

MARCH SESSION

MIDLAND COUNTY BOARD OF COMMISSIONERS  
EXECUTIVE COMMITTEE OF THE WHOLE  
March 11, 2014

APPROVED

Board called to order by Vice-Chairman Dan McGillivray at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, MCGILLIVRAY,  
BRIDGETTE GRANSDEN, AMINISTRATOR/CONTROLLER; L. WILLIAM  
SMITH, CIVIL COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT  
ANN MANARY, COUNTY CLERK.

MEMBERS ABSENT: FINLEY.

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ADMINISTRATOR/CONTROLLER STAFF REPORT

BRIDGETTE ALSO PRESENTED COSTS FOR AGENDA MANAGEMENT FOR IQM2 AND TYLER TECHNOLOGIES.

Goals:

- 1) Maintain the County's financial stability
- 2) Continue to improve internal and external communications
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

COUNTY SERVICES BUILDING

- 1) Facilities staff has spent a considerable amount of time wrapping up the storage areas in the CSB basement. It's almost complete and we still have some room for future storage needs. It's amazing how compressed our storage can be on the new rolling file systems. (And in fairness, thanks to all the departments who have been working hard to rid their space of unnecessary old files, records and equipment.0

4<sup>TH</sup> FLOOR/COURTHOUSE REMODEL

- 1) Holding/Sallyport is nearly complete.
- 2) Three Rivers is being held up in some areas while waiting on back-ordered material. Of course, the weather has been uncooperative too. It's turning out very well, and once spring gets here we'll be looking good for downtown visitors.
- 3) No design or cost issues have arisen in this phase of the project.

COURTHOUSE (4)

- 1) The replacement security entrance ox-ray package scanner is in production now and scheduled to arrive March 17<sup>th</sup>.
- 2) Meeting with Judiciary and other stakeholders as the Sallyport/Holding Cell projects wraps up. We are moving forward in the space-planning phase for the remaining vacant areas.

JAIL UPDATE (4)

- 1) As of Monday, March 10<sup>th</sup> we are currently responsible for 244 inmates. Local Midland County inmate count is 100, while 66 are from the Federal Marshals, 52 from Genesee County, and 26 are from the Michigan Department of Corrections.
- 2) Facilities staff installed replacement video-visitation gear. Patched, painted, protected, and generally made the change out of gear from big to small look nice.
- 3) Repaired and cleaned up after a sprinkler head was tampered with. First one in quite a while.

JUVENILE CARE CENTER (4)

- 1) No issues to report.

PINECREST UPDATE (4)

- 1) As of Monday, March 10<sup>th</sup> the current census at Pinecrest is 46. 4 new admits since February 1<sup>st</sup>.
- 2) Kevin has been working on new procedures with Joe Blewitt. Transition has been great and Joe has been a real asset for our team. Communication regarding facilities needs have never been better, and residents are very complimentary of the new leadership.
- 3) Joe has been enjoying his time as Administrator and is grateful for the opportunity. He appreciates the support from all departments and boards as they assist with his transition.
- 4) On February 21, 2014 a licensing study was performed at Pinecrest Farms Infirmary. The license was renewed and is valid through February 2016. The licensing agent was very positive about all aspects of Pinecrest, with only two findings that are easily - and already - corrected.
- 5) Joe is working with Kevin Beeson and Fire Chief John Hanson to review fire/evacuation policies and procedures.
- 6) The cable television issue has been resolved. After exhaustive bidding and outreach, an agreement was reached with Charter to provide 70+ channels to all resident rooms and the common area. Through the assistance of County Finance Department budget adjustments were made to stay within operational costs.
- 7) A number of flu cases have impacted some residents and staff. Infection protocols have been implemented to limit the spread of the flu. County Health Department official, Mike Krecek, has offered assistance to ensure cleanliness and proper policies. With staff sickness, overtime hours are unfortunately inevitable to cover shifts for February/March.
- 8) Joe has been conducting regular outreach (marketing) and educational meetings with various county and city representatives and organizations (Midland Community Foundation, Community Center, Senior Center, Churches, Social organizations, Nursing Homes, etc.)
- 9) The new structure of the Pinecrest leadership team has begun. It includes the hiring of a Business Manager and Director of Nursing (posted last Sunday). We've had many wonderful and capable Business Manager applicants and we hope to have one in place by late March or Mid April. That will be an immense help to the operations of Pinecrest. The Director of Nursing has not had that many applicants, which was expected. For the short term, a temp Director of Nursing is in place 3 days a week. The Business Manager will be the CFO of the company while the Director of Nursing will supervise the LPNs, lead staff training and oversee all resident wellness. This allows the Administrator to focus solely on employee issues, resident concerns, licensing regulation, activity for residents, marketing, admissions, overall management of employees, etc.

COMMUNITY CORRECTIONS

- 1) Marisa input program information pertaining to; GED, Employability Skills, Tri-Cap, PA-511, Network Therapy, jail diversions, and prison diversions into the COMPASS program that reports directly to the State. (1,2,3,4)
- 2) She attended drug court meetings and courtroom sessions in Judge Beale's courtroom. There are currently 17 participants in Drug Court, with one referral pending. (2,3)
- 3) Community Service:
  - ✓ Interviewed and placed (10) ten people for community service this month.
  - ✓ There were (3) three successful completions of community service this month.
  - ✓ New referrals for the month were (17) seventeen.
  - ✓ Met with Joe B. from Pinecrest about possibly sending some low level offenders to help with activities. (2,3,4)
- 4) Placement was coordinated at the Humane Society, Recycling center, Midland Reformed church, Shelterhouse Re-Sale Shop, The Open Door and the Coleman VFW.

Comm Corrections Cont.

- 5) Marisa continues to communicate with District and Circuit Courts and probation officers, coordinated NMSAS and in-patient substance abuse placement, met with numerous inmates, assessed inmates who were at risk of suicide and assisted in several decisions with jail staff regarding inmate's placement while incarcerated. (2,3)
- 6) Molly Maynard, Grant Coordinator from the OCC performed a file audit on our substance abuse programs. Marisa feels her visit was successful. It appears that Molly will be helpful in clarifying Marisa's role and the proper coding as it pertains to the grant. Molly will be returning at the end of the month to sit in on one of Randy's groups. (1,2,3,4)
- 7) Rickkey Mitchell, CMU intern has completed 150/300 hours to date. She has been extremely helpful with community service as well as other duties. (1,2,3,4)
- 8) Marisa will be attending the Tri-Cap Board retreat this upcoming weekend in Traverse City. (2,3,4)

EMERGENCY MANAGEMENT

- 1) Roger participated in National Oceanic and Atmospheric Administration (NOAA) Weather Radio Day, February 5<sup>th</sup> (Promoted with Facebook).
- 2) To date, eight jurisdictions within Midland County have formally adopted the Midland County Hazard Mitigation Plan. (2,3)
- 3) Conducted an emergency operations center training session for twenty-two Dow Chemical Company employees who have site emergency management roles. (2,3)
- 4) Roger participated in a second meeting with the Michigan State Police and emergency management coordinators from around the state to develop a new work agreement for the Emergency Management Performance Grant. (1,2,3)
- 5) Roger attended a tornado drill at Bullock Creek High School to observe and provide advice. (2)
- 6) He conducted an inventory of equipment purchased with Homeland Security Grant Program funds and completed a biannual equipment tracking report for the State. (1,3)
- 7) Roger met with a new representative of Consumers Energy (Sara Herman) who will be working with us when the EOC is activated. (2)
- 8) He also organized an Incident Command System training course to be taught at the Midland LEC in April for local agency personnel. (2,3)
- 9) Roger hosted the Region 3 Homeland Security Planning Board meeting and continued to work on FY2011 & 2012 grant projects. He also conducted a meeting of the Homeland Security Planning Team to begin planning FY2013 grant projects. (1,2)
- 10) Completed the Michigan State Police Review Guide for Local Emergency Operations Plans as required. (2,3,4)
- 11) Worked with Lisa Hall to update the Warning Annex of the Emergency Operations Plan.
- 12) Roger, Kevin, Chief Block and Lisa Hall visited Emergency Operations Centers at Michigan State University, St. Clair County, and Macomb County to obtain ideas and advice for the renovation of Midland County Emergency Operations Center.
- 13) Participated in a meeting of the Saginaw Valley University Emergency Management Advisory Committee. (2,3)

EQUALIZATION

- 1) Mary and staff continue to work on updates to names, addresses, balancing with the local assessors, reviewing the 2014 assessment rolls for potential issues, review of building permits to be certain new construction and demolished property were added or removed, verify uncapping transactions, checking that any value adjustments made met the "Headlee" criteria, etc.
- 2) All data was forwarded to the vendor to print notices and notices were sent in a timely manner and without issue.
- 3) Staff is continuing to work with the local assessors and taxpayers to answer questions and handle issues related to the property assessments.
- 4) We are continuing to work on our data conversion from hand-written records to computerization as time permits. Staff continues to review/verify residential sales within our October to September time frame in Midland City in preparation of the 2014 for 2015 studies.

FINANCE/BUDGET/ADMINISTRATION UPDATE

- 1) Tori continues to work on year-end closing and prep for annual audit. Finance Staff has done an outstanding job this year. (1)
- 2) Doing research on latest Senate Bills related to Property Tax Exemptions and possible refunding to local governments. Potential for refunding to be at 100%. (1)

GIS

- 1) Website update: (2,3,4)
  - ✓ Homepage design is complete.
  - ✓ Currently working on mock ups for the responsive design for the smartphone and tablet views.
  - ✓ We also reviewed the mock up of the landing page for our on line services.
  - ✓ Viewed the 3 options for generic page looks. These will be pages that we will select to hold content after the user's clicks off the department homepage.
  - ✓ Artemis is finishing the last few department Page Document Descriptions (PDD's) and I expect we will start to see department land pages this month.
  - ✓ Artemis' timeline currently has a beta site created for our use in about two months.
- 2) Chris is working on training maps for Central Dispatch. These maps will have County information on one side and City of Midland on the back side. They are being used at Central Dispatch as a training tool for new hires. (2,3)
- 3) They are also working on locator maps that will be available for download on the new County website. These maps will provide local directions to each of the County facilities. Work continues on the data for the address search tool for the new website also. This information will be used when a user enters their address on the site. The results will provide information on elected officials, school district, township office information and utilities. (2,3)
- 4) Last year they created a mapbook series of tax parcels. These map books were provided to the local assessors to replace the old hand drawn maps that they have been using. Updates are provided each year coinciding with March Board of Review. They have been updating the parcel data and printing replacement pages for each of the units. (3)

HEALTH DEPARTMENT

- 1) Immunizations - The Michigan Department of Community Health (MDCH) released their Immunization Report Card for counties in Michigan. Midland is 6<sup>th</sup> best of 84 in vaccine coverage for 19-35 month olds. Overall, favorable results. (3,4)
- 2) Quality Improvement - Staff is working on quality improvement components, seeking to continually improve customer service. A committee with broad representation has been established and a professional consultant has presented at our all-staff meeting on February 6. (3,4)
- 3) Accreditation - State agencies will be on-site during the week of June 16, 2014 to conduct accreditation site visits for many of our funded programs. Plan of Organization documents will be submitted to the BOC for approval in the near future. (3,4)
- 4) Electronic Health Record - The Department received the first installment for reimbursement of meaningful use criteria. That amount is \$21,500 and five remaining installments are available over the next five years at \$8,500 each, based on completion of additional requirements.
- 5) Diseases - We continue to monitor statewide, national and international diseases of concern. Norovirus disease remains prevalent in these winter months. Locally we've had several suspected outbreaks. We have also seen two confirmed cases of hepatitis C, four probably cases, one confirmed streptococcus and one pertussis case in January. (2,3)
- 6) Flue activity is still present in our community. The H1N1 strain (serious potentially life-threatening swine type flu) has been the most observed strain this year. We continue to offer flu vaccine in the clinic by appointment. (3,4)

Health Dept. Cont.

- 7) Dental - We continue to work with community leaders to develop expansion of dental services for low income adults in Midland County. The Michigan Community Dental Centers is the preferred choice for dental expansion for adults. (3)
- 8) Behavioral Risk Factor Survey - Continuing work with community leaders to conduct a new behavioral risk factor survey of Midland County residents during the later part of 2014. This study is funded by several entities and has been conducted every four years since 1998. We collect considerable data that helps establish community priorities regarding health and social issues. (1,2,3)
- 9) Environmental Health - Dow Chemical has funded our Household Hazardous Waste Collection Program for 2014 at \$15,000. A request to accept the funding will be forthcoming. There is a partnership between Midland County, the City of Midland and Dow Chemical. (1,3,4)
- 10) Michigan Department of Community Health Audit - MDCH will be on-site to conduct a Family Planning Financial Audit - Mar 11-13
- 11) Community Presence/Meetings -
  - Michigan Assoc. for Local Public Health Board - Feb 10
  - Helping Hands Dental Clinic Board - Feb 13
  - Health and Human Services Council (HHSC) Executive Committee - Feb 14
  - Michigan health Information Alliance (MiHIA) Board of Directors - Feb 14
  - Dow Human Subjects Review Board Meeting - Feb 17
  - MiHIA Population Health Workgroup - Feb 21
  - State/Local Preparedness Meeting - Feb 24
  - Senior Services Asset development Committee - Feb 24
  - Midland County Health and Human Services Council - Feb 26
  - Saginaw Valley State University (SVSU) Emergency Prep Curriculum - Feb 26
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  - EH Staff with MDEQ, Harrison, MI - March 5
  - Mosquito Advisory Committee - March 5
  - Northern MI EH Director's Meeting - January 28<sup>th</sup>

Upcoming:

- Quality Improvement Workgroup - Mar 5, Mar 19
- Michigan Assoc. for Local Public Health Board - Mar 10
- HHSC Executive Committee - Mar 14
- Dow Human Subjects Review Board Meeting - Mar 17
- State/Local Health Preparedness Workgroup - Mar 25
- Senior Services Asset Development Committee - Mar 24
- Midland County Health and Human Services Council - Mar 26
- MiHIA Population Health Workgroup - Mar 27

HUMAN RESOURCES

- 1) The Command Officers, District Court Association and the United Steelworkers - Probate have all ratified their labor agreements. The Teamsters are in Mediation and we will meet with them on March 11<sup>th</sup>. (1)
- 2) Vacant positions include: part-time corrections officer, Registered Nurse, Business Manager and on-call workers at Pinecrest, Seasonal workers at Mosquito Control and Parks and Recreation, Part-time position general office clerk in the County Clerk's office. (3)
- 3) Heather Lynch was hired as the Executive Secretary to replace Milissa Allen in the A/C Human Resources office.

INFORMATION TECHNOLOGY

- 1) Key members of the City Police, County Sheriff, Prosecuting Attorney Office and IT met with, Michigan Honiker, the new project manager for InterAct the new version of Online RMS. The sandbox/test environment as well as interactive online training is active. The sandbox environment will be maintained until the live date to continue to test and tweak items to reduce any go live issues. The projected go live date for the City PD, County SO and PAO is 4/1/14. Train the trainer training occurred with great success and the County training of the officers begins March 13<sup>th</sup>. (1,2,3,4)

Information Technology Cont.

- 2) Brian worked with Facilities to prepare the new Courthouse Sally Port for computers, phones and networking. (3)
- 3) We expanded the education of three IT employees, Andy Abnet, Brian Nichols and Bill Zielinski, by sending Andy to Certification Systems Security and Brian and Bill to Windows 2012 Server training. (1,2,3,4)
- 4) Began the final conversion of the remaining Windows XP PCs to Windows 7 before the April deadline of Microsoft ending support on Windows XP. (1,2,3,4)
- 5) Worked with the Sheriff and Jail Administrators to get the new Securus Video Visitation installation and conversion from Renovo. The first batch of devices and visits worked flawlessly. A live date is pending from the Sheriff and Jail Administrators. (1,2,3,4)
- 6) Action Item: At this point the Board needs to decide on whether or not to proceed with Agenda Management software. I will have comparisons on cost at the meeting on Tuesday morning.

MOSQUITO CONTROL

- 1) Our 2014 Technical Program was reviewed and approved by the Mid-Michigan Mosquito Technical Advisory Committee on Wednesday, March 5<sup>th</sup>. (2,3)
- 2) Applications for seasonal employees are being accepted through March 17<sup>th</sup>. (3)
- 3) The Michigan Department of Agriculture & Rural Development has approved our employee training program for 2014. (2,3)
- 4) A scrap tire collection is set for Saturday, May 17<sup>th</sup> at the Greendale Township Municipal Building. (3)
- 5) Our seasonal employee training manual has been revised and reprinted. (2,3)

MSU EXTENSION

- 1) Dee Howe, 4-H Program Coordinator completed a 4-H Kids Day at the Mall event on February 8<sup>th</sup>. During this event, Dee connected with over 200 families sharing information about 4-H in Midland County. Each family received a 4-H bag filled with information about what the program offers. Dee enrolled 10 new youth and 2 new volunteers during this event.
- 2) Dee has been actively recruiting new 4-H volunteers to fulfill a self-identified goal of 40 new 4-H volunteers who have a wide variety of education and experiences to work with the youth of Midland County.
- 3) Deanna is working with Mary Draves, Smallwood Holloman and John Hatfield to move forward with the Friends of Extension committee. This committee will work towards identifying sustainable funding for MSUE in Midland County. We hope to plan the first meeting for late March/early April timeframe.
- 4) Julia Terhune has been busy teaching Cooking Matters classes throughout Midland County. Cooking Matters is a nutrition program where participants will learn how to eat healthy, cook, and grocery shop on a limited budget. The program consist of six lessons, lasting approximately two hours each. With the help of an experienced chef and nutrition educator, participants will gain the skills and confidence to make healthy, budget friendly meals for their family. Each week, participants will receive take-home food, which they can use at home to practice recipe they learned in class. The series also includes: Participatory food preparation that provides cooking and food safety instruction, engaging nutrition activities and discussions, practice with food budgeting, interactive grocery store visit and \$10 challenge, recipe book for use at home, and certificate of completion.
- 5) She currently has the following Cooking Matters series scheduled:
  - April 9<sup>th</sup> - May 14<sup>th</sup> The Rock Youth Center (this is a Cooking Matters for Teens class)
  - March 4<sup>th</sup> - April 19<sup>th</sup> Midland County Salvation Army
  - March 5<sup>th</sup> - April 16<sup>th</sup> Midland Community Center

MSU Cont.

- April 17<sup>th</sup> - May 22<sup>nd</sup> Mid-Michigan Community Mental Health \*This is a Eat Healthy Be Active class which is a nutrition program where participants learn the skills needed to make healthy eating and regular physical activity a part of their lifestyle. This program consists of six lessons, lasting approximately one hour. Eat Healthy, Be Active promotes health and can help reduce the risk of obesity and chronic disease.
- 6) On April 2<sup>nd</sup> from 7:00-9:00 pm, Jis Isleib will be conducting "Getting Started with Hoophouses" webinar. This 2-hour Adobe Connect webinar is part of the ongoing "2014 Beginning Farmer Webinar Series." Vegetable and fruit production in unheated hoophouses provides a significant season-extending opportunity. MSU hoophouse specialist Adam Montri and Alger County hoophouse farmer Rowan Bunce will present information on hoophouse sitting, construction, operation, opportunities and problems. The presentation is designed to provide helpful information for beginners and people considering getting started with hoophouses. Questions and discussion will take place through the webinar 'chat' function. Supporting written materials will be available for download during and after the webinar. Participants will also receive the webinar URL after their registration and payment is received. A recording of the webinar will be made available to registered participants.

PARKS AND RECREATION

- 1) Kim Haller will meet with Sheriff Stephenson this month in regards to their needs for a presence of law enforcement personnel to assist staff with crowd control at Sanford Lake Park. They will be selectively scheduling deputies and reserves on various weekends and holidays throughout the summer. The presence of deputies and reserves last summer significantly reduced incidents in the park. (1) (3)
- 2) Recruitment begins this month for the Department's 2014 seasonal workforce. A significant number of trained and experienced employees will not be returning to our staff. Our recruitment efforts will require a broader search to secure quality candidates. (3)
- 3) Manitou Timber harvest has been progressing well and is nearing completion. The transportation of timber will take place prior to weight restrictions being placed on road ways. (1,4)
- 4) Request for quotes have been released for Geological Soil Boring testing for the trail reconstruction project concerning the deteriorated section of the Pere Marquette. (1,4)
- 5) Pine Haven continues to be busy with Nordic Skiing activity. Trails are in excellent condition and attendance has been steady all season. (3)
- 6) Request for Proposal for the Design and Construction Administration for Averill Trail Head Improvements will be released this month. (1,4)

PUBLIC GUARDIAN

- 1) Steve made several 90 day client visits in and out of county. (1,3,4)
- 2) Filled out DHS annual redetermination paperwork. (1,3,4)
- 3) Went over client budgets and adjusted county fees as necessary (1,3)
- 4) Was appointed for 1 more client through Probate Court. (1,4)
- 5) Sold a client's home for \$179,607.28. Our fee for this sale will be approximately \$12,213. We are in the process of listing another one of her homes. The proceeds from the sales will be used for her care and personal needs. (1,3,4)
- 6) Completed annual accountings and reports of guardian for probate. (1,4)

SURVEY AND REMONUMENTATION

- 1) No updates.

VETERAN'S SERVICES

- 1) Ross continues to work on core services. (3)
- 2) Coordinating on the Memorial Parade with American Legion POC's. (2,3)
- 3) Coordinating with the Coleman Veterans Memorial for their annual Concert and Rib Cook off. (2,3)
- 4) Placing a paver order for the Midland County Memorial. (2,3)
- 5) Ross met with Parks and Rec Committee Wednesday the 5<sup>th</sup> on behalf of the 1460<sup>th</sup> Family Readiness Group. (2,3)
- 6) Continue preparation for the National Association of County Counselors Conference being held this year in Grand Rapids. (2)
- 7) Ross was invited and attended a new Vet to Vet meeting that is held every month which is held on the third Tuesday of every month. (2,3)

INFORMATION ONLYCitizens Academy

I will be out of the office March 31<sup>st</sup> through April 4<sup>th</sup>. Tori will also be gone during this time and Suzanne Ault will be the lead in our absence.

Meetings attended:

February 12 <sup>th</sup>	State of the City address
February 27 <sup>th</sup>	Midland County Career and College Access Network
March 7 <sup>th</sup>	MGFOA (Michigan Govt Finance Officers Association) Spring Training
March 10 <sup>th</sup>	Community Success Panel - Community Wide Strategic Planning Meeting

## CIVIL COUNSEL REPORT

BOARD OF COMMISSIONERS:

- Attendance at meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- Reinstatement of Interlocal Agreement (MIWorks!)
- Attend meeting re: FOIA Appeal - Ardent Technologies Inc.
- Jail Nurses Contract
- Addition to Minutes
- Freedom from Religion Foundation - nativity scene
- Mid-Michigan Helicopters - Aerial Insecticide Spraying
- Salary of Disinterested Commissioner
- Medical Services RFP

COUNTY CLERK:

- Michigan Law Defining Marriage (Amendment)
- Various e-mails and telephone calls re: Election Commission (Bloomfield et al)

COUNTY CONNECTION:

- County Connection - FY 2014/15 Operating Budget
- Memorandum of Agreement - MSU Extension
- MSU Extension Renewal Agreement for Extension Services

EMPLOYEE RETIREMENT SYSTEM:

- Lyondell/Weisfelner - LB Creditor Trust v MC (Bankruptcy matter)

FINANCE DEPARTMENT:

- FOI Electronic Copies costs
- FOI Request - Equalization Dept. (Kotwicki)
- Application of Headlee to Special Millage
- Johnson Steel (IFT)



PARKS AND RECREATION:

- Sanford Lake
  - Attend meeting re: Boyce Hydro property
  - Tax Assessments - Boyce Hydro property
- Petition to Board of Review (Jerome Twp)
- Petition to Board of Review (Edenville Twp)
- Petition to Board of Review (Hope Twp)

PROSECUTOR:

- Various FOI requests

SHERIFF:

- Various FOI requests
- PPO Service Fees

TREASURER:

- Deed Recordation (Johnson Holding/Gault Development)
- Kalos Enterprises
- Attend hearing of Petition for Foreclosures
- Bankruptcy matters -
  - Betron - certificate no response (Plan Confirmation)

TRIAL COURT:

- Duane Wayer - Freedom of Information request (other documents)

COMMISSIONERS UPDATE ON BOARDS AND COMMISISONS

COMMISSIONER COMMENTS

KEENAN -NO COMMENT.

DORRIEN - NO COMMENT.

GEISLER - NO COMMENT.

BONE - NO COMMENT.

LEIGEB - NO COMMENT.

FINLEY - ABSENT.

MCGILLIVRAY - SPOKE REGARDING MICHIGAN WORKS AND SCHOOL ELECTIVES.

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE:

Motion by Commissioner Bone to adjourn.  
Motion carried.

MEETING IS ADJOURNED UNTIL TUESDAY, MARCH 18, 2014 AT 9:00 A.M., TO MEET IN A REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.