

JULY SESSION

MIDLAND COUNTY BOARD OF COMMISSIONERS
EXECUTIVE COMMITTEE OF THE WHOLE
JULY 14, 2015

APPROVED

Board called to order by Chairman Jim Geisler at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: KLOHA, BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN,
BRIDGETTE GRANSDEN, ADMINISTRATOR/CONTROLLER; L. WILLIAM
SMITH, CIVIL COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT;
ANN MANARY, COUNTY CLERK.

MEMBERS ABSENT: NONE.

- - - - -

ADMINISTRATOR/CONTROLLER STAFF REPORT - BRIDGETTE GRANSDEN

Goals:

- 1) Maintain the County's financial stability
- 2) Continue to improve internal and external communications
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

County Services Building- Kevin Beeson

- 1) Looking at structural issues at elevator lobby entrance. Concrete failing at both the interior and exterior
- 2) Weekly meetings with the Treasurer & her chief deputy on office modifications
- 3) Looking into a developing trend of added power usage at the CSB
- 4) Deposited Consumers rebates totaling \$3,570 for LED projects this past month

4th Floor/Courthouse Remodel- Kevin Beeson

N/A

Courthouse (4)- Kevin Beeson

- 1) Repaired asphalt settling at curb (River side entrance)
- 2) Replaced failed parking lot catch-basin
- 3) Installed LED replacement flood lights on Jerome Street side. Dropped from 400 watts to 52 watts each. 8 fixtures.

Jail Update (4)- Kevin Beeson

- 1) As of Monday, July 13th we are currently responsible for 226 inmates. Local Midland County inmate count is 113, while 53 are from the Federal Marshals, 47 from Genesee County, and 13 are from the Michigan Department of Corrections
- 2) Worked through a number of camera issues. Repairs to most, one outdoor unit required replacement
- 3) Kitchen exhaust hood system steam cleaned for safety ratings

Juvenile Care Center (4)- Kevin Beeson

- 1) Going over detailed construction documents as we ramp up to upgrade the security systems. This includes user groups at the JCC

Pinecrest Update (4)- Joe Blewett

- 1) As of Monday, July 13th the current census at Pinecrest is 58.
 - ✓ 2 discharges: one resident placed via CMH, one passed away.
 - ✓ 2 planned admits in coming weeks.
- 2) MACF Grant: applying for July 15th grant for physical/occupational therapy equipment
- 3) Sesquicentennial July 22nd from 5:00 – 8:00 pm with a short presentation at 5:30. Representative Glenn with hopefully Senator Stamas, will present a “tribute” to Midland County on behalf of the governor. [Please encourage commissioners to attend]
- 4) Facilities: Kevin and his staff are doing a great job of turn-around time on room updates to ensure quick placements between discharges and admits. Facilities goes above and beyond on repairs
- 5) Midland Daily News will run a feature on Pinecrest’s Sesquicentennial milestone in the July 19th edition
- 6) Activities: Loons game outing July 19th, new flutist performing at Pinecrest, lots of activities planned for summer months, *4th of July fireworks were held on the Pinecrest grounds*

Community Corrections- Marisa Boulton

- 1) Inputted program information pertaining to; GED, Employability Skills, Tri-Cap, PA-511, Network Therapy, jail diversions, and prison diversions into the COMPASS program that reports directly to the State. (1, 2, 3, 4)
- 2) Attended Drug Court meetings and courtroom sessions in Judge Beale’s courtroom. There are currently 18 active participants in Drug Court. Three referrals are pending. 20 participants have successfully completed Drug Court to date. (2, 3)
- 3) Successfully coordination of in-patient substance abuse residential treatment was completed for five females and three male inmates for the month. It was a very busy month for treatment coordination. (1, 2)
- 4) Community Service:
 - 105 New referrals for the fiscal year.
 - 52 Successful completions. (2, 3, 4)
- 5) Attended a Tune-Up Training in Saginaw with the Drug Court Team and worked with Saginaw and Bay Counties Drug Court Teams. Our trainers were brought in from Washington D. C, California and Florida. They were all experts in their fields and it was an extremely well-run and informative two days. (1, 2, 3, 4)
- 6) Working on the 2016 grant revisions were due and submitted by July 10th. (1, 2, 3, 4)

Emergency Management- Roger Garner

- 1) Assisted the Midland County Central Dispatch Authority with testing of the new radio system throughout the county over a 2 ½ day period. (2, 3)
- 2) Presented plans and reports to the Local Emergency Planning Committee. Updated plans were approved for Trinseo, McKay Press, and Dow Corning. (2, 3)
- 3) Continued to work with Shelterhouse on emergency procedures. (2, 3)
- 4) Completed quarterly work report and financial report for the Michigan State Police. (1, 3)
- 5) Working with local agencies on project proposals for the FY14 Homeland Security Grant Program. (1, 3)
- 6) Prepared FY2016 Office of Emergency Management budget. (1)
- 7) Participated in an Amateur Radio Emergency Services meeting. (2)
- 8) Participated in MDHHS Laboratory Response & Hospital Preparedness in Chemical Exposure training at the request of the Midland Co. Department of Public Health. (2, 3)
- 9) Participated in the Region 3 Healthcare Coalition’s Cornerstones in Preparedness Conference. (2, 3)

- 10) Completed required FEMA Protected Critical Infrastructure Information (PCII) annual refresher training. (2, 3)
- 11) Participated in the first meeting of the Saginaw Watershed Extreme Storms Steering Committee for MSU Extension's Sea Grant. (3)
- 12) Participated in the following regular meetings:
 - Region 3 Healthcare Coalition Advisory Committee
 - Region 3 Homeland Security Planning Board
 - Shelterhouse Facilities Committee
 - Cabot Corporation Community Advisory Panel

Equalization- Mary Cornell

- 1) The tax base for summer tax billing was completed and balancing rolls and warrant turned over to the County Treasurers office June 11th.
- 2) All department studies are underway. Equalization departments are required to submit an "interim status report" to the State Tax Commission by June 30th of each year. The reporting assists the State Assessment & Certification Division to determine each counties plan to complete the required studies. As we do each year, we will be completing 72 studies in the 18 units. The department is on schedule to complete required studies and reporting.
- 3) The Director and Appraiser met with the City Assessor's staff to coordinate an effort to review/reappraise a number of industrial parcels in the City of Midland. The review is needed to update appraisals and the coordination of efforts will allow both departments to visit properties together and share information to develop the appraisal records instead of scheduling separate inspections in the same time frame with the property owners/managers. A review of the City industrial parcels will begin by the end of July.
- 4) Equalization Directors educational conference is July 14th – 16th. Certified assessors are required to complete 16 hours of "in-person" continuing education this year. The STC is not allowing any on-line educational programs this year.

Finance/Budget/Administration Update- Tori Meyer

- 2014 Annual Audit completed and filed with State Treasury. Filed F-65 report with State Treasury, Continuing Disclosure filed with MSRB, and Qualifying Statements filed with State Treasury. (1,2)
- 1) The 2016 Budget compilation is well under way. All but two departments submitted budget requests. We have lots of work ahead before we balance. (1,2,3)
 - 2) Working on a policy to come before the Board of Commissioners related to GASB 68. GASB 68 requires the Board to develop a policy on how the pension plans will be funded. (1)

GIS- Chris Cantrell

- 1) The Environmental Health GIS mobile app project is in progress, we are developing the database schema based on layers and attributes that will be needed for the field crews. We are also trying to find the online resources the State has and see if we can incorporate them into the application. This may take some type of sharing agreement when finalized. (3,4)
- 2) Chris met with Terry Palmer and Russ Inman from the Road Commission. They would like to implement GIS and would like to utilize our system vs. creating their own stand alone system. We discussed several projects to get them started, including scanning road plans and linking to GIS, management of signs, guardrails and culverts to name a few. They would like to link into our system so they have access to a full GIS. Brian is helping work on connectivity concerns between their network and ours. We plan on meeting with them this month to test the connection speed. (1,2,3)

- 3) We have also been working on zoning, traffic demand and road network maps for Lee Township Master Plan. (4)

Health Department- Mike Krecek

- 1) Diseases – Staff continue to monitor statewide, national and international diseases of concern.
 - Recently, two cases of Ebola have surfaced in Liberia, Africa after the country had been declared Ebola free by the World Health Organization. (3)
 - Avian influenza for domestic birds remains a very serious concern. Poultry exhibits have been excluded from county fairs in Michigan for 2015. Approximately 50 Mil domestic birds have been affected in the US by becoming ill and/or being euthanized. There have only been a few cases in Michigan thus far. (3)
- 2) Community Education/Involvement –
 - The Health Director has been asked to serve on the United Way Community Improvement (CI) Strategy Team with other community leaders. (2)
 - Presently working with Prosecuting Attorney and the City to convene a methamphetamine group to discuss impacts of this devastating drug to our community and develop plans of action/coordination. (2,3)
 - Considerable activity is presently occurring as a result of the Midland County Exploring Our Future Strategic Plan/Community Success Panel with intent to enhance and improve quality of life in Midland County. (4)
 - Discussing possibility of a cross-jurisdictional sharing project between the Bay, Saginaw, Mid-Michigan (Gratiot) and Midland County Health Departments. A small grant was provided to the Mid-Michigan District HD by the Michigan Department of Health and Human Services (MDHHS) for this purpose. (3)
- 3) Quality Improvement (QI) - Staff continues working on quality improvement components, seeking to continually improve customer service. One of the current projects is comparing county fleet vehicle costs to travel reimbursement costs to seek the best mix of vehicle usage. We are also looking at potential GIS projects, automating certain forms and reducing vaccine waivers for children (3,4)
- 4) Behavioral Risk Factor Survey (BRFS) – The behavioral risk factor survey for Midland County residents is completed. The final report is available now and is being reviewed by the Director and other community leaders. Considerable data was collected and will help establish community priorities regarding health and social issues. Saginaw Valley State University (SVSU) conducted the survey. (1,2,3)
- 5) Community Health Improvement Plan (CHIP) – Local agencies/partners are developing a Community Health Improvement Plan for Midland County based off the results from the BRFS (above) and other sources of data. Initial priorities are: Obesity, Senior Quality of Life Issues and Substance Use/Abuse.

Funding for this effort is being provided by the Midland Area Community Foundation, the United Way and some funding surplus from the BRFS project. (2, 3)
- 6) Accreditation – The Health Department received notification of “Accreditation with Commendation” from the Michigan Accreditation Commission. This is the highest ranking bestowed to local health departments. (3,4)

7) Environmental Health (EH) –

- Two of four household hazardous waste collections have now occurred, with good success. The next collection will occur on August 20. Thanks to Bill from Information Technology and Dorian from EH clerical, we now have an on-line scheduling product available on our website so that residents can self-schedule collection drop-off appointments. Media will be notified of this new change in scheduling prior to the August 20 collection. (3,4)
- We are in the process of reviewing and updating the Environmental Health Code, last revised in 2008. The Department has been approached by MDEQ and a private entity regarding establishment of a ground water restriction area within the City of Midland. Counselor Smith has been engaged and this request is under consideration as an addition to the revised EH Code. Once the draft EH Code is completed it will be taken to the BOC for consideration. (2,4)

Human Resources- Suzanne Ault

- 1) Vacant positions include: On-call Universal Workers and Nursing Supervisor, Pinecrest full-time Maintenance Specialist, Facilities and Sheriff's Department, Road Patrol Officer, full time. (3)
- 2) A request was sent to the BOC to increase the contribution rate to the Retiree Health Care Fund from 1 to 2 percent effective August 1, 2015 and then from 2 to 3 percent effective January 1, 2016. This increase will affect non-union and elected officials that are eligible to receive Retiree Health Care benefits through the Midland County Defined Retirement Plan. (1,4)
- 3) A request was sent to the BOC to modify the Short Term Disability policy for non-union employees that are eligible for short term disability benefits. The change is the number of annual leave days that non-union employees must use before they are eligible for short term disability. We are asking the Board to change the policy from 7 to 5 annual leave days. This change will move the non-union employee group in line with the majority of the bargained for employee groups and the number of annual leave days that they must use before short-term disability benefits begin. (3)

Information Technology- Brian Nichols

- 1) Continue the workstation replacements of aged PCs throughout the County. (3).
- 2) Completed the migration of systems from soon to be end of life Windows Server 2003 (3,4)
- 3) Created a reciprocal agreement between the Road Commission as they host our network equipment to connect to the Parks via point to point towers and we will house their backup equipment that is connected via MCoNet. (2,3,4).
- 4) Finished work on refreshing the security door PCs and their software at the jail. (2,3,4).
- 5) The entire IT department attended the mandatory HIPAA meeting hosted by Suzanne Ault for compliance purposes. (3).

Mosquito Control- Carl Doud

- 1) Significant mosquito populations, particularly in Ingersoll, Mt. Haley and Homer townships have resulted from June rainfall. MCMC is focusing on these areas with truck-mounted and hand held fogging operations. (3)
- 2) Efforts focused in Midland resulted in a relatively mosquito-free experience for those attending the July 4 celebrations in Chippewassee park. (3)
- 3) On July 21st Carl Doud and Charles Dinsmore will meet with MDNR representatives at State Senator Jim Stamas' office regarding MCMC's ability to treat for adult mosquitoes on state forest land. (3)

MSU Extension- Deanna East

- 1) Dee Howe, 4-H Program Coordinator received an \$8,000 grant to promote robotics education in schools and with 4-H Clubs. This grant allows Dee to utilize the LEGO Education WeDo Construction Set, Software and Activity Pack, and Extension Activities, along with programming laptops, at Floyd Elementary in Bullock Creek and Coleman Elementary and in 4-H programs beginning July 2015. Working with the school districts to incorporate this opportunity into yearly curriculum plans will provide systemic change in each school district. Coleman Elementary Principal, and Floyd Elementary and Pine River Principals in Bullock Creek will help promote this program to their staff and students, allow time for training of the teachers during scheduled inservice days, and provide a safe storage of equipment while on their site. Other schools in Midland County may wish to be a part of this program, but these are the ones that have participated in discussions about the need of having this program available to their students and have helped to build the work plan and timeline.
- 2) 4-H Day and Overnight Camp was successful with 44 youth attending Day camp and 100 youth attending overnight camp.
- 3) Lisa Treiber presented information about MSUE to the 3-4 year medical students at Mid-Michigan Medical Center. They reported Lisa's presentation helped them get a better understanding of the Midland community and what services are available for patients. Lisa also continues to teach food preservation classes at Dow Gardens.
- 4) Melissa Coosard and Sam Habowski are scheduling Healthy Harvest classes at Midland Community Garden this summer. The next class is July 29th from 5:00-6:00 pm. These classes are free and open to the public. Melissa and Sam provided nutrition education to 275 Project Fresh recipients. Senior Project Fresh gets underway in July as well.

Parks and Recreation- John Schmude

- 1) Total revenue through the end of June at Sanford Lake Park is approximately \$7,400 less than 2014 largely due to cooler weather. (3)
- 2) Rail trail improvements (two mile refurbishment and Averill trailhead) are complete minus minor punch list items which are currently in the process of being completed. (1,3,4)
- 3) A ribbon cutting ceremony for the Averill Trailhead is planned for Thursday, July 30th at 11:00 a.m. (2,4)
- 4) On June 20th Sanford Lake Park hosted the TEAM BASS 17th Annual Charity Bass Tournament with 13 boats participating. (2,3)
- 5) On June 27th Sanford Lake Park hosted the Top Bass Tournament Trail (Frank's Great Outdoors Challenge-2) with 53 boats competing. (2,3)

Public Guardian Services- Steve Wixson

- 1) Made several 90 day client visits in and out of county. (1,3,4)
- 2) Filled out DHS annual redetermination paperwork (1,3,4)
- 3) Went over client budgets and adjusted county fees as necessary (1,3,4)
- 4) Closing on house in Sanford lake is next week and the auction being held is on the 19th (1,4)
- 5) Have attended several client medical appointments this month with clients (3,4).
- 6) Moved a client back into the community after being in placement for 13 years.. (3, 4)
- 7) Completed several reports of Guardian and Conservator.(4,3)

Survey and Remonumentation

1) CORS:

- a) Chris is reviewing the agreement the State has sent and will be taking it to committee later this month.
- b) They did a site evaluations at both the Coleman and here and both are good.
- c) The State will be here next week to install testing equipment to ensure we receive strong GPS signals.
- d) The plan is to install 2 stations, one on the roof of the CSB to service the east side of the county and one in Coleman to service the west side. This project is a collaborate effort between, County, City, Dow Chemical, Dow Corning and MDOT. When operational, access to the CORS will be open to the public, so there are no restrictions on who can use them. (2,3)

Veteran's Services- Ross Ahlich

- 1) Continue work on core services. (3)
- 2) Hosted the State of Michigan Veterans Trust Fund Training Meeting. (2,3)
- 3) Delivered Midland County's Veterans Affairs budget on time to the Finance Department. (1,4)

Information OnlyMeetings attended:June 9th*Smart Zone Board meeting*June 10th*MCONET Board Meeting**JCC Advisory Board Meeting*June 11th—13th*ICMA Strategic Planning Committee Meeting*June 17th*Employee Education Seminar hosted by Hantz**Financial*June 18th*MCCAN Community Meeting (Library)**HIPAA/HITECH training—CSB**Momentum Midland—downtown*June 23rd*Chamber of Commerce Board Meeting*June 25th*Courthouse space planning kickoff meeting**Community Success Panel meeting**Joint Bldg Authority Meeting*July 9th*911 Board Meeting*

CIVIL COUNSEL REPORT - L. WILLIAM SMITH

BOARD OF COMMISSIONERS:

- Attendance at meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- FOIA Policy Procedures
- Inherent Powers
- Fair Board
 - *Midland County Agricultural & Horticultural Society*
(openness of corporation continuation)

DRAIN COMMISSION:

- Draft Judgment prepared re: Beamish v Midland County Road Commission, et al.

HEALTH DEPARTMENT

- Sanitary Code 2014

HUMAN SERVICES:

- County of Midland v Arthur Beagle - Bankruptcy - (Order confirmation Plan) (Claim and Delivery Action)
- Gypsy Moth
 - Aquatic consulting Services - B.t. spray on automotive

PARKS AND RECREATION:

- Rail Trail
 - Ronnie L. Harsh and Candice A. Harsh v Midland County - attend status conference (License Agreement)
 - Arbury v MCRC, et al: Attend meeting re: nature conservancy and for determination of a property line and/or conveyance of property.
- Sanford Lake
 - Draft Sale Agreement - Sanford Lake Dam bottom lands

PROSECUTOR:

- Various FOI requests

SHERIFF:

- Various FOI requests
- Tazer cartridge retention issue

TREASURER:

- Foreclosure matters -
 - Petition and Order for hearing
- 1616 Airfield Lane (Probate Estate of Shirley S. Carrington, Dec'd) Title Commitment updated; successful auction held

TRIAL COURT:

- Dean Smith, Debtor - Bankruptcy Matter-Adversary Proceedings - 2nd supplemental Brief's filed

COMMISSIONERS UPDATE ON BOARDS AND COMMISSIONS
COMMISSIONER COMMENTS

BONE - QUESTIONS REGARDING JOB STUDY, CAN WE START IT EARLIER.

LEIGEB - OPPOSED TO JOB STUDY.

KEENAN - SPOKE REGARDING DRUGS IN OUR COMMUNITY.

DORRIEN - WE HAVE PUBLIC TODAY.

NOESEN - NO COMMENT.

KLOHA - SPOKE REGARDING HIS GRANDSON AND THAT HE ENJOYED THE ROBOTICS PROGRAM AT THE COMMUNITY CENTER.

GEISLER - NO COMMENT.

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE: NONE.

Motion by Commissioner Bone supported by Commissioner Dorrien to adjourn.
Motion carried.

MEETING IS ADJOURNED UNTIL TUESDAY, JULY 21, 2015 AT 9:00 A.M., TO MEET IN A REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.