOR REQUESTS APPROVAL OF A NEW PROPOSED ADMINISTRATIVE COUNTY POLICY ON TABLETS, SMARTPHONES AND CELLULAR TELEPHONES (PERSONAL ELECTRONIC COMMUNICATION DEVICES (PCED)).

REFERRED TO THE ADMINISTRATION AND OPERATIONS COMMITTEE.

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113-9-12

SHERIFF AND ISD DIRECTOR REQUEST APPROVAL OF THE PURCHASE OF AND ENTERING INTO AN AGREEMENT WITH JAIL TRACKER FOR JAIL MANAGEMENT SOFTWARE.

REFERRED TO THE FINANCE AND ADMINISTRATION AND OPERATIONS COMMITTEES.

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114-9-12

DEPARTMENT OF HUMAN SERVICES BOARD CHAIRMAN REQUESTS APPROVAL TO APPOINT DANA SCHILLING AS INTERIM ADMINISTRATION ADMINISTRATOR EFFECTIVE OCTOBER 6, 2012 AS THE CURRENT ADMINISTRATION ADMINISTRATOR IS RETIRING ON OCTOBER 5TH; ALSO REQUESTS ADJUSTMENT OF HER SALARY TO A "P-2" LEVEL TEMPORARILY UNTIL THE POSITION IS FILLED.

REFERRED TO THE HUMAN SERVICES COMMITTEE.

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115-9-12

42ND CIRCUIT COURT-FAMILY DIVISION JUDGE ALLEN REQUESTS APPROVAL OF A GRANT AGREEMENT WITH THE STATE OF MICHIGAN FOR THE CHILD CARE FUND BUDGET SUMMARY REPORT FOR 2013.

REFERRED TO THE ADMINISTRATION AND OPERATIONS COMMITTEE.

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OLD BUSINESS - NONE.

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NEW BUSINESS - NONE.

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COMMISSIONER COMMENTS

KEENAN - NO COMMENT.

GEISLER - NO COMMENT.

DORRIEN - SPOKE TO THE JAIL INMATES REGARDING COMMENTS.

MCQUAID - NO COMMENT.

LEIGEB - SPOKE REGARDING THE FACT THAT HE WAS AWAKENED BY PHONE CALLS REGARDING TIMER CUTTING IN LEE TOWNSHIP.

BONE - NO COMMENT.

COMMISSIONER MEETING(S) SCHEDULE

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MOTION BY COMMISSIONER DORRIEN SUPPORTED BY COMMISSIONER KEENAN TO ADJOURN
Motion carried by voice.

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MEETING IS ADJOURNED UNTIL OCTOBER 9, 2012 9:00 A.M. TO MEET IN A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.

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Mark C. Bone, Chairman, Midland County
Board of Commissioners

Ann Manary, Midland County Clerk and
Clerk of the Board of Commissioners