

FEBRUARY SESSION

MIDLAND COUNTY BOARD OF COMMISSIONERS
EXECUTIVE COMMITTEE OF THE WHOLE
February 10, 2015

APPROVED

Board called to order by Chairman Jim Geisler at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: KLOHA, BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN, TORI MEYER, FINANCE DIRECTOR; L. WILLIAM SMITH, CIVIL COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT DENISE ADCOCK, COUNTY CLERK'S OFFICE.

MEMBERS ABSENT: NONE.

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ADMINISTRATOR/CONTROLLER STAFF REPORT

Tori Meyer answered questions about the report on Bridgette's behalf

Goals:

- 1) Maintain the County's financial stability
- 2) Continue to improve internal and external communications
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

COUNTY SERVICES BUILDING

Kevin Beeson

- 1) Kevin and staff installed a retrofit LED parking lot light to test its' performance. It works better than anticipated. We have green lighted the production of these retro-units for both the CSB & Courthouse exterior light posts.

4TH FLOOR/COURTHOUSE REMODEL

Kevin Beeson

Nothing to report

COURTHOUSE (4)

Kevin Beeson

- 1) Sally port/holding cells continue to be too cold. Modifications made recently have had no impact. Three Rivers and their engineers (Snyder Staley) remain engaged in finding a solution. Air balance is scheduled to check actual performance to the design intent.

JAIL UPDATE (4)

Kevin Beeson

- 1) As of Friday, February 6th, we are currently responsible for 230 inmates. Local Midland County inmate count is 115, while 52 are from the Federal Marshals, 53 from Genesee County, and 10 are from the Michigan Department of Corrections.
- 2) Kevin spent 3 days with all facilities staff to rebuild the J-pod (formerly work release). They used best practices to limit exposure for hiding contraband, similar to the construction of the rest of the jail pods housing general population inmates.
- 3) Continue to work with kitchen contractor to repair items damaged or broken in the cooking process.

JUVENILE CARE CENTER (4)

Kevin Beeson

Nothing to report.

PINECREST UPDATE (4)

Joe Blewett

- 1) As of Friday, February 6th the current Census: 60: Full capacity.
✓ 1 person on wait list.
- 2) Sesquicentennial planning: MDN review, contacting stakeholders, organizations and foundations. Planning summer exhibit/festivities at Pinecrest and hopefully August exhibit at historical society.
- 3) Activities: music, shopping, nursing students giving a lot of 1 on 1 attention.

Cont.

- 4) Marketing: Networking ongoing, reaching out to discharge planners. Positive feedback from Saginaw networking group, front page of MDN for request for Sesquicentennial info.
- 5) Security Camera update: currently seeking 2 other bids to compare to that of EOS.
- 6) Planning nutritional review in 2015.
- 7) Keeping parking lot plowed and salted often.
- 8) Kevin working with Joe to find a location for a juice machine.

COMMUNITY CORRECTIONS

Marisa Boulton

- 1) Inputted program information pertaining to; GED, Employability Skills, Tri-Cap, PA-511, Network Therapy, jail diversions, and prison diversions into the COMPASS program that reports directly to the State. (1,2,3,4)
- 2) Marisa attended the Prisoner Reentry at the Freeland Prison. (2,3,4)
- 3) Also attended Drug Court meetings and courtroom sessions in Judge Beale's courtroom. There are currently 22 active participants in Drug Court, and two referrals pending. Met with a few members of the Drug Court team and reflected on previous year and what we could change to have more success with the program. (2,3)
- 4) Community Service:
 - Placed 5 participants for Community service. (2,3,4)
- 5) Met at Mt. Pleasant CMH with other agencies to discuss in-patient substance abuse. Riverhaven was present and a good discussion was had on changes in policies and procedures. Seven inmates were placed in in-patient residential treatment. (2,3)
- 6) Citizen's Academy is going great and Marisa is learning a great deal! (1,2,3,4)
- 7) Attended Our Community LISTENS skills training in Midland held Jan 27th - Jan 29th. (1,2,3,4)

EMERGENCY MANAGEMENT

Roger Garner

- 1) Participated in an Ebola response table top exercise with the Department of Public Health and MidMichigan Medical Center - Midland. (2,3)
- 2) Made arrangements with American Signal and West Shore Services to replace the non-functioning siren head at Poseyville and Miller Road with a refurbished siren head. Also purchased the latest upgrade in software for the siren control system. (2,3)
- 3) Completed updates to the Emergency Operations Plan's Direction and Control Annex and Basic Plan. (2,3)
- 4) Assisted the Midland Police Department with K-9 training. (2,3)
- 5) Continued working with the Facility Manager on the EOC remodeling project. Began development of a user's guide for the room, updated the EOC Standard Operating Procedures to reflect the changes in the room, and scheduled an orientation exercise for EOC staff to take place on February 23rd. (2,3,4)
- 6) Completed a draft flood emergency procedure for Shelterhouse. (2,3)
- 7) Participated in the following meetings:
 - Midland County Fire Chief's Association
 - Region 3 Healthcare Coalition Advisory Committee
 - Region 3 Homeland Security Planning Board
 - Third District Emergency Management

EQUALIZATION

Mary Cornell

- 1) As discussed last month, the department has contracted with Lee Township to act as the assessor of record until another assessor can be hired. The contracted services are estimated to last through March. They have collectively spent more than 200 hours on the Lee township assessment roll of which approximately 80% of the time was logged by Mary. The roll is mostly complete for 2015.

Cont.

- 2) Assessment roll data from the townships is starting to flow into the department. Items are then reviewed and cross compared for accuracy before sending the data to have assessment change notices printed. The assessment change notices must be finalized by mid-February. The notices are required and inform the taxpayers of the current year values, exemption statuses, and notify the property owners of the dates and times of the March board of review.
- 3) Tentative equalization ratios and estimated SEV multipliers for 2015 are required to be published on or before the 3rd Monday in February. They will be prepared and sent this week for publishing.
- 4) As data is delivered, final tax map revisions will be created for the local units and county departments and the new parcel data pushed out to the public (about the end of the month and prior to March board of review) on the GIS interactive map and tax maps on-line.

FINANCE/BUDGET/ADMINISTRATION UPDATE

Tori Meyer

- 1) Staff continues to be busy with the closing of year-end and prepping for the annual audit. (1,2)
- 2) Preparing 2014 data to send to actuarial firm. (1,2)
- 3) Preparing new policies that will be beneficial for the audit. (1,2)

GIS

Chris Cantrell

- 1) Chris had a kickoff meeting with Kucera for the 2015 aerial imagery project. Discussed the flight window and how they want to handle communication about the weather conditions. The flight needs to be after snow and ice melts but before the leaves emerge. Right now they are planning between March 20th and April 20th that the planes will be up here. Deliverables will be September through November (4)
- 2) Started migrating GIS users to the latest version of the software. This required updating the License Manager before starting with the desktop applications. When done users will be on version 10.3. (3)
- 3) Continue to work on development of the processes to create the Audit of Minimum Assessing Requirements (AMAR) mapping component for the township assessors that have partnered with the county on GIS. This process will also benefit the Equalization Department because these map sets are needed for their work as well. (2,3)

HEALTH DEPARTMENT

Mike Krecek

- 1) Diseases - Staff continue to monitor statewide, national and international diseases of concern.
 - Measles is becoming a national concern, many cases related to Disneyland in Calif. The disease was eradicated until a few years ago, the vaccine is very effective but some refuse to immunize their children. Midland has a sizable group that refuses vaccines. One case in Michigan thus far, Midland is at risk. (3)
 - State requirements for non-medical vaccine waivers have changed and parents/guardians must now receive education/counseling from local health prior to waiver approval. This will affect kindergarten, 7th grade and all transfer students and places penalties on local school districts and more burden on local health departments. (1,3)
 - Ebola remains in the news but has slowed. All US cases have been related to W. Africa. Ebola can spread with close personal contact and is often lethal. Quarantine, isolation and contact tracing are effective public health tools and local public health is being asked to monitor potential cases for up to 21 days. More than 100 have been monitored in Michigan, none contracting the disease. (3)
 - Seasonal flu was widespread in Michigan and is slowing including Midland as well. Our flu clinics are completed but we are still offering vaccine at our offices in the County Services Building. (3,4)

- Norovirus (often incorrectly identified as stomach flu (outbreaks are being seen in our community but thus far as lower incidence that last year.
- 2) Community Education -
 - Our Medical Director is working with Rotary to access vaccine records of foreign exchange students as one method to see if they are up to date. The Rotary has been very helpful thus far. (2)
 - The Director and the Community Nursing Services Manager attended a health improvement seminar on January 23rd that focused on continuity of care and pre-diabetes initiatives. Event was held at SVSU. (3)
 - Hollie Barth, Public Health Nurse was recognized for outstanding service to the community baby shower in Midland over the past ten years. (3,4)
 - Considerable activity is presently occurring as a result of the Midland County Exploring Our Future Strategic Plan/Community Success Panel with intent to enhance and improve quality of life in Midland County. (4)
 - 3) Dental - The Helping Hands Dental Contract was renewed for two additional years by the BOC. Helping Hands has shown substantial increases in total patients and new patients since partnering with the Health Department for enhanced reimbursement. The Director continues to work with community leaders to enhance access to dental services for low income adults in Midland County. (3)
 - 4) Quality Improvement (QI) - Staff continues working on quality improvement components, seeking to continually improve customer service. One of the current projects is comparing county fleet vehicle costs to travel reimbursement costs to seek the best mix of vehicle usage. We are also looking at potential GIS projects. (3,4)
 - 5) Behavioral Risk Factor Survey (BRFS) - The behavioral risk factor survey for Midland County residents is nearly completed. Considerable data is collected that helps establish community priorities regarding health and social issues. Saginaw Valley State University (SVSU) is conducting the survey and community members can request to participate. (1,2,3)
 - 6) Community Health Improvement Plan (CHIP) - Local funders see the value in creating a Community Health Improvement Plan for Midland County based off the results from the BRFS (above). This will provide an opportunity to work on community health priorities on a systematic basis. Funding for this effort is being provided by the Midland Area Community Foundation, the United Way and some funding surplus from the BRFS project. (2,3)
 - 7) Environmental Health -
 - We have begun the process of filling the newly created Sanitarian position. Candidate applications have been screened and interviews are scheduled for February 6th. (1,3,4)
 - Plans are proceeding to provide a seminar to sewage contractors/installers to share new technologies, law changes and departmental updates in April 2015. (1,3,4)
 - 8) Midland Health Plan - The Midland Health Plan (MHP) voted to dissolve on January 26, 2015. Healthy Michigan (Medicaid and Medicaid Expansion) and the Affordable Care Act replaced much of the clientele for the MHP and future funding opportunities were eliminated. We will continue to help enroll persons into Healthy Michigan during a portion of 2015. (3)
 - 9) Departmental - We are having an All-Staff Meeting on February 26th from 8-10 am in the Commissioner's Auditorium. Topics include: departmental updates, bloodborne pathogen training update, HIPAA update, quality improvement and vaccine waivers. (2)

HUMAN RESOURCES

Suzanne Ault

- 1) Vacant positions include: full-time Sanitarian, Health Department, on-call universal workers, Pinecrest, Clerk I, Health Department, Parks Director, Parks, Assistant Prosecutor II, Prosecutor's Office, part time janitor, Facilities, Foster Care Coordinator, JCC. (3)

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- 2) New Correctional deputies have been hired for the Jail. One full-time and three part-time Corrections Officers will begin over the next two weeks. There are two full-time Corrections Officer vacancies open as one full time corrections officer has not yet been hired (approved through the budget process) and another full-time vacancy has occurred with the recent retirement of a full-time corrections officer. (3)

INFORMATION TECHNOLOGY

Brian Nichols

- 1) Continue to assist Kevin Beeson and Roger Garner with tech parameters for the EOC renovations. (1,2,3,4)
- 2) Completed first drafts of new IT Policies and Procedures for compliance and have turned them over to the Administrator/Controller for initial review. (2,3,4)
- 3) Continued the workstation replacements of aged PCs throughout the County. (3)
- 4) Created a small informational/focus group of Judges, FOC, Clerk's Office and JCC department heads to keep abreast of the impending JIS changes that have begun on the State's system video project at Courthouse. (2,3,4)
- 5) Started the Verizon booster implementation at the basement level of the Courthouse, JCC and Pinecrest.

MOSQUITO CONTROL

Carl Doud

- 1) MCMC personnel met with DNR Forest Resource Division managers at the Gladwin DNR field office on January 26th. Items discussed included the MCMC permit request and rationale for treatment of adult mosquitoes on state-managed roads. At the time Jason Hartman and Rex Aislie stated that they did not have authority to approve such treatment. On January 30th Jason called Carl Doud to inform him that the situation had changed and they did anticipate being able to approve our request, including treatment from off-county roads in areas MCMC had identify
- 2) MCMC is preparing the 2015 community outreach plan and preparing for the Technical Advisory Committee meeting in early March. (2,3,4)
- 3) MCMC discussed with Commissioners on the A&O Committee having Carl Doud address the BOC during the BOC meeting on May 19th to outline the mosquito control department and program. Dr. Doud would also like to arrange a visit to MCMC by the Board of Commissioners that same day. (2)
- 4) MCMC staff is attending/supporting the Michigan Mosquito Control Association annual conference in Bellaire, MI, February 4th - 5th. All FTE 1.0 staff as well as two other full time employees are attending. (2,3)

MSU EXTENSION

Deanna East

- 1) Congratulations to Midland County 4-H Program. For a second year in a row, Midland County 4-H Program has been selected to receive the America's Farmers' Grow Communities donation of \$2,500. Since 2010, with the help of farmers, America's Farmers Grow Communities, sponsored by the Monsanto Fund, and has invested over \$19 million, to over 7,000 nonprofit organizations across rural America. The program offers farmers the chance to direct a \$2,500 donation to their favorite community nonprofit organization, such as 4-H, FFA, food pantries, schools, fire departments and more.
- 2) The next meeting to discuss funding for MSU Extension Midland County on February 19th at 7:00 p.m. in the MSUE Learning Center. The goal is to continue discussion of sources of funds for MSU Extension Midland County for the 2015 budget year and discuss plans for sustainable source(s) for future years.

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- 3) Deanna East, District Coordinator has been selected by MSU to participate in LEAD21 - Leadership Development for the 21st Century: Linking Research, Academics, and Extension. LEAD21 is intended to meet the future needs for leadership development of faculty, specialists, program and team leaders, research station and center directors, district and regional directors, department heads and chairs, and others in land grant universities' colleges of agricultural, environmental, and human sciences, and USDA/NIFA. Our purpose is to develop leaders in land grant institutions and their strategic partners who link research, academics, and extension in order to be more effective in an increasingly complex environment, either in their current position or as they aspire to others.
- 4) MSUE My Way to Wellness program is an online, interactive intervention emphasizing behavioral goals and strategies associated with healthy weight. Topics covered in the course includes: Goal Setting; Your Nutritional Needs and Physical Activity; Build a Healthy MyPlate; Pick the Portion Best for You; What's Inside? Food Labels 101; Fat and Sugar Facts; Plan It Out; Focus on Fruits and Veggies; Energy - A Balancing Act; and Healthy Habits for a Healthy Life. The online course includes pre and ost assessment behavioral assessment with 10 self-paced modules that include physical activity and food safety demonstration videos. Registrations are accepted a <http://events.anr.msu.edu/MyWaytoWllness2015/>. Upon completion of your registration you will be emailed program information. The email address provided during registration will be used for contacting you. The program begins February 1, 2015.

PARKS AND RECREATION

Kim Haller

Nothing to report.

PUBLIC GUARDIAN

- 1) Steve made several 90 day client visits in and out of county. (1,3,4)
- 2) Filled out DHS annual redetermination paperwork. (1,3,4)
- 3) Went over client budgets and adjusted county fees as necessary (1,3)
- 4) Sold 2 lots on Sanford Lake. Generated revenue for my office - we collect 6.8% of sale price. (1)(4)
- 5) Steve has attended several client medical appointments this month. (3,4)

VETERAN'S SERVICES

Ross Ahlich

- 1) Continue work on core services. (2,3)
 - a) Very busy with burial benefits, pension claims and coordinating with other agencies to provide service and benefits to veterans or dependents.
- 2) Ross attended MACVC preconference training meeting for CEU accreditation. (2,3)
- 3) Continue good progress on updating the Veterans Website. (2,3)
- 4) He will attend the quarterly meeting of Joining Community Forces on the 19th of February at the Bay City Armory. (2,3)
- 5) Started preparation for the Memorial Day Parade. (2,3)
- 6) Continue working on the Veterans Department newspaper article for the Midland County Government Service Directory. The article will include information outreach to surrounding counties where the paper is purchased.

INFORMATION ONLYMeetings attended:

January 8 th	911 Board Meeting
January 12 th	MAC County Administrator workgroup-Lansing
January 14 th	Leadership Midland Alumni Annual Meeting
January 21 st	Citizens Academy presentation-Jail
January 22 nd	Community Success Panel Meeting Countywide Managers Meeting
January 27 th	MidMichigan Medical Fund Development Committee
January 28 th -29 th	Michigan Local Government Managers Winter Institute/presentation
February 2 nd	Joint Bldg Authority Meeting-LEC
February 6 th	Community Success Panel meeting
February 9 th -10 th	Negotiations Training - Karrass Seminars

CIVIL COUNSEL REPORTBOARD OF COMMISSIONERS:

- Attendance at meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- FAIR BOARD
 - Midland County Agricultural & Horticultural Society
- EQUALIZATION
 - Mr. Kotwicki FOI (Appeal)

COUNTY CLERK:

- Kriss Arbury v Midland County Road Commission and Midland County and Midland Parks and Recreation Commission

EMPLOYEE RETIREMENT SYSTEM:

- Lyondell/Weisfelner - LB Creditor Trust v MC (Bankruptcy matter)

HEALTH DEPARTMENT:

- Midland County First Responder's Guide as prepared by Community Mental Health for Central Michigan (CMHCM)
- Misc. FOI request
- Helping Hands Dental Clinic Agreement
- Department of Community Health 1st Amendment to the CPBC Agreement

HUMAN SERVICES:

- Gypsy Moth Agreement with Hamilton Helicopters Inc.

INFORMATION SYSTEMS/GIS:

- Data Sharing Agreement - Midland County/State of Michigan-MI Department of Technology, Management and Budget (DTMB)
- InterAct Software-Prosecuting Attorney, Sheriff's Office, Colossus, Inc.

PARKS AND RECREATION:

- Coleman Skate Park

PROSECUTOR:

- Various FOI requests

SHERIFF:

- Various FOI requests
- Dee/Sale - 1260 E. Miller Road, Midland
- JAIL -
 - LexisNexis computerized law library for the inmates agreement

TREASURER:

- Wayside v VanBuren
- Misc. FOI requests
 - Jedrasek - unclaimed assets from mortgage foreclosures
 - Brad Austin 0 fiscal records pertaining to unclaimed, undeliverable, overdue and/or outstanding funds, obligations, payments or checks
- FORECLOSURES -
 - Kalos Enterprises (Receivership)
- 1616 Airfield Lane, Midland Michigan Forfeiture (Quiet Title Action)
 - Probate Estate of Shirley S. Carrington
- BANKRUPTCY MATTERS -
 - Richard E. Betron, Jr., Debtor - Chapter 13 (Default of Order-lift of automatic stay)

COMMISSIONERS UPDATE ON BOARDS AND COMMISISONS

COMMISSIONER COMMENTS

LEIGEB - NEED TO EVALUATE TRIPS AND CONFERENCE AND THE MONEY BEING SPENT BY EMPLOYEES GOING OUT OF TOWN.

KEENAN - SPOKE REGARDING 6% TO 7% SALES TAX AND THAT THE LEGISLATURE IS CONSIDERING VARIOUS WAYS OF SPENDING THE MONEY.

DORRIEN - NO COMMENT.

NOESEN - NO COMMENT.

KLOHA - AGREED WITH COMMISSIONER KEENAN ON SPENDING, THAT'S HOW THE STATE GOT IN TROUBLE IN THE FIRST PLACE.

BONE - MET WITH AL BROWN ABOUT SENIOR SERVICES AND THE FLOODING ISSUE AND ABOUT GRANT MONEY FOR THE SANFORD SENIOR BUILDING.

GEISLER - COMMISSIONER BONE HAS A GOOD POINT.

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE: NONE.

Motion by Commissioner Keenan supported by Commissioner Dorrien to adjourn.
Motion carried.

MEETING IS ADJOURNED UNTIL TUESDAY, FEBRUARY 17, 2015 AT 9:00 A.M., TO MEET IN A REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.

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Mark C. Bone, Chairman, Midland County
Board of Commissioners

Ann Manary, Midland County Clerk and
Clerk of the Board of Commissioners